

Minutes 8-27-2019

In attendance: Joanne Goodell, Emily Kullman, Robin Chilton, Sarah Rutherford, Jorge Gatica, Carolyn Broering-Jacobs, Chrissy Knapke, Ana Stankovic, Kathryn MacCluskie, Mark Cole, Vania De Paoli, Kimberly Ruggeri, Mandi Goodsett, Joan Niederriter, LeAnn Krosnick, Marian Bleeke, Deborah Smith, Roland Anglin, Allison Negron

Regrets: Heidi Robertson, Andrew Resnick, Chris Rennison

- Welcome & Introductions
- Announcements
 - CFE has a new Faculty Mentoring Fellow – Dr. Andy Resnick
 - Will implement a faculty mentoring program
 - Has started a [survey](#) that went out at Orientation and in today's CFE announcements
 - Open to any suggestions for revisions to survey
 - You can serve as both mentor and mentee, just fill it out twice
- Review of Policy [3344-16-14](#) (See section C)
 - Review & advise on teaching-related proposals and teaching initiatives across the University
 - Examples: workload policies, classification of courses
 - Help define “Engaged learning” per President’s priorities
 - Best practices
 - Example: How to use more/less technology to students’ benefit
 - Internal funding
 - Teaching Enhancement (TEA) Awards
 - Call for proposals goes out in October; about \$8500 per team awarded
 - Please advocate TEA opportunity to colleagues, especially those in high “DFW” classes
 - CFE will ask UTC members to help review TEA entries
 - CFE open to new ideas for funding; we currently need monetary support from Provost to provide funding
 - Provost Teaching Summit in late April 2020
 - Please promote to colleagues
 - Especially the poster sessions/ presentations
 - We would like to get more part-time/ adjunct faculty involved
 - Committees
 - One meeting per semester as a large group
 - Smaller subcommittees will meet more often
 - Whole group will meet again in **late October/ early November**
- Establish bylaws
 - What does CFE do?

- Provost's Teaching Summit
 - Book discussions each semester
 - Faculty Learning Communities (FLCs) – Gateway has \$500 stipend
 - Workshops twice weekly
 - New Dean/ Chair & New Faculty Orientations
- POD/ ACE matrix handout – examples of our peers' best practices
- Open Commentary
 - Is there support for adjunct faculty to attend meetings? (like Gateway Courses breakfast)
 - The Provost's Office is offering \$100 for the Gateway Breakfast to adjuncts
 - Other meetings are case-by-case/ depend on the college responsible
 - Faculty teaching awards – can we offer more of them? Some funded, others not?
 - We can work on guidelines for peer observation – currently there is no standard
 - Please help promote CFE offerings, connect with adjunct faculty to help keep them involved
 - The Library has small grants for faculty to create Open Educational Resources (OER) to reduce student costs
 - Textbook Hero Award
 - Please encourage fellow faculty to apply and consider OER for classes
 - Mandi Goodsett can answer questions
- Motions
 - Call for subcommittee for UTC Mission & Vision – to meet next week (Sept. 3-6)
 - Roland Anglin
 - Joan Niederriter
 - Kathy MacCluskie
 - Marian Bleeke
 - Joanne Goodell
 - Proposal to hold Teaching Open House in February/ March 2020
 - After Spring Break 2020
 - Faculty volunteers would host faculty visitors in their classrooms for one class
 - Pick a week and certain time slots; no evaluations of teaching
 - "VikeTeach Week"?
 - Proposal to create 2-minute "teaching vignettes" to promote successful teaching efforts in classroom, online, and in the field
 - Would take nominations from UTC
 - Will form working group/ subcommittee to work on this
 - Doodle poll for late October/ early November will be sent out

Thank you!