Music Building Waetjen Auditorium

Location:
MU Waetjen Auditorium
2001 Euclid Avenue,
Cleveland, OH 44115
Phone: 216-523-7203
Email: Conferenceservices@csuohio.edu

Campus Map
Diagram of room
Calendar of Events
(See if your date is available!)
Catering and Dining
Rental Rates
Departmental Costs
Additional amenities:
- Podium
- Wired microphones
- Wireless microphones
- Portable projector and screen
- Pipe organ
- Grand piano
- Stage Manager and Sound Technician

Room Capacities and Configurations

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INTERNAL: Defined as current student, staff, faculty, or internal CSU organization requesting event space on campus. Internal University Organizations utilizing facilities for standard, daily operations are not responsible for facility rental costs as defined by CSU. They are responsible for all associated Direct Costs as defined.

PARTNERSHIP: Defined as the program being related to the University mission of teaching, research, and service. The majority of the attendees must be current CSU students, staff, or faculty. Partnership events are responsible for 50% of the current CSU facility costs. If an admission or registration fee is charged for the program, then 100% of the current CSU facility costs shall be paid. University organizations that participate in a program with an external organization will be held responsible for any fiscal liabilities incurred by the University in connection with the program. They are responsible for all associated Direct Costs as defined.

RENTAL: Requests from external organizations must be made to Conference Services, which administers University facility policies, rules, and regulations. The privilege of using facilities by an external organization may be granted only when a CSU Facilities Use and Service Contract have been properly executed between the external organization and Conference Services. The ultimate responsibility for the event, and for all liability for any personal injury or property damage resulting from the event, rests with the external organization. They are responsible for all facility costs and all associated Direct Costs as defined.

DIRECT COSTS: Defined as all fees associated with having a program in University facilities, except for the actual facility rental rates. Direct expenses include, but are not limited to, costs incurred as a result of occupancy beyond regular business hours, audio-visual requirements, housekeeping, personnel required to service the event, special equipment, police, parking, and technical support.