



2121 Euclid Ave. MC 106  
Cleveland, OH 44115  
Phone: (216) 687-3910  
Fax: (216) 687-3965  
[www.csuohio.edu/international](http://www.csuohio.edu/international)

**Application**

***CSU in England: International Marketing and Business Research, May 11-19, 2013***

**Instructions** Complete all four sections of form in pen. Form may be typed, with the exception of signature line. Make program deposit and turn in receipt and completed application to Kimberly Ruggeri in the Department of Marketing. The application may be faxed, scanned and emailed, mailed, or dropped off. Prior to acceptance, the GPA, Judicial Affairs and Treasury Services record of the applicant will be reviewed by the Education Abroad Office and faculty directors. Students will receive an email from the Education Abroad Office to verify the email address listed below is active. Students will be notified by email of their acceptance. **Application Deadline: December 14, 2012.**

**I. Personal Information**

_____ Name of Student		_____ Email Address	
_____ Telephone No. (cell)	_____ (home or work)	_____ Student ID Number	
_____ Current Address		_____ Major/Degree	_____ Year/Class
_____ City	_____ State	_____ Zip Code	_____ GPA

**II. Passport Information**

You must have a passport to enter the United Kingdom. Contact the Education Abroad Office for assistance in applying for a passport.

_____ Name as exactly appears on passport	_____ Country that issued passport
_____ Birthdate	_____ Expiration date

**III. Release of Information, Program Billing and Classroom Attendance Agreement**

I hereby give the Office of Judicial Affairs at Cleveland State University, located in the Department of Student Life, permission to discuss any disciplinary records or provide any information regarding any disciplinary proceedings against me, and/or the outcome of Student Conduct Hearings, with the Center for International Services and Programs. I understand that the information discussed will be for the purposes of the Education Abroad Program. By signing this form, I also understand that I have waived my right to information that is considered confidential under the Family Education Rights and Privacy Act (FERPA). This permission is valid from the time I submit this signed document to the Center for International Services and Programs through a period of one semester or until my program abroad ends.

I have made the program deposit toward the cost of my participation in the CSU in England program to the Cashier's Office and have attached my receipt to this application. I understand that the remainder of the program cost will be billed to me after I receive my acceptance email. If I am not accepted on this program, I understand that my CSU financial account will be credited the deposit amount.

I understand that my attendance at the four pre-departure meetings (6 pm on 2/15, 3/8, 4/12, 5/3) are a required component to the course.

_____ Signature	_____ Date
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**III. Faculty Approval**

I have met with and approve this student for admission into the CSU in England program.

_____ Signature	_____ Date
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## ***Application (cont.)***

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### **IV. Program Deposit**

#### **Instructions to Student**

Please take these instructions to the Cashier's Office (MC 115) along with your payment for the CSU in England deposit in the amount of \$200. No program applications will be accepted without proof of deposit. Staple receipt from Cashier's Office to this completed application.

The Cashier's Office is open Monday-Thursday 8:00am-6:00pm; Friday 9:00am-5:00pm; and the first and third Saturday of each month 10:00am-1:00pm. At the Cashier's Office, you may pay by cash or check only.

#### **Instructions to Cashier**

Deposit \$200 into Education Abroad Departmental Account for the CSU in England abroad program:

**0090-0010-2805-40-ENG0002**

Provide student with receipt that shows their name, CSU ID number, amount deposited and Education Abroad account number used. Do not apply deposit to student's individual account. If you have any questions about this transaction, please contact the education abroad staff of the Center for International Services and Programs 216-687-3910.

**REMEMBER TO ATTACH RECEIPT TO THIS APPLICATION.**

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**Additional comments or concerns that you wish the education abroad staff to be made aware of regarding your participation:**

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Completed applications can be mailed, faxed, scanned and emailed, or walked in to the **Department of Marketing** in the **Ahuja College of Business**, attention to **Kimberly Ruggeri**.

**Campus Location** BU 462

**Email** [k.ruggeri@csuohio.edu](mailto:k.ruggeri@csuohio.edu)

**Phone** 216-687-3670

**Fax** 216-687-5135