

FENN TOWER FACILITY USE

All current CSU Facility Use Policies are in effect for Fenn Tower. Additionally, the following criteria will be implemented to provide protection for legal, safety, and fiscal considerations of the guests in this historic residential facility:

- A.** Dances, parties, Greek rushes, and events in similar spirit, are ONLY permitted in the Panel Room and Recreation Room from Friday 5:00 pm to Sunday 6:00 pm.
- B.** University Police shall solely determine and control security arrangements for all events occurring in Fenn Tower, including but not limited to, the type, placement, and use of security personnel at the requesting organization's cost. Their decision will be based upon, but not limited to, event type, location, expected attendance, and previous history.
- C.** CSU Police reserves the right to assign the number of officers depending upon, but not limited to, the category of the event as described in the CSU Facilities Use Policies, alcohol on premises, number of attendees, or an admittance fee. The sponsoring department or organization is responsible for all fees assessed.
- D.** University Police will notify campus organizations in advance if an officer will be assigned to their event along with all potential costs.
- E.** University Police have ultimate authority at their discretion to shut down any unauthorized event, and/or any event that has not fulfilled necessary requirements, or any event where safety and/or security is threatened.
- F.** CSU furniture or equipment may not be removed or altered during the reservation of the facility. No decorations or signs may be affixed to walls, ceilings, doors, or any other part of the building or its contents. Upon request, easels will be provided for display purposes.
- G.** The sponsoring department or organization assumes responsibility for the care of the building and furniture within those areas to which it has been assigned. Costs incurred by the University or damage, or cleaning required as a result of the sponsoring departments or organization's use of the facility will be billed accordingly.
- H.** A representative of the sponsoring department or organization is required to be in attendance throughout the event to ensure compliance with CSU's Facility Use Policies. For student organizations, the designated representative is the faculty/staff advisor and, when required, a representative from the Department of Student Life.
- I.** All events must end by 12:00 am (midnight) to limit the potential disturbance to housing residents. The CSU Police officer on duty is authorized to determine if the amplification level is appropriate during the event.