Cleveland State University
Contractor Job Safety Worksheet

This form is to be filled out completely prior to performing any work activities for all campus renovation and improvement projects

Project Site _________________________________ Company Name __________________________
(Building/Rooms)
Proposed Start Date ______________ Company Contact Person ____________________________
Duration of Project _______________ Contact Phone Number ____________________________
Emergency Phone Number ____________________________

Coordinating CSU Department ________________________________
CSU Project Coordinator ____________________________ Extension ____________________________
24-Hour Emergency Phone Number ____________________________

Brief Description of the Project:

______________________________________________________________
______________________________________________________________
______________________________________________________________
______________________________________________________________
______________________________________________________________

Which of the following services will be interrupted as part of the project?

<table>
<thead>
<tr>
<th>Service</th>
<th>Yes</th>
<th>No</th>
<th>Service</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Air Conditioning</td>
<td>□</td>
<td>□</td>
<td>Heating</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Data Lines</td>
<td>□</td>
<td>□</td>
<td>Security System</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Electric</td>
<td>□</td>
<td>□</td>
<td>Telephones</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Fire Alarms</td>
<td>□</td>
<td>□</td>
<td>Ventilation</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Gas (Natural)</td>
<td>□</td>
<td>□</td>
<td>Water</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Sprinkler System</td>
<td>□</td>
<td>□</td>
<td>Other__________</td>
<td>□</td>
<td>□</td>
</tr>
</tbody>
</table>

Will any hot work (Cutting, welding, etc…) be done as part of the project □ □

If hot work is to be performed, a Contractor’s Hot Work Permit shall be obtained from designated individual prior to any such work beginning.

Will any hazardous waste be generated for either recycling/disposal as part of the project? □ □

If Yes, check applicable

Chemicals □                 PCBs □
Fluorescent □                Mercury □
Lamps
Will work involve the use of chemicals or materials which may release vapors or odors at the work site and into adjacent areas?  

Yes □  No □

Contractors are to supply copies of Material Safety Data Sheets for all hazardous chemicals used in the project prior to beginning work to the Office of Environmental Health and Safety.

The Contractor agrees to provide for a safe and healthy work environment, and to maintain compliance with all applicable provisions of the Occupational Safety and Health Administration’s (OSHA) regulations as set forth in the Chapter 29 of Code of Federal Regulations pertaining to health and safety in the workplace (29 CFR 1910 and 1926). The Contractor also agrees to provide to the Office of Environmental Health and Safety evidence of applicable written programs prior to beginning work. These include, but are not limited to Lockout/Tagout (Control of Hazardous Energy), Confined Space, Hazard Communication, and Hearing Conservation.

The Contractor understands the CSU signatures below represent an authorization to proceed with work activities only, and do not, nor are they intended to represent approval of plans, designs, methods, specifications and work practices of the Contractor.

As an agent of the above company, I agree to the above outlined conditions:

____________________________________ __________________
Contractor’s Authorized Representative  Date

Authorization for Work to proceed

____________________________________ _________________
Director of Access Control and Security  Date

____________________________________ _________________
Director of Environmental Operations  Date

____________________________________ _________________
IS&T Representative  Date

____________________________________ _________________
Director, Environmental Health and Safety  Date

____________________________________ _________________
CSU Project Coordinator

November, 2004  2
Revised October 2009