

Music Building Drinko Hall

CLEVELAND STATE UNIVERSITY



Cleveland, OH 44115 Phone: 216-523-7203

MU Drinko Hall

Email: Conferenceservices

@csuohio.edu

Campus Map

Diagram of room Calendar of Events

available!) Catering and Dining

(See if your date is

Rental Rates

Departmental Costs

- Additional amenities: **Podium**
- Screen LCD projector
- Wired microphones Wireless
- microphones Grand piano Stage Manager

and Sound Technician

required for all events

are responsible for all associated Direct Costs as defined.









Upper Boxes

Right

Box

1

Box

2

an admission or registration fee is charged for the program, then 100% of the current CSU facility costs shall be paid. University organizations that participate in a program with an external organization will be held responsible for any fiscal liabilities incurred by the University in connection with the program. They are responsible for all associated Direct Costs as defined.

RENTAL: Requests from external organizations must be made to Conference Services, which administers University facility policies, rules, and regulations. The privilege of using facilities by an external organization may be granted only when a CSU Facilities Use and Service Contract have been properly executed between the external organization and Conference Services. The ultimate responsibility for the event, and for all liability for any personal injury or property damage resulting from the event, rests with the external organization.

PARTNERSHIP: Defined as the program being related to the University mission of teaching, research, and service. The majority of the attendees must be current CSU students, staff, or faculty. Partnership events are responsible for 50% of the current CSU facility costs. If

INTERNAL: Defined as current student, staff, faculty, or internal CSU organization requesting event space on campus. Internal University Organizations utilizing facilities for standard, daily operations are not responsible for facility rental costs as defined by CSU. They

They are responsible for all facility costs and all associated Direct Costs as defined. **DIRECT COSTS:** Defined as all fees associated with having a program in University facilities, except for the actual facility rental rates. Direct expenses include, but are not limited to, costs incurred as a result of occupancy beyond regular business hours, audio-visual requirements, housekeeping, personnel required to service the event, special equipment, police, parking, and technical support.

Room Capacities and Configurations



Left Drinko Hall 252 Seats and 40 Box Seats Box Seating Capacity Total = 292

Stage = $43' \times 31' = 1,333s/f$

Upper

Boxes

Box

