

Viking Card Advisory Committee Meeting Minutes

November 19, 2013

Viking Card Office Mission Statement

The Viking Card is the official identification card for Cleveland State University students, faculty and staff. The card is the means to building and lab access, testing centers, sporting events, library privileges, meal plans, Vikingcash, vending machines plus other University activities. The University supplies the first Viking Card free to students, faculty and staff.

Members:	Kathleen Mooney, Chair	Campus Support Services
	Dr. Joanne E. Goodell	Faculty Senate
	Dr. Willie Banks	Student Affairs
	Patti Hupcey	Viking Card Office
	Bruce Jeppesen	Library
	Gail Marredeth	Library
	Mimi Porter	IS & T
	Clare Rahm	Assistant Vice President CSS
	Bill Shepard	IS & T
	Alex Resendes	SGA
	Wendy Densmore	CSS

Members Present: Kathleen Mooney, Dr. Willie Banks, Patti Hupcey, Bruce Jeppesen, Gail Marredeth, Mimi Porter, Clare Rahm, Bill Shepard, Alex Resendes, Wendy Densmore

I. Introductions

II. FY 2013 Summary

A. Accomplishments

- Worked with Huntington Bank on getting the Viking Card accepted as a debit card including redesigning of the card. Students can get an updated card if they want. All new cards issued are updated cards.
- Upgraded the Online Viking Card Office. Now meal plan balance information is available to anyone enrolled in a meal plan (an enhancement request for years).
- Issued Viking Cards to 1,685 students during spring and summer orientations.
- Automated uploads of photos and prox numbers to University access control systems – eliminated many staff hours of manual data manipulation
- Supplied Viking Cards to various programs including but not limited to: West Center, AMBA, EMBA, ESL, and Project 60.
- Printed over 400 Residence Life access cards for the Senior Olympics.
- Furnished Vikingcash meal cards for Junior Day, Admissions Over Night, departments and orientations.
- Added Vikingcash to student cards for programs such as Student Life, Honors program, and the Main Library.
- Issued membership cards for the Recreation Center.

Viking Card Advisory Committee Meeting Minutes

November 19, 2013

B. Usage data

Viking Card Production		FY12	FY13
New Cards		6,687	8,600
Replacement Cards (lost, stolen, damaged)		1,839	1,827
Total		8,526	10,427
Vikingcash Purchases	FY 12/13 Count	FY 12 Dollars	FY 13 Dollars
CSU Dining	13,727/12,235	\$72,490.26	\$ 72,522.05
Vending	33,747/28,693	\$38,736.86	\$ 35,508.83
CSU Bookstore	696/443	\$21,795.59	\$ 15,519.80
Schwartz Library	307/215	\$ 449.93	\$ 165.47
Rec Center Pro Shop	21/57	\$ 110.85	\$ 696.28
<i>Total Vikingcash Purchases</i>	48,498/41,643	\$ 133,583.49	\$ 124,412.43

Vikingcash Deposits	FY12/13 Count	FY12 Dollars	FY 13 Dollars
Online Card Office	2,022/1,871	\$71,040.07	\$ 60,322.34
Value Transfer Station	1,745/1,629	\$24,074.71	\$ 23,029.98
Cashier's Office	346/257	\$22,248.27	\$ 13,823.68
VCO	3/1	\$ 75.00	\$ 25.00
Payroll Deduction	705/678	\$12,125.00	\$ 13,455.00
<i>Total Vikingcash Deposits</i>	4,821/4,436	\$ 129,563.05	\$ 110,656.00
MEAL PLAN	FY12/13 Count	FY12 Dollars	FY2013 Dollars
Meal Plan Transactions	226,644/214,347		
Dining Dollars Transactions	98,510/137,864	\$562,369.98	\$ 910,664.00

III. Updates:

- a) Blackboard transact Software upgrade from 3.7 to 3.10 – Summer 2014—servers need replaced etc.
- b) Parking Office accepting Vikingcash as a form of payment and as a form of refund deployed August 2013.

IV. Discussion—SGA student input—market the Vikingcash more to the parents as a form of getting money to their student.

Viking Card Advisory Committee Meeting Minutes

November 19, 2013

V. Adjournment

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