



Remote Desktop Connection

1/28/2018

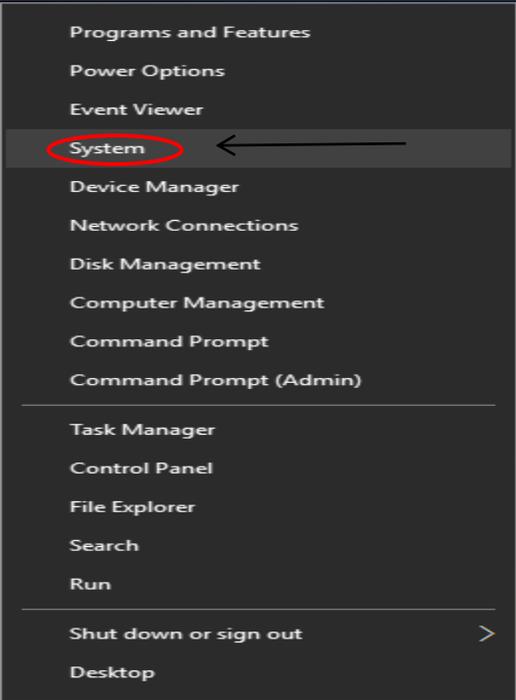
Every Windows version beginning with Windows XP includes an installed Remote Desktop Connection client. With Remote Desktop Connection, you can access a computer running Windows from another computer running Windows that is connected to the Internet. For example, you can use all of your work computer's programs, files, and network resources from your home computer, and it's just like you're sitting in front of your computer at work.

To connect to a remote computer (your CSU PC), that computer must be turned on, it must have a network connection, Remote Desktop must be enabled, and you must have network access to the remote computer (this could be through the Internet).

The steps may vary slightly between the different versions of Windows. Where necessary we illustrate the difference with Windows 7 on the left and Windows 10 on the right.

Your Remote Computer (CSU PC)

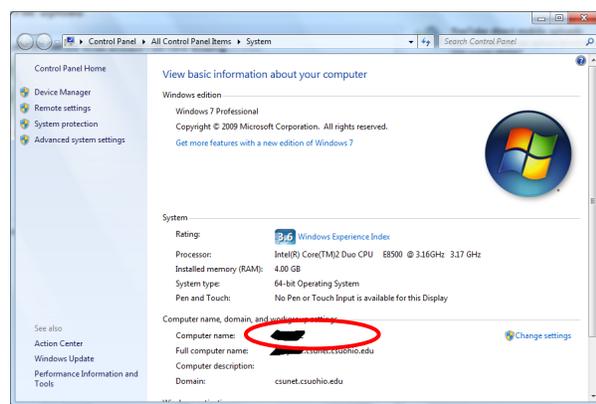
Step 1

Windows 7	Windows 10
Right click on computer in the start menu and left click on properties	Right click the windows icon in the start menu. (Bottom left corner). Then select system
	

Step 2

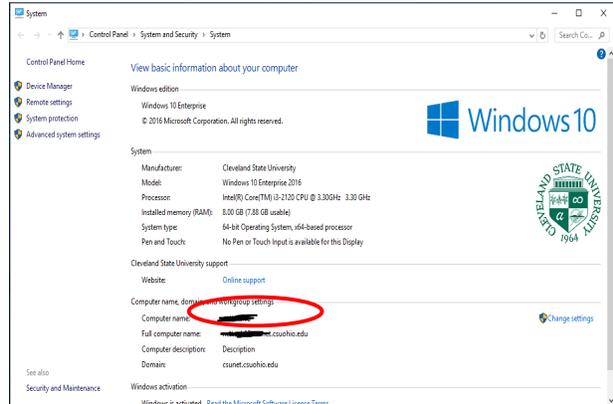
Windows 7

The 'System' dialog box will open. Copy the Full computer name for use later on.



Windows 10

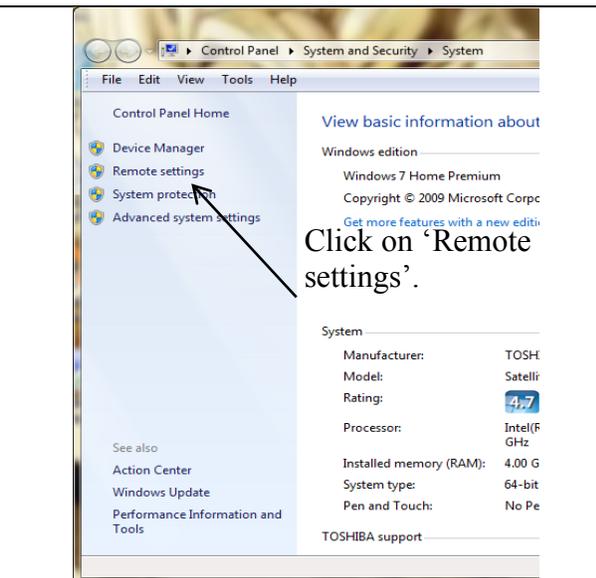
The 'System' dialog box will open. Copy the Full computer name for use later on.



Step 3

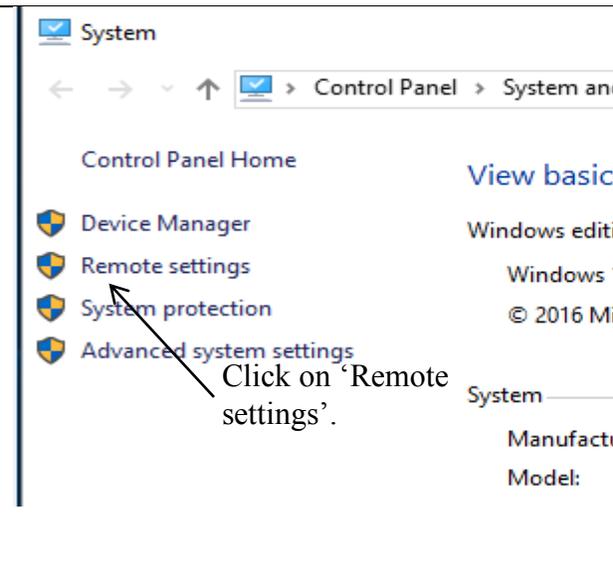
Windows 7

Click on 'Remote settings'.



Windows 10

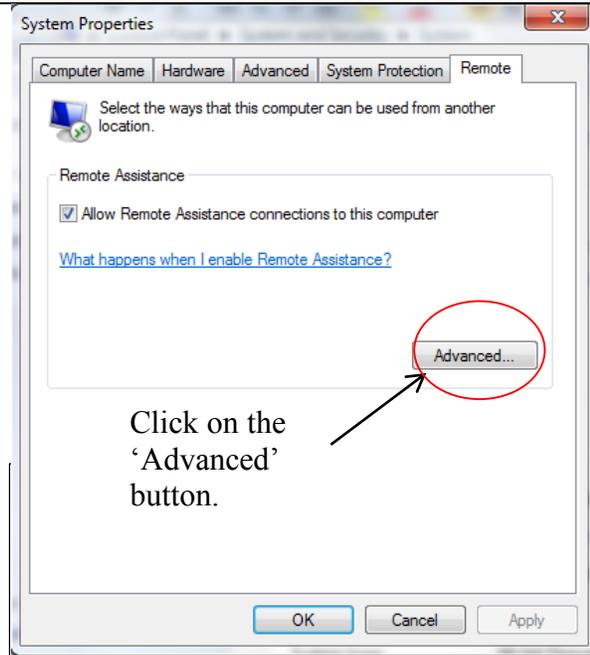
Click on 'Remote settings'.



Step 4

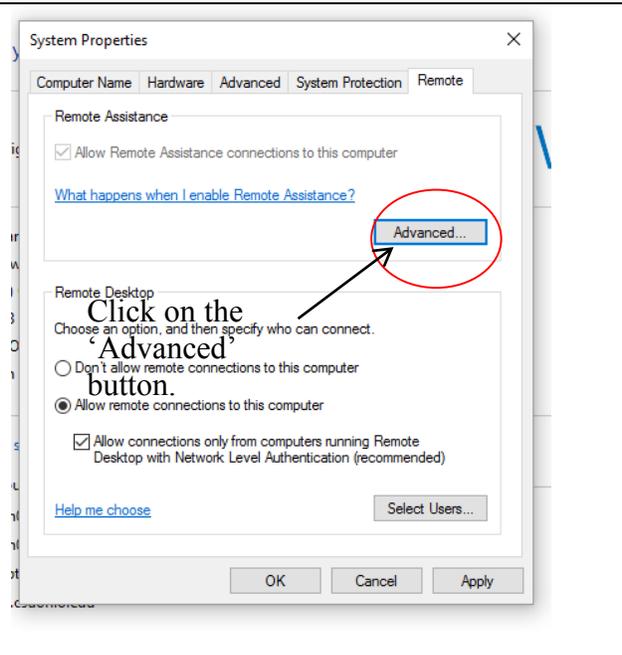
Windows 7

Click on the 'Advanced' button.



Windows 10

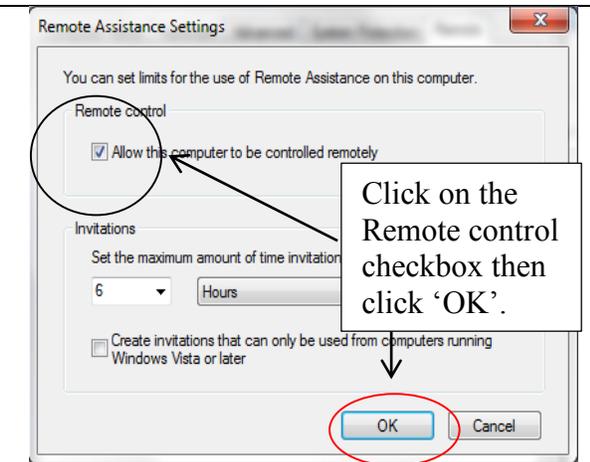
Click on the 'Advanced' button.



Step 5

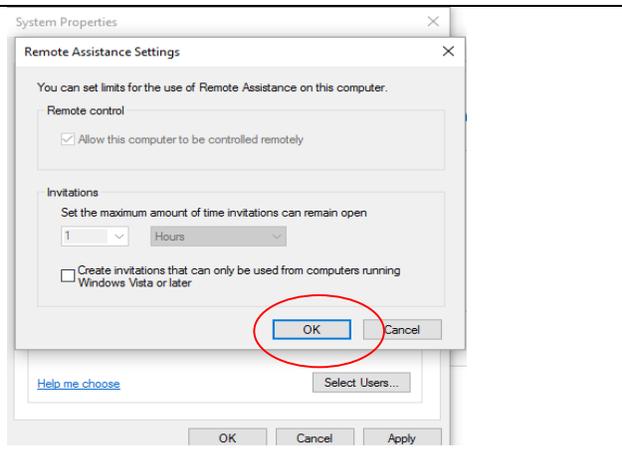
Windows 7

Click on the 'Allow this computer to be controlled remotely' checkbox. Then click on 'OK'.



Windows 10

Make sure the 'Remote Control' box is checked. Then click 'OK'.





Your Home Computer

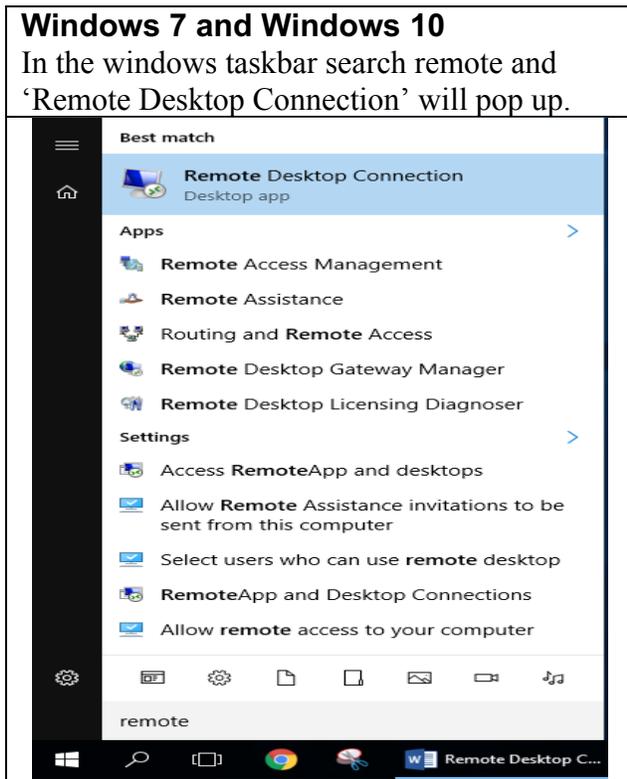
You now need to set up your Remote Desktop Connection at home and tell your home PC to which remote PC to connect.

Below is the instruction for both Windows 7 and Windows 10.

Step 1

Windows 7 and Windows 10

In the windows taskbar search remote and 'Remote Desktop Connection' will pop up.

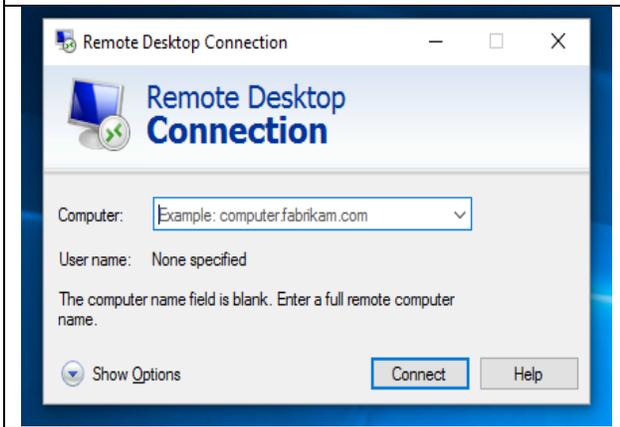




Step 2

Windows 7/10

Click on 'Options' dropdown.



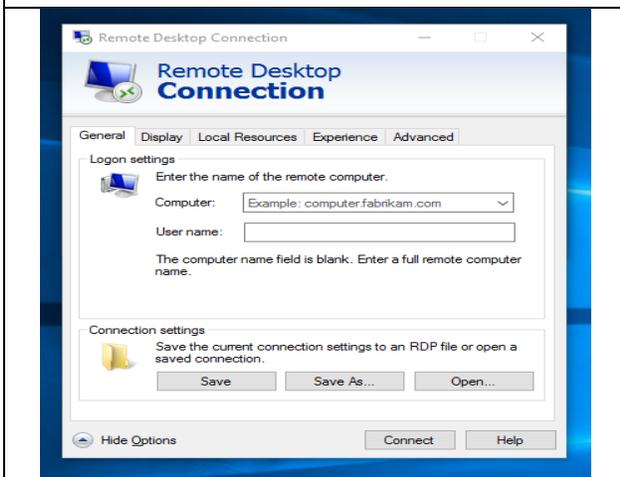
Step 3

Enter your Full Computer Name (that you copied down earlier) in the 'Computer' field. Enter CSUNETXXXXXXX in the 'User name' field (where XXXXXXXX is your CSU ID Number).

Click on 'Save As...'. And choose desktop if you would like to create a shortcut for future connections

Windows 7/10

Follow steps above.

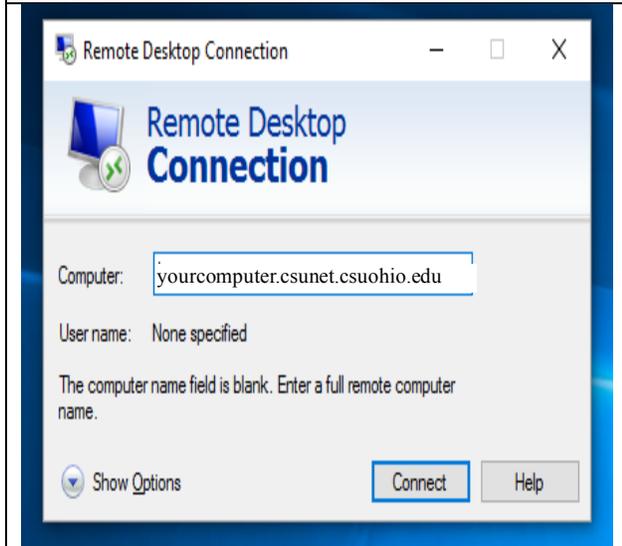


Step 4

Click on the 'Connect' button to connect to your remote PC (CSU PC).

Windows 10

Click on the "Connect" button



Step 5

Enter your 'User name' (7 digit CSU ID), 'Password' (CampusPass) and CSUNET in the 'Log on to' field to connect to your remote PC (CSU PC).

Click on the 'OK' button. You will now be connected to your remote PC (CSU PC).

Step 6

Once connected to you remote PC, a 'bar' will appear across the top of your remote connection screen. On the right side of the 'bar' is three buttons. With these buttons you can:

- Minimize your remote connection so you may access your home PC.
- Restore down or maximize the size of your remote connection screen.
- By clicking on the 'X' button you can terminate your remote connection.



Reporting Problems

If you have any problems during the use of the Remote Control Desktop, please email security@csuohio.edu and include a thorough description of the problem (attaching screen prints would be helpful).