

The background of the page is white and decorated with several large, abstract, rounded geometric shapes. In the top left, there is a bright green circle. In the top right, there is a dark green elongated shape and a light green elongated shape. In the bottom left, there is a dark green elongated shape and a bright green circle. In the bottom right, there is a large orange elongated shape. A small orange circle is positioned to the left of the main title.

TRIO/STUDENT SUPPORT SERVICES  
PRESENTS:

# STUDENT GUIDE

## TABLE OF CONTENTS

**GENERAL CSU CONTENT**

• Office Locations	4
• General Tips	5-6
• CSU Terms & Slang	7
• Campus Map	8
• Campus Map Key	9
• Colleges/Majors	10-15
• Student Resources	16-17

**TRIO/SSS**

• About TRIO	19
• TRIO Website	20
• TRIO Resources	21

**ROAD MAPS**

• RoadMaps	23
------------	----

**MYCSU**

• Terminology	25
• How to Find	26

**CAMPUSNET**

• Terminology	28
• Steps to Find Degree Audit	29
• Search for General Education Courses	30
• Schedule Planner	31

**STARFISH**

• Terminology	33
• Finding "How To" Documents	34



## TABLE OF CONTENTS

**FINANCIAL AID**

- Terminology **36**
- Financial Aid Award Notice Guide **37-41**
- Accepting Financial Aid **42-43**

**PARKING**

- Parking Services **45-46**
- Parking Map & Rules **47-48**

**TRANSIENT STUDENT**

- General Information **51**

**TASC**

- Accessing TASC Tutoring **52-53**

**BLACKBOARD**

- Login into Blackboard **55**
- How to Navigate Blackboard **56-58**

**STUDENT ORGANIZATIONS**

- How to Join an Organization **60**
- Full List of Organizations **61-67**

**ACADEMICS**

- Terminology **69**
- Academic Calendar **70**
- Academic Policies **71**
- Academic Standing **72**

# GENERAL CONTENT

OFFICE NAME	LOCATION
Bookstore/Viking Outfitters...	SC (1st Floor)
Campus All-in-One...	BH 116
Career Development and Exploration...	RW 280
Cashier's Office...	BH115
Counseling Center...	UN 200
Dining Hall/Viking Marketplace...	SC (2nd Floor)
Disability Services...	RW 210
Health & Wellness Services...	IM 205
International center...	BH 412
Lift Up Vikes...	BH 122
TASC (Tutoring and Academic Success Center)...	BH 233
Office of Institutional Equity...	AC 236
Orientation Center...	EC 100
Parking Services...	BH 115
Police/Escort...	CS 103
Residence Life....	EC 198
Speech & Hearing...	BH 430
Study Rooms/Library...	RT (1st Floor)
TRIO/SSS...	BH 100
Testing Center...	RW 289
Viking Card Office...	BH 112
Writing Center...	RT 124

# GENERAL TIPS



## Emails

- Always use your CSU email!
- When sending an email from your phone, be sure to delete “Sent from an IOS device” at the bottom.
- Format emails professionally.
- **Create an email signature** (You can create more than one!)
  - It could include:
    - A salutation
    - Your Name
    - Any on-campus position you may have
    - The year you graduate
    - Any organizations you are heavily involved in



## On Campus

- Get involved by joining an organization/sport.
- Utilize offices: tutoring, advising, counseling, etc.
- **Know the campus**
  - Learn building names
  - Know how to get to your classes before the first day
- Go to as many events as possible to meet new people and have fun experiences!
- Walking outside can be faster than walking in the inner link depending on what building you're going to.
- Check Viking Food Co.'s menu before going to the dining hall.
- Double-check to make sure you have everything before you leave – it's easy to lose things.



## In the Classroom

- Make friends with people in your major.
- Do not be afraid to talk with your professor (either in person or through email).
- Don't be scared to ask a question, chances are 5 other students are afraid to ask that same question.
- Sit towards the front of the class, this will increase your chances of paying attention.



## **Finances**

- Save money
  - Pack a lunch
  - Reuse school supplies
  - Look for textbooks from an external source
  - Create a budget
- Underestimate how much food you'll eat to get the cheaper dining pass.
- CSU offers a ten percent discount on Apple Products like MacBook and iPad.
- Pay attention to scholarship due dates, general scholarships usually close at the end of the spring semester before the year you're applying (for example, Fall 23 - Spring 24 scholarships close in May of 2023).
- FAFSA opens in October! Although it doesn't count against you if you do it later than that its good to get it out of the way before its too late.



## **Planning/Studying**

- USE YOUR ADVISOR! They will be super helpful in all aspects of your life.
- Utilize the private study rooms in the library.
- Create a GroupMe or Discord with your classmates at the beginning of each semester so you can exchange study tips and things you may have missed.
- Create a strict schedule and stick to it to avoid missing classes.
- Create a Linked-In and connect with your friends and faculty.
- Join in group study sessions.
- Utilize tutors, they will help tremendously.
- Invest in a Chegg membership, this especially helps you learn when you have online classes.
- Utilize time in between classes by doing homework, studying, or visiting the rec center.



## **Extra Tips**

- Bring your phone charger(s).
- Avoid people that do not have your best interests in mind – academically and in general.
- Get enough sleep.

# ABBREVIATIONS AND ACRONYMS

## BUILDINGS/ PARKING & RESOURCES

### A - F

**AC** - Administration Center

**AG** - Art Gallery at CSU

**BH** - Berkman Hall

**BU** - Monte Ahuja College of Business

**CS** - Campus Safety

**EC** - Euclid Commons

**ED** - Edge Building

**FH** - Fenn Hall

**FT** - Fenn Tower

**FM** - School of Film and Media Arts

### H - P

**HS** - Health Sciences

**IM** - Center for Innovation in Medical Professions

**JH** - Julka Hall

**LA** - Langston Apartments

**LB** - Law Building

**LL** - Law Library - College of Law

**MB** - Middough Building

**MM** - Mather Mansion

**MU** - Music & Communication

**PE** - Physical Education Building

**PH** - Parker Hannifin Hall

### R - W

**RC** - Recreation Center

**RT** - Rhodes Tower - Michael Schwartz Library

**RW** - Rhodes Tower West

**SC** - Student Center

**SI** - Science Building

**SR** - Science and Research Center

**UN** - Union Building

**UR** - Levin College for Urban Affairs

**WH** - Washkewicz Hall, Engineering

**WO** - Wolstein Convocation Center

### PARKING

**CG** - Central Garage

**EG** - East Garage

**PG** - Prospect Garage

**SG** - South Garage

**WG** - West Garage

### RESOURCES

**TASC** - Tutoring and  
Academic Success Center

**CASC** - Counseling and  
Academic Success Clinic





Allen Theatre	AT	Monte Aluja Hall	BU
Arts Campus		Monte Aluja College of Business	
AMC Annex	AA	Music and Communication	MU
Berkman Hall	BH	Waelgen Auditorium, Orinoko Recital Hall	
The Jack, Joseph, and Morton Mandel Honors College		Parker Hamlin Administration Center	AC
Campus 411/All-In-1, Parking and Transportation Services		Parker Hamlin Hall	PH
Bert L. Wolstein Hall	LB	Physical Education	PE
College of Law		Robert Busbey Natatorium, Woodling Gymnasium	
Campus Safety	CS	Plant Annex	PA
University Police		Plant Services	PS
Center for Innovation in Medical Professions	IM	Recreation Center	RC
College of Health, Counseling Services		Rhodes Tower	RT
Cole Center	CE	Rhodes West	RW
C.M.S.D. Campus International School 9-12		School of Film & Media Arts	FM
Edge Building	ED	Science Building	SI
Eucled Commons	EC	Science and Research Center	SR
Welcome Center, Undergraduate, Graduate and International Admissions, Residence Life, Student Residence Hall		Student Center	SC
Fenn Hall	FH	Viking Outfitters—CSU Books and Spiritwear	
Washkewicz College of Engineering		The Galleries at CSU	AG
Fenn Tower	FT	Union Building	UN
Student Residence Hall		Wallingford Building	WA
Glickman-Miller Hall	UR	Washkewicz Hall	WH
Levin College of Public Affairs and Education		Washkewicz College of Engineering	
Health Sciences	HS	Wolstein Center	WO
Julka Hall	JH	Bert L. & Iris S. Wolstein Center, Henry A. Goodman Arena	
Education, School of Nursing		Wolstein Center Pavilion and Banquet Center	WP
MAGNET Building	LA	Gerald H. Gordon Conference Pavilion	
Law Library	LL		
MAGNET Building	CM	Emergency Telephones	
Mather Mansion	MM	Bike Rack Locations	
Medical Mutual Tennis Dome and Pavilion	TD	RTA Health Line Stop Locations	
Michael Schwartz Library	RT	Zipcar Location	
Located in Rhodes Tower		Neighborhood Parking Lots	
Middough Building	MB	Huntington Bank ATM	
Arts Campus			

CSU is an AA/EEO Institution. ©2023 University Marketing 230117 Rev. 5/4/2023

Visitors to Campus may pre-pay for parking by the hour in Lot 21 (front of MU), Lot 22 (Student Center), Rec Garage (RG), Lot 70 (E. 24 St.), Lot 66 (Julka Dr.) and Lot 54. Pay-as-you-exit parking is available in South (SG), Central (CG), Prospect Garage (PG) and West Garage (WG). Overnight visitor parking in SG only.

Faculty, Staff and Students may purchase parking permits via CSU Online Parking System. Overnight parking is not included but can be added at additional cost. Cash may be accepted in gated facilities during designated special events.

Motorcycle parking is available in designated areas only. Motorcycles are prohibited from parking in vehicle spaces and garages.

State of Ohio Disabled Parking Permit is required for parking in areas designated for persons with disabilities. Please note that proper payment is required at all times. Disabled permits can be obtained from the Ohio BMV [bmvo.ohio.gov](http://bmvo.ohio.gov).

Parking is offered based upon availability. Parking fees and policies are applicable at all times and facility use parameters are subject to change. The Parking office is located inside Berkman Hall (BH), Room 115. Check [csuohio.edu/parking](http://csuohio.edu/parking) for updates.

LOT	PERMITS	ADA	PARKING DETAILS	LOT	PERMITS	ADA	PARKING DETAILS
13	E N	♿	All parking available all day	59	G	♿	Hourly coin meter
14****	G W E N	♿	All parking with permit after 4 p.m.	66	♿	♿	Visitors (hourly rate); Payment (pre-pay, exact change required)
20	G E N	♿	Hourly coin meter	70		♿	Visitors (hourly rate); Payment (pre-pay, exact change required)
21	G E N	♿	Payday using parking app	71	G	♿	Visitors (hourly rate); Payment (pre-pay, exact change required)
22**	G E N	♿	Visitors (hourly rate); Payment***	CG*	G W E N	♿	Lot 71 permits
31	G W E N	♿	Visitors (hourly rate); Payment***	ES*	G E N	♿	Visitors parking from E. 21 St., hourly rate
40****	G W E N	♿	Visitors (hourly rate); Payment***	MG**	G E N	♿	Visitors after 3 p.m.
41	W E N	♿	Visitors (hourly rate); Payment***	PG*	PG	♿	Visitors (hourly rate)
43	G W	♿	Reserved Parking Only	RG**	REC Parking Pass	♿	Visitors (hourly rate); Payment**
50	G W E N	♿	Visitors (hourly rate); Payment***	SG*	G W	♿	Visitors (hourly rate)
54	G W E N	♿	Lot 43 permits	UC**	G E N	♿	Visitors (hourly rate)
57	G W E N	♿	Visitors (hourly rate); Payment***	WG*	G E N	♿	Visitors (hourly rate)

## Alternatives to CSU Parking:

If you're looking for alternatives to purchasing a prepaid permit, there are several options available.

- 1) Ride RTA, 2) Take advantage of metered street parking (managed by the City of Cleveland),
- 3) Select a neighborhood parking lot operated by a private parking company or 4) Borrow a Zipcar on campus 24/7!



**COURSE SUBJECT**

**A - E**

ACT - Accounting  
AF - Air Force ROTC  
ANT - Anthropology  
ARB - Arabic  
ART - Art  
ASC - Arts and Science  
BIO - Biology  
BLW - Business Law  
BSM - Business Studies  
BST - Black Studies  
BUS - Business  
CHE - Chemistry  
CHN - Chinese  
CIS - Computer & Information  
Science  
COM - Communication  
CRM - Criminology  
CSC - Career Services  
CSD - Communication Sciences &  
Disorders  
CVE - Civil Engineering  
DAN - Dance  
ECE - Early Childhood Education  
ECN - Economics  
EDB - Curriculum & Instruction  
EDC - Education - DTE  
EDM - Middle Childhood Education  
EEC - Electrical & Computer  
EET - Electronic Engineering  
Technology  
ENG- English

**E - I**

ENT - Entrepreneurship  
ESC - Engineering Science  
ESE - Special Education  
ESL - English as Second Language  
EST - Specialized Study & Field Exp  
ETE - Curriculum & Foundations  
EUT - Education U teach  
EVS - Environmental Science  
EXC - Reciprocal Student Exchange  
FIN - Finance  
FMA - Film and Media Arts  
FRN - French  
GAD - General Administration  
GEO - Geology  
GER - German  
GET - General Engineering  
Technology  
HCA - Health Care Administration  
HED - Health Education  
HEDL - Specialized Instructional  
HIS - History  
HON - Honors Program  
HPE - Health & Physical Education  
HPR/HPER - Core curriculum  
HSC - Health Sciences  
HUN - Hungarian  
INB - International Business  
IST - Information Systems  
ITN - Italian

**COURSE SUBJECT**

**J - P**

JPN - Japanese  
LAT - Latin  
LIN - Linguistics  
MCE - Mechanical Engineering  
MET - Mechanical Engineering  
Technology  
MGT - Management  
MKT - Marketing  
MSC - Military Science  
MTH - Mathematics  
MTT - Math Technology  
MTX - Music Therapy  
MUA - Applied Music  
MUS - Music  
NSE - National Student Exchange  
NUR - Nursing  
OSM - Operations and Supply  
Chain Management  
OTH - Occupational Therapy  
PED - Physical Education –  
Professional  
PES - Physical Education – Service  
PHL - Philosophy  
PHY - Physics  
PRM - Real Estate and Property  
Management  
PSC - Political Science  
PSY - Psychology

**R - W**

REL - Religious Studies  
SAB - Study abroad  
SLN - Slovenian  
SOC - Sociology  
SPM - Sport Management  
SPN - Spanish  
STA - Mathematics Statistics  
SWK - Social Work  
THE - Theatre and Dance  
UNI - University studies  
UST - Urban Studies  
WGS - Women's and Gender  
Studies  
WLC - World Language, Literature,  
and Culture

# COLLEGE OF ARTS AND SCIENCES

## MAJORS

- Africana Studies (BA)
- Anthropology (BA)
- Arabic (BA)
- Art (BA)
- Biology (BS)
- Chemistry (BS)
- Comparative Religion (BA)
- Dance (BA)
- English (BA)
- Environmental Science (BS)
- Film & Media Arts (BFA)(BA)
- French (BA)
- History (BA)
- International Relations (BA)
- Liberal Studies (BA)
- Linguistics (BA)
- Mathematics (BS)
- Music (BMus) (BA)
- Pharmaceutical Science (BS)
- Philosophy (BA)
- Physics (BS)
- Political Science (BA)
- Psychology (BA)
- Social Studies (BA)
- Spanish (BA)
- Theatre Arts (BA)
- Women's & Gender Studies (BA)

## MINORS

- Africana Studies
- American Studies
- Anthropology
- Arabic
- Art
- Art History
- Asian Studies
- Biology
- Chemistry
- Classical Studies
- Comparative Religion
- Dance
- English
- Environmental Science
- French
- Geological Sciences
- Graphic Design
- History
- International Film
- Linguistics
- Mathematics
- Medieval Studies
- Middle Eastern Studies
- Music
- Native American Studies
- Neuroscience
- Philosophy
- Physics
- Political Science
- Psychology
- Spanish
- Spanish Health Sciences
- Statistics
- Theatre Arts
- Women's & Gender Studies

# MONTE AHUJA COLLEGE OF BUSINESS

## MAJORS

- Accounting
- Business Economics
- Finance
- General Business
- Human Resources Management
- Information Systems
- International Business Marketing
- Operations & Supply Chain Management
- Online General Business-Degree Completion Program
- Property Management
- Business Studies
- Economics
- Sports and Entertainment Management
- Healthcare Management

## MINORS

- Accounting
- Business
- Economics
- Entrepreneurship
- Finance
- Governance, Risk Management, and Compliance
- Health Care Management
- Human Resources Management
- Information Systems
- International Business
- Marketing
- Operations & Supply Chain Management
- Professional Selling
- Property Management
- Sport and Entertainment Management
- Taxation

## LEVIN COLLEGE OF PUBLIC AFFAIRS AND EDUCATION

### MAJORS

- Communication Studies (BA)
- Criminology (BA)
- Economic Development (BA)
- Environmental Studies (BA)
- Journalism and Promotional Communication (BA)
- Sociology (BA)
- Nonprofit Administration (BA)
- Urban and Regional Studies (BA)
- Organizational Leadership (BA)
- Public Safety Management (BA)

### MINORS

- Communication
- Criminology
- Digital Content Production
- Environmental Studies
- Health Communication
- Nonprofit Administration
- Sociology
- Sustainable Urban Development
- Urban Studies

### EDUCATION MAJORS

- Foreign Language Education-French
- Foreign Language Education-Spanish
- Integrated Language Arts (BA in English)
- Integrated Social Studies
- Integrated Mathematics & Physics (BA in Mathematics-Minor in Physics)
- Integrated Mathematics
- Integrated Mathematics & Physics (BA in Physics-Minor in Mathematics)
- Integrated Science (BS in Biology)
- Integrated Science (BS in Chemistry)
- Integrated Science (BS in Environmental Science)
- Middle Childhood Language Arts and Science
- Middle Childhood Language Arts and Social Studies
- Middle Childhood Mathematics and Science
- Middle Childhood Mathematics and Social Studies
- Middle Childhood Science and Social Studies
- Mild/Moderate Intervention Specialist
- Moderate/Intensive Intervention Specialist
- P-5 Education (PreK-3)

# WASHKEWICZ COLLEGE OF ENGINEERING

## MAJORS

- Chemical Engineering
- Civil Engineering
- Computer Engineering
- Electrical Engineering
- Computer Science
- Data Science
- Electronic Engineering Technology
- Mechanical Engineering Technology
- Mechanical Engineering

## MINOR

- Computer Science

# COLLEGE OF HEALTH

## MAJORS

- Communication Sciences and Disorders (BA)
- Exercise Science (BS in ED)
- Health Sciences (BSHS)
- Music Therapy
- Nursing (BSN)
- Social Work (BSW)



- Title IX Coordinators
- Investigates complaints of:
  - Discrimination
  - Harassment
  - Sexual Violence
  - Retaliation
- Information for:
  - Service & Support Animals
  - Persons with Disabilities
  - Religious Accommodations
  - Temporary Disabilities
  - Veterans
  - Pregnant & Parenting Students
  - LGBTQIA+ Members

**LGBTQ+ CENTER (BH 241)**

- Events
- Safe Space Training
- Support for LGBTQ+ Students

**COUNSELING CENTER  
(UN 220)**

- Group Counseling
- Individual Counseling
- Couples Counseling
- Psychiatry
- Clinical Case Management
- Outreach Programs

**WOMEN'S CENTER (BH 142)**

- Resources, Programming, and Events
- Lactation/Parent Room
- Study Spaces +Computer Lab

**DISABILITY SERVICES (RW210)**

- Testing/Exam/Classroom Accommodations
- Housing & Dining Accommodations

**CSU  
MENTAL HEALTH  
& PERSONAL  
RESOURCES**

**LIFT UP VIKES-LUV  
(BH122)**

- Food Pantry
- Emergency Fund

**CARE  
MANAGEMENT (SC 319)**

- Holistic Support
- Navigating Policies
- Connect with Support Systems
- Connect to Medical and Mental Health Care Providers
- Report a Concern

**HEALTH & WELLNESS  
SERVICES (IM 205)**

- Health Assessment and Treatments
- Preventive Healthcare
- Annual and Physical Exams
- Emergency Contraception
- Lab Services

[Click Here or Scan for](#)

[Campus Map](#)



## TUTORING & ACADEMIC SUCCESS-TASC (BH 233)

- Group Tutoring
- eTutoring
- Supplemental Instruction (SI)
- Success Coaching
- Software Coaching
- Success Skills Workshops

## TRIO/SSS (BH 110)

- Academic Advising
- Individual Tutoring
- Success Coaching
- Events
- Financial Literacy
- Leadership Course

## CAMPUS ENGAGEMENT (SC 343)

- VikesConnect
- Student Organizations
- Student Government
- Association
- Fraternity & Sorority Life

## RECREATION CENTER (RC)

- Student Rec Membership
- Group Fitness
- F45 Training
- Swimming
- Boxing
- CPR & First Aid
- Certifications
- Sports Clubs & Leagues

# CSU ACADEMIC & SOCIAL RESOURCES

Click Here or Scan for  
Campus Map



## CAMPUS ALL-IN-ONE (BH 116)

Answers questions for:

- Financial Aid Help
- Enrollment
- Academic Records
- Admissions
- Student Account

## CAREER DEVELOPMENT & EXPLORATION (RW 280)

- Career Coaching
- Resume and Cover Letter Review
- Mock Interviews
- Professional Headshot
- Job Search Process
- Elevator Pitch
- Networking Strategies
- Graduate School/Professional School Application support

## COUNSELING & ACADEMIC SUCCESS CLINIC-CASC (JH 275)

- Individual and Academic Counseling
- Wellness Counseling
- Career Assessment & Planning
- College Transition Assistance
- Support Groups



# TRIO/SSS

# ABOUT TRIO//SSS

## **TRIO/STUDENT SUPPORT SERVICES PROGRAM**

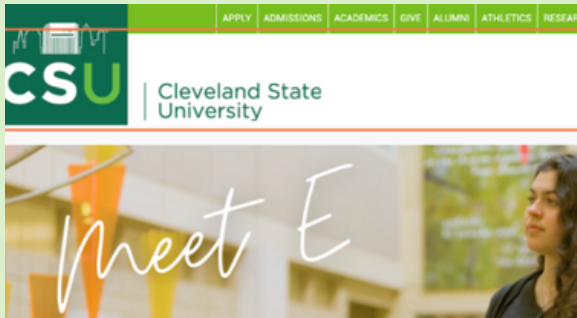
The Student Support Services (SSS) Program is one of eight TRIO grant-funded programs available via the United States Department of Education, and it has been a component of the Cleveland State University campus for over 50 years. The TRIO/SSS Program is intended to assist first-generation college students and Pell Grant recipients in advancing toward graduation. TRIO/SSS offers academic development opportunities, assistance with academic planning, and the motivation and support needed to achieve a college degree!

## **ELIGIBILITY REQUIREMENTS**

1. **FIRST-GENERATION COLLEGE STUDENT:** Neither parent or guardian received a bachelor's degree; and/or
2. Low-income based on federal income guidelines
3. Enrolled or accepted for enrollment at Cleveland State University
4. U.S. citizen and/or legal permanent resident
5. Demonstrated academic need as determined by TRIO/SSS

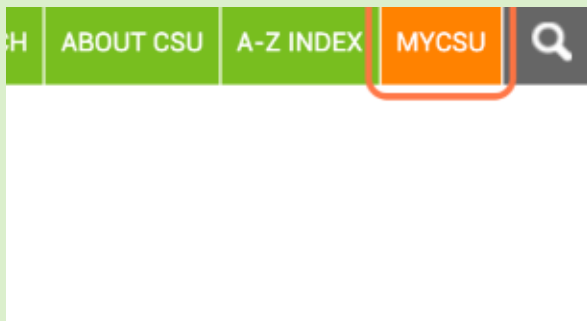
01

Go to [csuohio.edu](https://csuohio.edu)



02

Click on MYCSU in the top right-hand corner of the home page



03

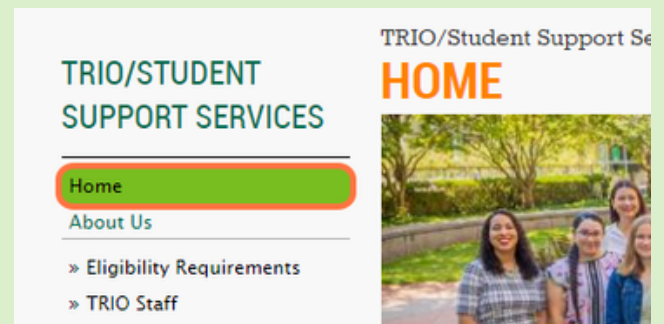
Click on TRIO/SSS Program

## TRIO/STUDENT SUPPORT SERVICES (SSS)

The TRiO/Student Support Services Program is a federally funded program designed for students who are either first-generation and/or low-income (as defined by federal guidelines) students. The TRIO/SSS Program provides a strong foundation of ongoing support and assistance designed to ensure the successful engagement of the students, connect and provide them with the resources needed to succeed.

04

Click on Home



### **EVENTS:**

TRIO/SSS offers events throughout the academic year focused on student development in critical areas. Note that all TRIO/SSS students are required to attend at least two events per semester to meet program expectations.

### **TUTORING:**

The TRIO Tutoring Center is committed to providing a supportive environment that will help build your understanding of the subject so that you can improve academic achievement and earn higher grades.

### **SUCCESS COACHING:**

The Success Coach/first year-student relationship is an integral part of the TRIO/SSS program. Our mission is to support first-year TRIO/SSS students in making the transition from high school to Cleveland State University by creating a supportive environment and linking them to the many services and resources that are available.

Success Coaches also work with TRIO/SSS students who are on academic warning or probation. The goal of this relationship is to assist the student find success and return back to good academic standing.

### **OFFICE HOURS & APPOINTMENT SCHEDULING:**

Monday - Friday: 9:00am-5:00pm

To schedule an appointment, please log in to your Starfish student account via CampusNet or call (216) 687-2402.

# ROADMAPS

# FIRST YEAR ROAD MAP:

## BUILDING THE FOUNDATION

### STUDENT RESPONSIBILITIES

- **WEEK 1: GET READY**
  - Get ready for classes
  - Check Blackboard and check syllabi
  - Check your email (DAILY)
  - Map out class locations
  - Fill out your planner
- **WEEK 2: MEET WITH ADVISOR**
  - Schedule an appointment to meet with your TRIO advisor
    - Set academic goals and expectations
    - Discuss classes and support you may need.
  - Decide which two TRIO events you will attend
- **WEEK 6-8: PREPARE FOR MIDTERMS**
  - Understand the grading scale for each class
  - Attend tutoring and study
  - \*\*In the Spring semester, register for classes for next year
- **WEEK 8-9: CHECK-IN**
  - Meet with TRIO Advisor
  - Refine academic goals post-midterms
  - Wellness check-in
  - Meet with Instructors
  - Create success plan for finals
- **WEEK 9-14: KEEP GOING!**
  - Go to class!
  - Tutoring/study groups/support
- **WEEK 15-16: END STRONG**
  - Keep going to class
  - Mark on calendar final exam times.
- **BEFORE NEXT SEMESTER**
  - Check for final grades and GPA
  - Review schedule for next semester
  - Meet with advisor to make a plan for D/W/F grades



\*First Year = Under 30 Credit Hours

### ADVISOR RESPONSIBILITIES

- Keep students up to date on office hours, expectations, and activities taking place
- Reach out when students have flags in Starfish
- Explain academic policies and procedure
- Connect students with resources on campus

### TRIO/Student Support Services



[trioadvising@csuohio.edu](mailto:trioadvising@csuohio.edu)



Berkman Hall 110



216-687-2402

IMIYCSU

MyCSU is A Hub for all Cleveland State University services  
A list of some commonly used services used by students:

## **CAMPUSNET:**

Students use CampusNet to add and drop classes, view and print your schedule, manage your account, request transcripts, forward your campus email, view grades, and more

## **BLACKBOARD:**

Students use Blackboard to access your elearning courses or for materials your professors may post to enhance your face-to-face classes.

## **QUICK LINKS:**

Students use Quick Links to easily access services such as the academic calendar, dining, student organizations, the bookstore and many more services.

## **ACADEMIC RESOURCES:**

Students use Quick Links to easily access academic services such as advising, international services, graduate programs and many more services.

## **FINANCIAL AID & SCHOLARSHIPS:**

Students use this tab to easily access financial services such as how to apply to financial aid, how to keep your financial aid, the different types of financial aid, scholarships, student employment, and many more services.



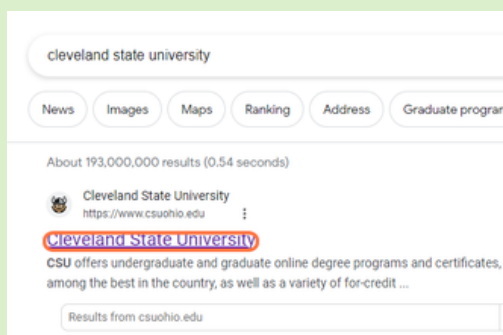


01

Search Cleveland State University in browser

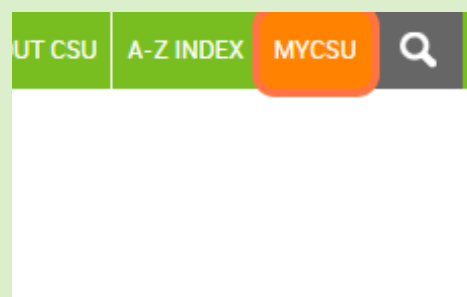
02

Go to <https://www.csuohio.edu/>



03

Click on MYCSU



# CAMPUSNET

**DEGREE AUDIT:**

The Office of the University Registrar automatically generates new degree audit reports several times throughout the day to reflect updated information on a student's record such as classes newly added to a schedule, a change to a grade, transfer credit recently posted, or a change of major or minor.

Degree audit also shows all of the general education, college, major, and minor requirements a student needs in order to complete them for graduation.

**SCHEDULE PLANNER:**

A resource that lets you add all the courses you want to take for the semester, find different schedule options, and easily send to CampusNet for enrollment.

**SEARCH FOR GENED (GENERAL EDUCATION) COURSES IN DEGREE AUDIT:**

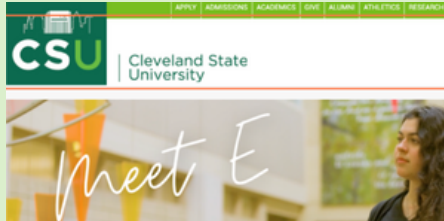
All of your GenEd course requirements are listed in degree audit and you can access a list of the courses that meet each requirement. These are the main courses that are required by all students at CSU regardless of which major is chosen:

- Social Sciences (6 credits)
- Arts & Humanities (6 credits)
- Math (6 credits)
- Writing Across the Curriculum (WAC) (3 courses)
- Natural Sciences (7 credits)
- English (6 credits)
- Foreign Language Requirement\*
- Social diversity (6 credits)
- Capstone

\*Speak to your advisor for clarification\*

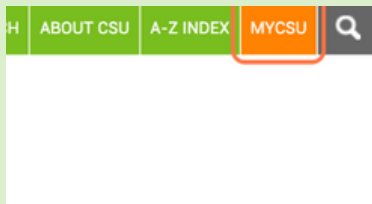
01

Go to csuohio.edu



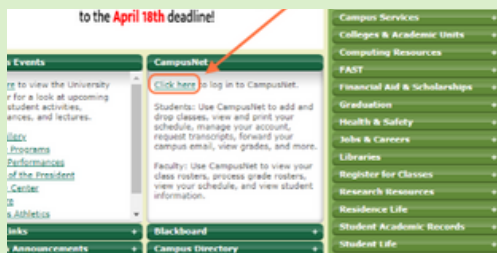
02

Click on MYCSU in the top right-hand corner of the home page.



03

Click on 'Click here' under the CampusNet tab



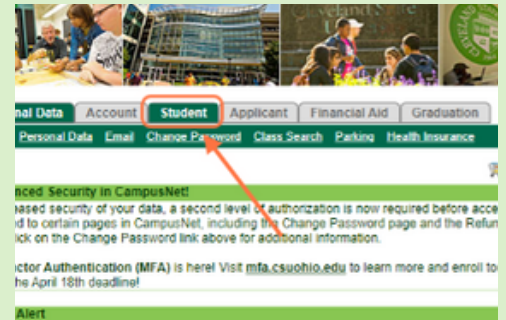
04

Click on Login



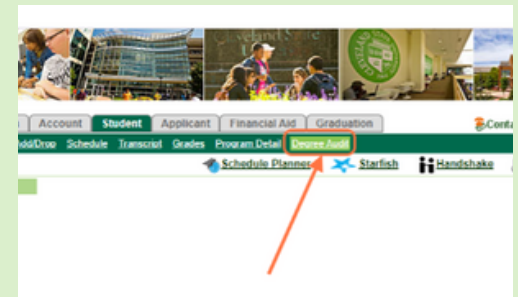
05

Click on the Student tab



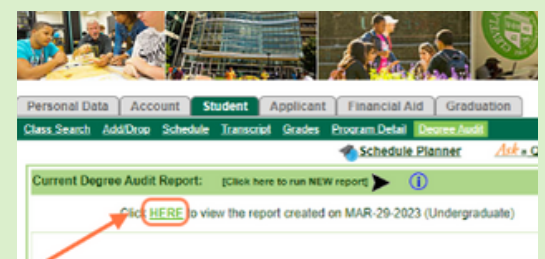
06

Click on Degree Audit



07

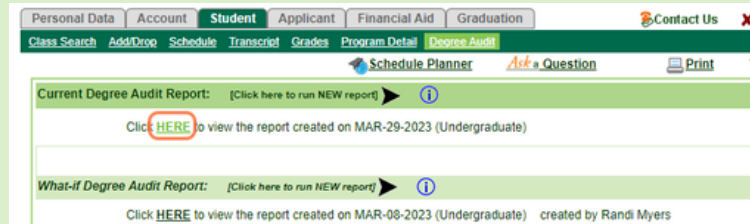
Click on HERE to see your degree audit



\*Complete steps 1-7 on "Degree Audit" page to access your Campus net\*

01

Click on **HERE** under  
'Current Degree Audit Report'



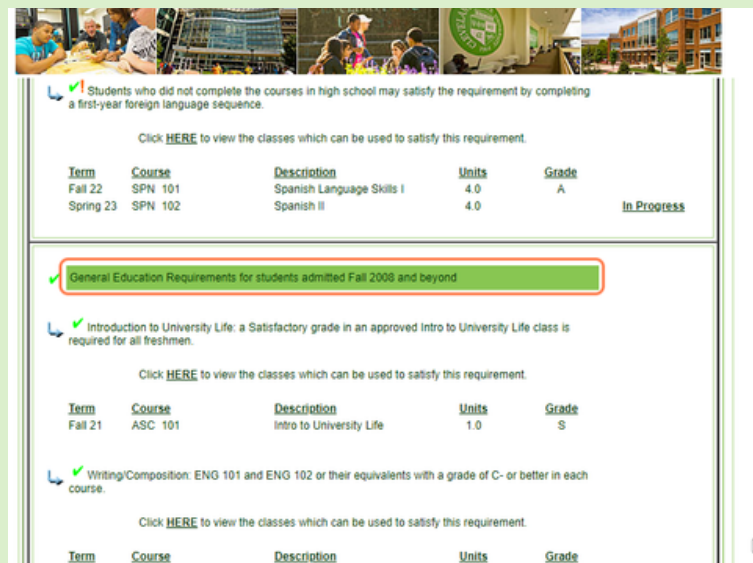
02

Click on the search tool next  
to 'University Requirements'



03

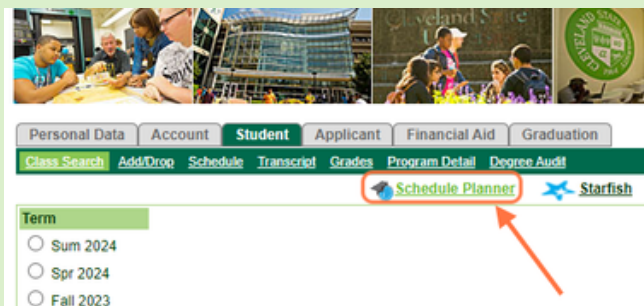
You should be able to see your GenEDs  
under the 'General Education  
Requirements' for students.



\*Complete steps 1-5 on "Degree Audit" page to access your Campus net\*

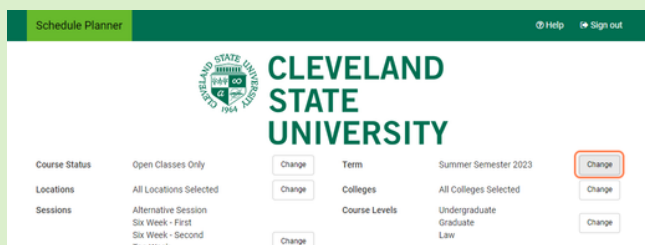
01

Click on Schedule Planner



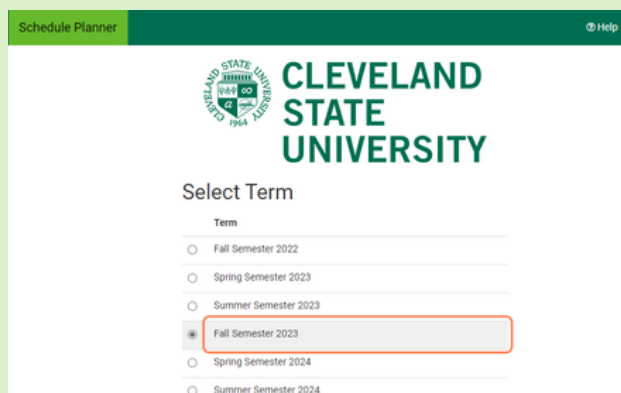
02

A new pop-up will appear. You will need to click on CHANGE in order to select the semester you want to schedule for.



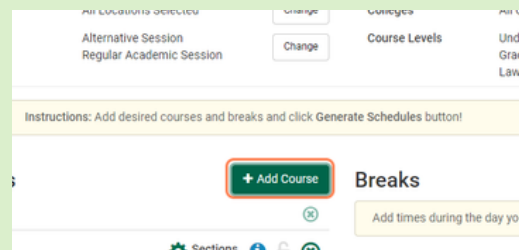
03

Click on the desired semester.



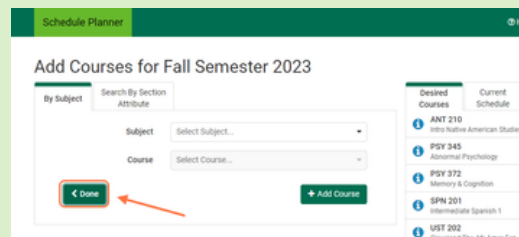
04

Click on Add Course



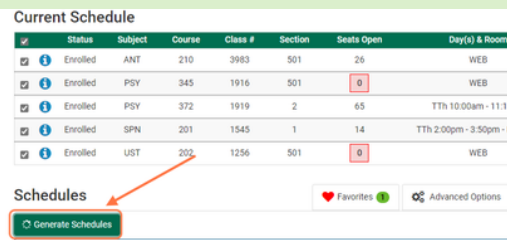
05

Click the subject and course you will need for the upcoming semester. Click done when you have no more classes you want to add.



06

Click on Generate Schedules. You will see all options available with those classes.



07

Once you have found a convenient schedule, make sure your advisor is okay with the schedule as well. Then add the courses to your cart and they will be sent right over to CampusNet.

# STARFISH

## STARFISH:

Starfish is an online program that makes it easier for undergraduate students to communicate and make appointments with support services and faculty on campus.

## APPOINTMENTS/SUCCESS NETWORK/TUTORING:

Student can see their success network, advisors, schedule tutoring, schedule writing center appointments, and set up your profile.

## STARFISH RESOURCES & FUNCTIONALITY:

There are a number of documents made readily available to students that can help them navigate different parts of Starfish:

- Set up your Profile
- Access Your Success Network
- How to Receive Text Messages from Starfish
- How to View & Schedule Appointments with your Advisor
- How to Schedule Course Conferences with your Instructor
- Flags/Kudos/Referrals/To-Do
- How to Schedule for Tutoring Appointments
- How to Schedule for Writing Center Appointments
- How to Schedule for Psychology Advising



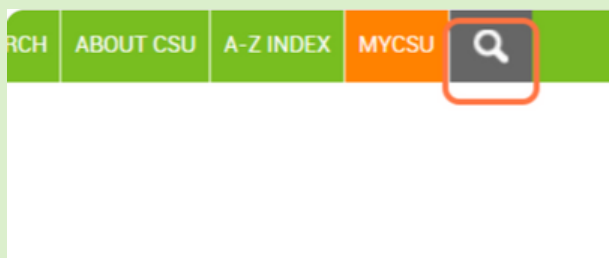
01

Go to csuohio.edu



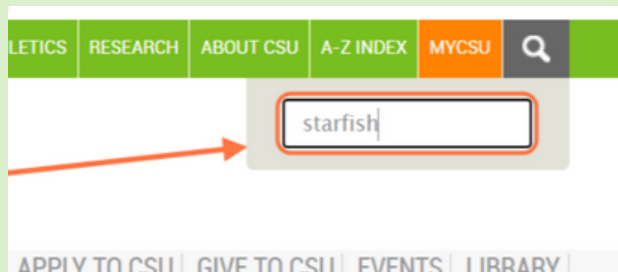
02

Click on the search button



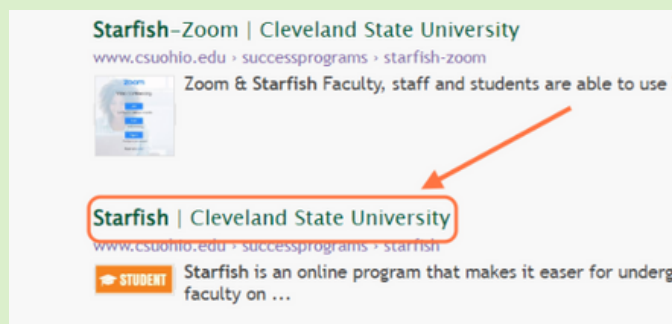
03

Search Starfish



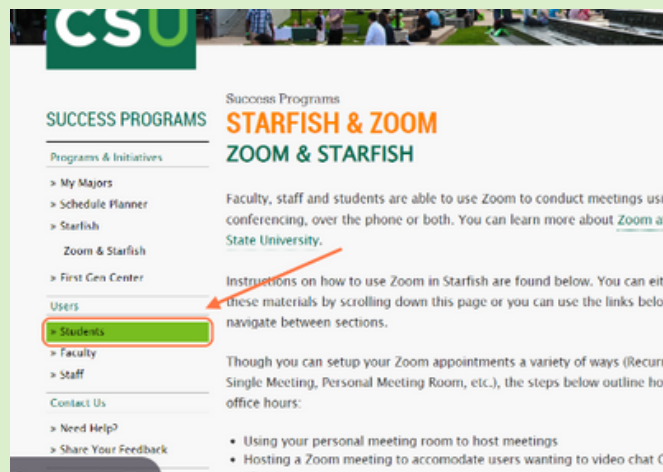
04

Click on the Starfish weblink



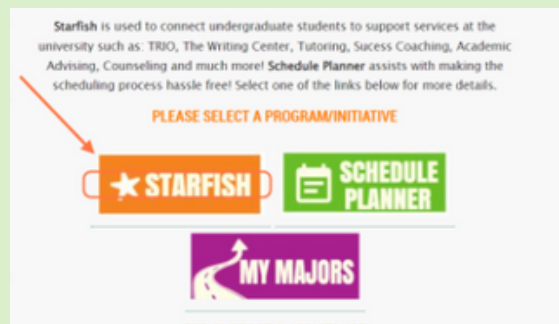
05

Click on the students tab on the left menu



06

Scroll down and select Starfish



07

There is a menu of "How-To" documents for Starfish functions

STARFISH RESOURCES & FUNCTIONALITY		
<a href="#">SET UP YOUR PROFILE</a>	<a href="#">HOW TO VIEW &amp; SCHEDULE APPOINTMENTS WITH YOUR ADVISOR</a>	<a href="#">HOW TO SCHEDULE FOR TUTORING APPOINTMENTS</a>
<a href="#">ACCESS YOUR SUCCESS NETWORK</a>	<a href="#">HOW TO SCHEDULE COURSE CONFERENCES WITH YOUR INSTRUCTOR</a>	<a href="#">HOW TO SCHEDULE FOR WRITING CENTER APPOINTMENTS</a>
<a href="#">HOW TO RECEIVE TEXT MESSAGES FROM STARFISH</a>	<a href="#">FLAGS/KUDOS/REFERRALS/TO-DO</a>	<a href="#">HOW TO SCHEDULE FOR PSYCHOLOGY ADVISING</a>

# FINANCIAL AID

## FINANCIAL AID AWARD NOTICE GUIDE:

This document will explain the following:

- How your award is determined
- Your Financial Aid Notification
- Steps needed to take to receive aid

## HOW TO ACCEPT:

All financial aid needs to be accepted or declined in Campusnet in order for the aid to be applied to your student account.

## CAMPUS ALL-IN-1:

All-in-1 is a one stop student services center that can assist you with any questions regarding your admission, academic record, financial aid, registration, and student account. We also provide referral services to other student support offices as needed.

## FAFSA (FREE APPLICATION FOR FEDERAL STUDENT AID):

You need to complete the Free Application for Federal Student Aid (FAFSA®) form to apply for federal student aid such as federal grants, work-study funds, and loans. Completing and submitting the FAFSA form is free and easier than ever, and it gives you access to the largest source of aid to help you pay for college or career school.

In addition, many states and colleges use your FAFSA information to determine your eligibility for state and school aid. Some private aid providers may use your FAFSA information to determine whether you qualify for their aid.

<https://studentaid.gov/help/afsa>



## FINANCIAL AID AWARD NOTICE GUIDE

Dear Student:

This guide will assist you in reviewing your Financial Aid Award Notification Letter that shows you the types and amounts of Financial Aid you are eligible to receive at Cleveland State University for the 2023-24 academic year.

Please review your financial aid award notification letter to see how we can help you earn a degree at CSU.

***This publication explains:***

- How your award is determined
- Your Financial Aid Award Notification
- The steps you need to take to receive the aid

### HOW YOUR AWARD IS DETERMINED

Your Financial Aid Award is based on the information that you provided on the Free Application for Federal Student Aid (FAFSA) and the formula established by the Federal U.S. Department of Education that determines financial need.

**Expected Family Contribution (EFC)** — When you complete the Free Application for Federal Student Aid (FAFSA), the federal government uses the information you provided to evaluate your family's financial situation and determine an estimated Expected Family Contribution (EFC) for you.

Your EFC is an estimate of the amount that you and your parents may be expected to contribute toward the costs of your education. The number indicates to the financial aid office what types and how much federal and state aid we are allowed to award to you. The amount we are able to award may not be enough to cover the total costs.

### HOW MUCH DOES IT COST TO ATTEND CSU?

Tuition and Fees ([www.csuohio.edu/bursar/tuition-and-fees](http://www.csuohio.edu/bursar/tuition-and-fees)) are added to your student account tab, displaying how much is owed for the semester at least 30 days before that semester begins. Financial aid will apply prior to the beginning of term as long as you have completed all the necessary steps. You are expected to pay the balance remaining or go on a free budget payment plan, prior to the first day of the semester. Most students use a combination of financial aid, student loans, parental support and self-pay to cover the total cost.

Living on campus or CSU sponsored housing: You are not required to live on campus, if you choose to sign a contract to live in CSU housing, these charges are added to your total charges due to the University. **IMPORTANT** —completing a FAFSA will not provide enough aid to cover the cost of living on campus. Students and Parents must be willing and approved to borrow through the Federal Parent Loan for Undergraduate students (PLUS), private loans or self-pay to cover the cost of living on campus.

## UNDERSTANDING YOUR FINANCIAL AID AWARD LETTER

Financial aid listed on your Award letter may be a combination of federal, institutional (university), state, private and other sources. The amount of financial aid offered is determined by information you entered on your FAFSA.

Your Financial Aid Award letter informs you of your financial aid for the academic year. If you receive other aid and/or there are changes to your family circumstances please tell us — adjustments to the amounts offered may be made and a revised award letter issued.

## TYPES OF FINANCIAL AID

### SCHOLARSHIPS/GRANTS

Money you do not have to pay back: available from federal, state and University sources. More information available at <https://www.csuohio.edu/financial-aid/scholarship>

#### FEDERAL PELL GRANT

Eligibility is determined based on the results of the FAFSA. The grant amount is adjusted down based on your enrollment; you will receive less if you attend less than full time. For the 2023-2024 year, Federal Pell Grant range is expected to be \$750 to \$7,347.

#### FEDERAL SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANT (FSEOG)

A limited federal resource to help meet the cost of high need students. For the 2023-24 year, grant amounts range from \$200-\$1,000 per year.

#### OHIO COLLEGE OPPORTUNITY GRANT (OCOG)

A state funded need-based grant for Ohio residents. Eligibility is based on the results of the FAFSA. An EFC of 2190 or less qualifies you for this award. For the 2023-24 year, the grant amount is expected to be \$2,700 for full-time students for the year, \$1,350 each semester. The grant amount is adjusted down if not enrolled full time.

### STUDENT EMPLOYMENT – FEDERAL WORK STUDY (FWS) AND NON-WORK STUDY

The University offers many employment opportunities for our students. Students who are hired to work on campus may be paid by Federal Work Study dollars or non-work study dollars. Federal Work Study is a need-based federal program that provides funding to pay students who work on campus.

If you are awarded Federal Work Study it will appear on your financial aid award letter. It does not apply and pay towards your balance due at the University.

Student employment, whether Federal Work Study or non-work study, does not apply to the student's account. Students who work on campus will receive a bi-weekly paycheck. Working on campus is a wonderful opportunity for our students to gain valuable skills and earn income while being a student.

For more information, visit our Career Services website at <https://www.clestatecareers.com/students>



## WHERE SHOULD THE ORGANIZATION SEND YOUR SCHOLARSHIP CHECK?

Scholarship checks need to be mailed to:

Cleveland State University  
c/o The Scholarship Coordinator, Financial Aid Office  
2121 Euclid Avenue, UN 340  
Cleveland, Ohio 44115

Please be sure to include your name and CSU identification number with the check. The scholarship check will appear as a Miscellaneous Scholarship on your Financial Aid Award Letter.

The CSU policy is to divide scholarship funds equally between the Fall and Spring semesters. Scholarship donors may request a one semester distribution by providing written instruction with the scholarship payment.

## DIRECT SUBSIDIZED AND UNSUBSIDIZED LOANS

Direct Subsidized and Unsubsidized Loans are part of the Federal Direct Loan Program, which offers low-interest loans to students to help students pay for college. They are called Direct Loans because they are made directly from the U.S. Department of Education, without going through a bank or other lender.

Students who complete the Free Application for Federal Student Aid (FAFSA) are automatically considered for federal student loans and will be listed on your award letter.

The U.S. Department of Education limits the amount of loans students may borrow. The student loan(s) listed on your award letter is for the maximum amount we are permitted to offer and may not be enough to cover the total costs. For more information on federal student loans visit: <https://studentaid.gov/understand-aid/types/loans>

The Financial Aid Office determines your loan eligibility based on federal rules. See chart for eligibility amounts.			
Dependent student annual loan limit	total credit earned	maximum loan amount for the year	amount of loan that can be subsidized
freshman	0-29	\$3,500	\$3,500
sophomore	30-59	\$6,500	\$4,500
junior/senior	60+	\$7,500	\$5,500
lifetime maximum eligible to borrow		\$31,000	
<b>Independent student annual loan limit</b>			
freshman	0-29	\$9,500	\$3,500
sophomore	30-59	\$10,500	\$4,500
junior/senior	60+	\$12,500	\$5,500
lifetime maximum eligible to borrow		\$57,500	
<b>Graduate/ Law</b>			
Unsubsidized		\$20,500	
GradPLUS		TBD	
GradPLUS- is a federal based consumer loan - requires credit approval			
Graduate/Law lifetime maximum - this includes borrowing as under		\$138,500	
Undergraduate Loans can be a combination of subsidized and unsubsidized- link below to learn more <a href="https://studentaid.gov/understand-aid/types/loans/subsidized-unsubsidized">www.studentaid.gov/understand-aid/types/loans/subsidized-unsubsidized</a>			

## FEDERAL PARENT LOAN FOR UNDERGRADUATE STUDENTS (PLUS)

The Federal PLUS loan enables credit-worthy parents or stepparents to borrow on behalf of their dependent student. The loan is to help pay for the cost of attending CSU.

A parent interested in applying for a PLUS loan can complete the online application at <https://studentaid.gov/plus-app/parent/landing>

- Parents: You must use your FSA ID and password to log in and apply.
- Please do not use your student's FSA ID and password.
- The parent loan is in the parent's name, and repaying the loan is the parent borrower's responsibility.

## HELPFUL HINTS TO COMPLETE THE PLUS APPLICATION

Parents must use their FSA ID and password, not the student's. Request the full amount needed for both fall and spring semester.

The loan will apply to your student's account and pay before all other financial aid. Parents are borrowing on behalf of your student for the student's educational costs.

Important: The Parent PLUS application for 2023-24 will become available at <https://studentaid.gov/plus-app/parent/landing> on May 1, 2023.

The maximum amount you can request is the cost of attendance minus all of the student's financial aid that is listed on your award notice that can be viewed in CampusNet/ Financial Aid tab at <https://campusnet.csuohio.edu/index.jsp>

If the PLUS Application is approved, we will begin processing. If not approved, the student is then allowed to apply for an additional unsubsidized loan. The maximum amount for freshman is \$4000 for the year.

## PRIVATE EDUCATION LOAN

Private or alternative loan programs are used to cover educational expenses not already covered by federal student loans, grants, scholarships or other resources. To learn more visit: <https://www.csuohio.edu/financial-aid/privatebank-loans-alternative-loans>

## REAPPLY ANNUALLY

You must renew your Free Application for Federal Student Aid (FAFSA) every year in order to be considered for financial aid for the next academic year. You can renew your FAFSA online at <https://studentaid.gov/h/apply-for-aid/fafsa>. Apply early (October) to maximize your aid opportunity.

## SATISFACTORY OF ACADEMIC PROGRESS (SAP) AND WITHDRAWAL FROM CLASSES

SAP rules require students earn a minimum of 2.0 cumulative grade point average and successfully complete 2/3 (67%) of their schedule each semester in order to keep their financial aid.

It is important for students to know that withdrawing from classes after they have started and/or earning a non-passing grade will have a negative impact on their current and future financial aid eligibility.

Please check with All-in-1 before withdrawing to learn how this will affect you immediately and in the future.

Review the financial aid withdrawal policy found at <https://www.csuohio.edu/financial-aid/federal-financial-aid-compliance-and-disclosures>. Bursar Refund Policy at <https://csuohio.edu/bursar/refunds>

## CHANGES/CORRECTIONS OR SPECIAL CIRCUMSTANCES

Corrections or changes to the information you originally submitted on your FAFSA may result in a revision to your financial aid award. If you have unusual circumstances that were not reported on the FAFSA such as; loss of income due to unemployment, death or divorce, a review of your circumstances can be requested. Please contact All-in-1 for more information.

## EXTERNAL FUNDING

If you are receiving funds and the funding is not listed on your Financial Aid Award letter, please notify the Financial Aid Office. If required, adjustments will be made to your award offer.

If we need to add these funds to your award after your financial aid has been disbursed to you, this could result in you owing a balance to CSU. Please tell us about funding before classes begin.

## ELIGIBILITY STATUS/ FUNDING LEVELS

The Financial Aid Office reserves the right to adjust the offered financial aid based on review (called "Verification") of your eligibility. CSU reserves the right to adjust Financial Aid Awards if federal, state or the University funding levels for financial aid programs fall short of anticipated levels.

## WHEN WILL YOUR FINANCIAL AID FUNDS PAY YOUR BILL AT CSU?

Financial aid funds will pay into your student account 10 days before classes begin each semester.

There are required items that must be completed before your aid is allowed to apply- it is important to complete all the necessary steps detailed in CampusNet on the financial aid tab. <https://campusnet.csuohio.edu/index.jsp>

## WHAT IF YOUR FINANCIAL AID AMOUNT EXCEEDS YOUR TOTAL CHARGES?

If the financial aid applied is more than you owe, you will receive a refund to use for educational expenses, such as: books, supplies, parking. Refunds are processed by the University Bursar.

Visit <https://www.csuohio.edu/bursar/bursar>

## HOW WILL YOU BE BILLED FOR ON-CAMPUS MEALS AND HOUSING?

If you choose to live in CSU housing and you are required to purchase a meal plan, your charges will be posted to your CSU student account.

The FAFSA does not offer enough aid to cover the cost of tuition fees, housing and meals. Please discuss with your family borrowing options and/or being prepared to go on the Budget Payment Plan.

## PAYMENT OF YOUR CSU BILL

Your bill will be available late July for Fall Semester. Payment is due before classes begin. Financial aid will apply 10 days before the start of classes. Please login to Campusnet to pay your bill.

## NEXT STEPS

- Log in to Campusnet, Financial Aid tab – <https://campusnet.csuohio.edu/login.jsp>
- Review and complete all necessary steps to receive your financial aid.
- Tuition/Fees and Housing and Meals (if you entered into contract to live in CSU housing) will appear on your Student Account tab at the end of July 2023. Payment is due before the first day of classes.

## WHERE TO GO FOR HELP

Additional information regarding our programs and policies can be found at <https://www.csuohio.edu/financial-aid/financial-aid>

Customer service for financial aid is provided by All-in-1 located in Ronald Berkman Hall, Room 116. Please call 216-687-5411 or email All-in-1@csuohio.edu



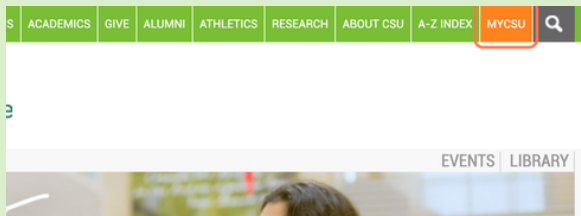
01

Go to [csuohio.edu](https://csuohio.edu)



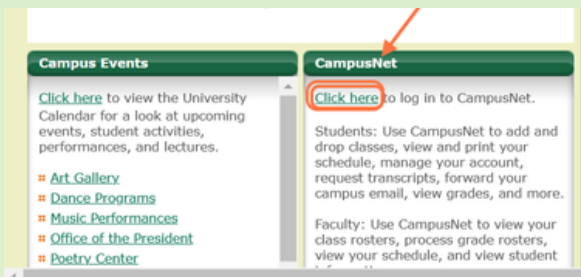
02

Click on MYCSU



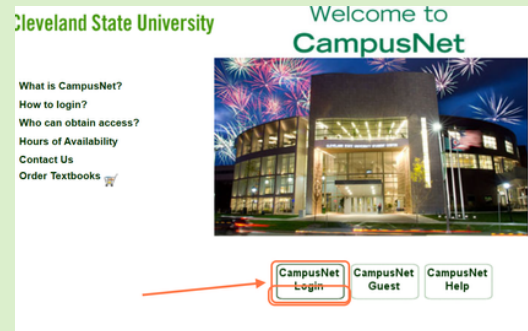
03

Click on "Click here"



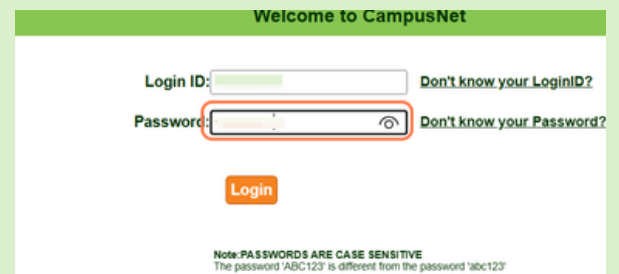
04

Click on Login



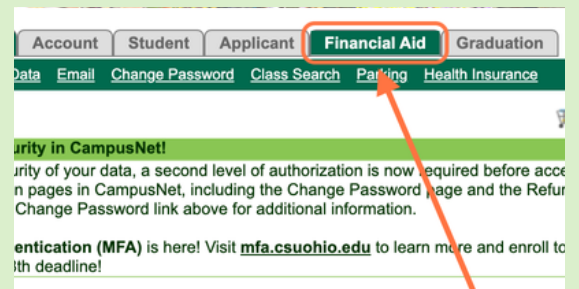
05

Enter your CSU ID and password



06

Click on Financial Aid



07

Click on Awards

The screenshot shows the 'Financial Aid' section of a web application. The 'Awards' tab is highlighted with a red box and a red arrow pointing to it. Below the tabs, there are radio buttons for 'Award Year 2023-24' (selected) and 'Award Year 2022-23'. A progress bar at the bottom shows steps: Apply, Verification, Awards, and Requirements. The 'Apply' step is currently active.

08

Choose the desired school year

The screenshot shows the 'Award Year' section of the application. The 'Award Year 2022-23' radio button is selected and highlighted with a red box and a red arrow. Below this, there is a section titled 'Cleveland State University Federal Student Financial Aid Cash Management Authorization' with a thank you message.

09

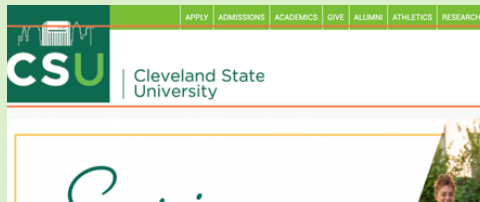
You can then choose to either ACCEPT or DENY any awards or scholarships given to you

Awards for Award Year 2022-23			View 2022-23 Awards by Semester	
Grants				
Fund	Status	Info	Amount	Accepted Amt
Provost's Award	Accepted			
Student Leadership Award	Accepted			
Thomas & Joan Hartshorne Schl	Accepted			
Subsidized / Unsubsidized Loans				
Fund	Status	Info	Amount	Accepted Amt
Direct Unsubsidized Loan	Declined			
Direct Subsidized Loan	Declined			
Total				

# PARKING

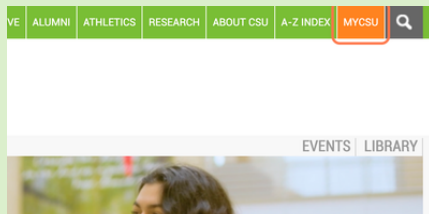
01

Go to [csuohio.edu](http://csuohio.edu)



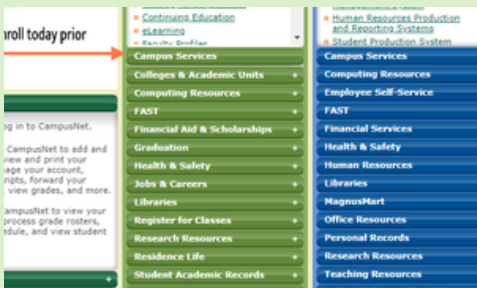
02

Click on MYCSU



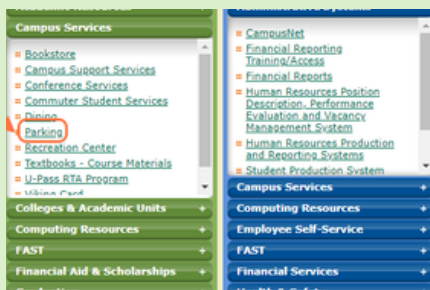
03

Click on Campus Services



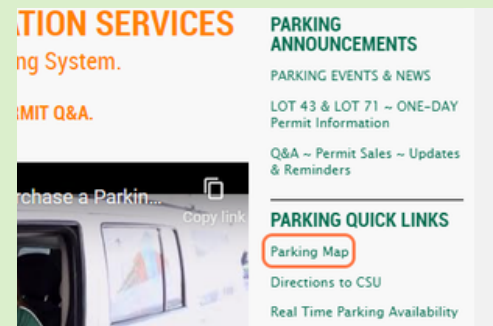
04

Click on Parking



05

Click on Parking Map  
(highlighted maps)



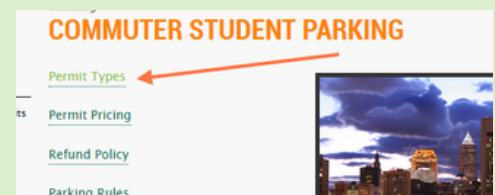
06

Click on Commuter Student Parking



07

Click on Permit Types



08

Click on Parking Location

Student Overnight (not available on Evening or Night Permits)		
Daily Visitor Parking Option	Visitor Parking	
PARKING LOCATIONS		
WHITE PERMIT LOCATIONS	GREEN PERMIT LOCATIONS	EVENING AND NIGHT PERMIT LOCATIONS***
Lot 14 - (1842 Payne)	West Garage (WG)*	Valid during restricted hours only

## 09 Click on White Permit Parking

PARKING LOCATIONS		
WHITE PERMIT LOCATIONS	GREEN PERMIT LOCATIONS	EVENING AND NIGHT PERMIT LOCATIONS***
Lot 14 - (1842 Payne Ave)	West Garage (WG)* - (1851 E. 17th St)	Valid during restricted hours to all facilities EXCEPT the following:
Lot 40 - (2000 Prospect Ave)	Central Garage (CG)* - (1880 E. 21st St)	Excludes South Garage (SG)*
Lot 41 - (1850 Carnegie Ave)	Main Classroom Garage	Excludes Prospect Garage

## 10 Click on Green Permit Parking

PARKING LOCATIONS		
WHITE PERMIT LOCATIONS	GREEN PERMIT LOCATIONS	EVENING AND NIGHT PERMIT LOCATIONS***
Lot 14 - (1842 Payne Ave)	West Garage (WG)* - (1851 E. 17th St)	Valid during restricted hours to all facilities EXCEPT the following:
Lot 40 - (2000 Prospect Ave)	Central Garage (CG)* - (1880 E. 21st St)	Excludes South Garage (SG)*
Lot 41 - (1850 Carnegie Ave)	Main Classroom Garage	Excludes Prospect Garage

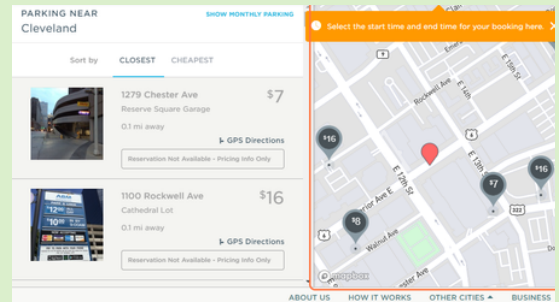
## 13 Click on Best Parking

### NEIGHBORHOOD PARKING

The CSU GO Parking and Transportation system encourages CSU parking patrons to explore all of their parking and commuting options. Parking in a private lot may be the best choice for convenience or value, depending on an individual's needs. To search for information on private parking facilities in the CSU neighborhood that are not owned or operated by Cleveland State University\* click the links below:



## 14 Click on Map



## 11 Click on Neighborhood Parking

### Parking Information

- » Parking Rules
- » Vehicle Registration
- » Refunds & Exchanges (Permits)
- » **Neighborhood Parking**
- » Vehicle Accident/Breakdown
- » FAQ
- » Visitor & Contractor Parking
- » Facilities

**VIOLATORS WILL BE CITED**

Purchase permits via [CSU GO Online](#) using your CSU ID and Campus Net password.

- Permits are priced based on the price of the permit

## 15 Click on Neighborhood Parking

**Neighborhood Parking**

Metered parking is also provided by the city of [Cleveland](#) on many streets. Patrons parking at city meters must comply to the parking policies enforced by the city of Cleveland.

\*Complete steps 1-3 on "Parking Services" to access student parking\*

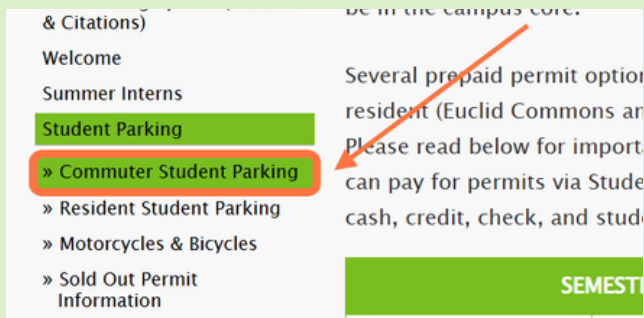
## 04 Click on Student Parking



## 07 Click on Resident Student Parking



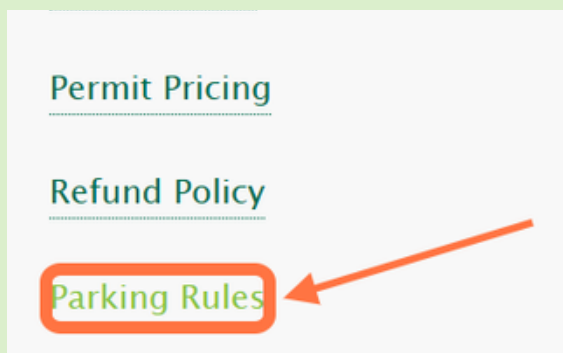
## 05 Click on Commuter Student Parking



## 08 Click on Parking Rules



## 06 Click on Parking Rules



## 09 Click on Parking Map



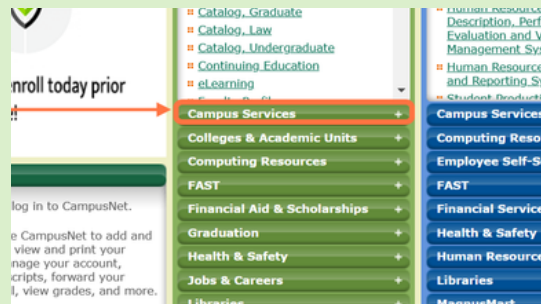
\*Complete steps 1-7 on "Degree Audit" page to access your Campus net\*

01

Go to [mycsu.csuohio.edu](https://mycsu.csuohio.edu)

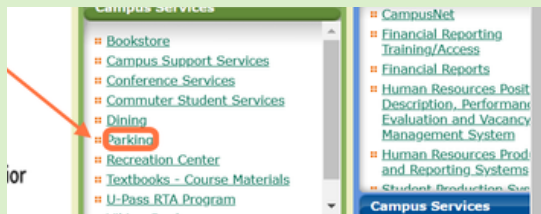
02

Click on Campus Services



03

Click on Parking



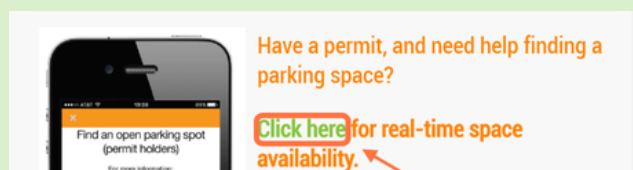
04

Click on the "Avoid A Ticket" sign.



05

Click on "Click Here" to see real-time space availability.





# TRANSIENT STUDENT

## DEFINITION:

Transient students are currently working toward a degree at another university or college and would like to take courses at Cleveland State and have the credits transferred back to their home school. This status is ideal for students home for the summer who are looking to get ahead or catch up on the degree program at their home school.

## ELIGIBILITY REQUIREMENTS:

Students are eligible to enroll at Cleveland State as a transient student and are exempt from the formal application process if they:

- are currently an undergraduate or graduate degree-seeking student at another college or university,
- are in good academic standing at their home institution,
- have obtained written permission from their home institution to attend Cleveland State on a transient basis, and
- have successfully completed any applicable prerequisites for the course(s) in which they wish to enroll.

## RESTRICTIONS:

- Transient registration does not imply acceptance to the University as a degree-seeking student.
- Financial aid is not available for transient students.
- Academic department approval, or proof that course requisites have been met, may be required to register, particularly for 300- and 400-level (junior- and senior-level) courses.
- Transient student enrollment can occur once open enrollment has started for a given term. Transient students are subject to the same registration (add/drop) and academic standing policies that apply to degree-seeking students.
- Fees are not charged for placement examinations.

**If you have questions, contact the University Registrar at 216.687.5411 or [tce@csuohio.edu](mailto:tce@csuohio.edu).**

# TASC

## TUTORING & ACADEMIC SUCCESS CENTER

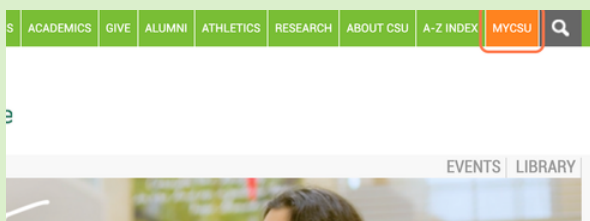
01

Go to csuohio.edu



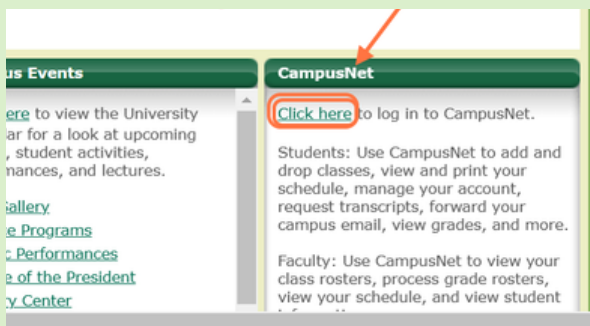
02

**My CSU**  
Click on MYCSU



03

**Campus Net Tab**  
Click on Click here



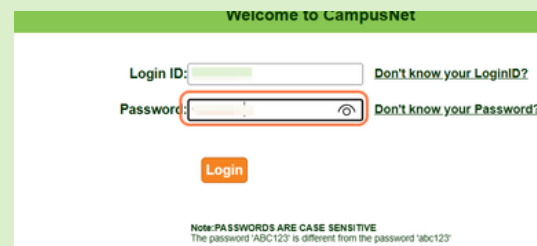
04

Click on Login



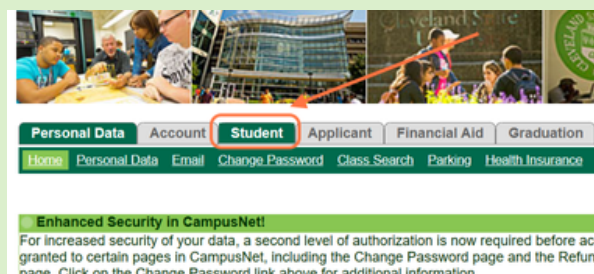
05

Enter your CSU ID and  
password



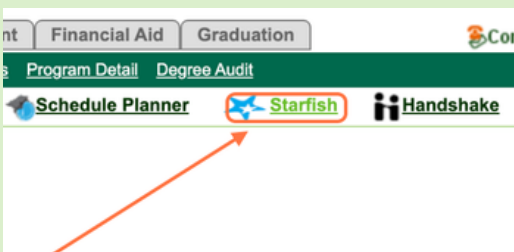
06

Click on Student tab



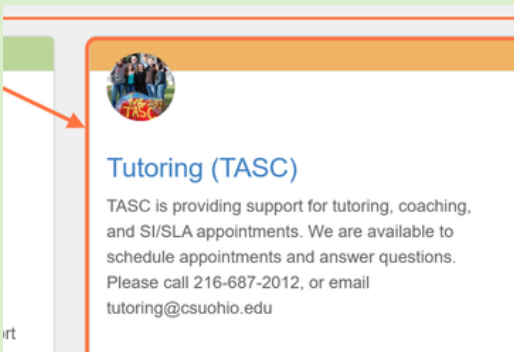
07

Select Starfish



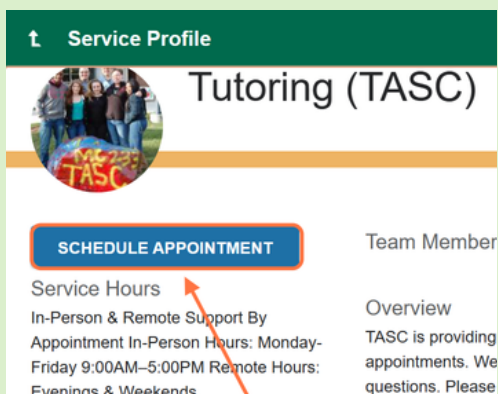
08

Select Tutoring (TASC)



09

Select Schedule Appointment



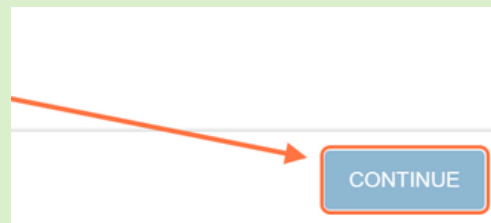
10

Select your reasoning



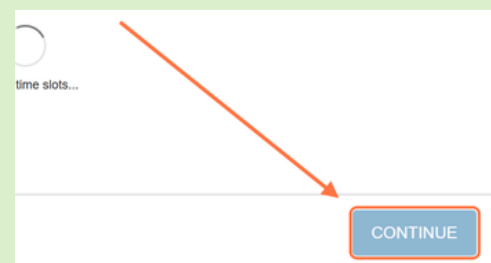
11

Click on CONTINUE



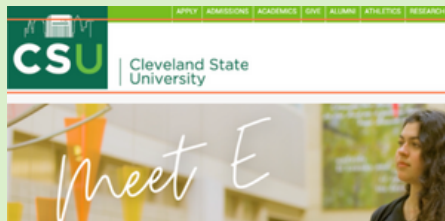
12

Select your preferred date and time & click on CONTINUE and your appointment will be set, you will receive confirmation in your CSU email

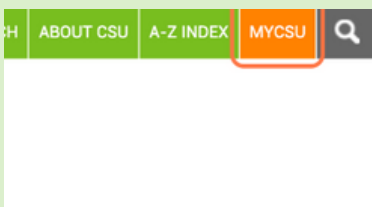


# BLACKBOARD

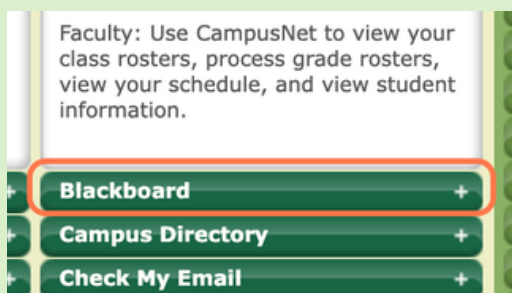
01 Go to csuohio.edu



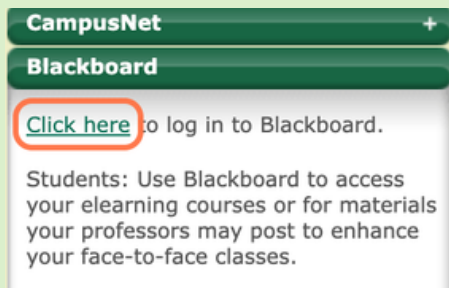
02 Click on MYCSU in the top right-hand corner of the home page.



03 Click on Blackboard



04 Click on Click here



05

Click on LOGIN TO BLACKBOARD

guestname @ vikes.csuohio.edu

[LOGIN TO BLACKBOARD](#)

06

Check "I agree"

You must agree to this Academic Integrity Policy

☒ I agree

Submit

07

Click Submit

You must agree to this Academic Integrity Policy

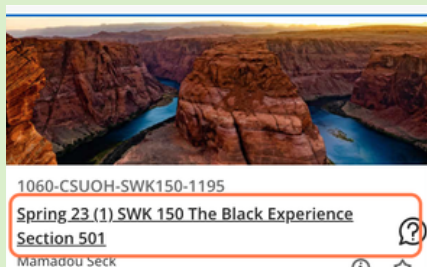
☒ I agree

Submit



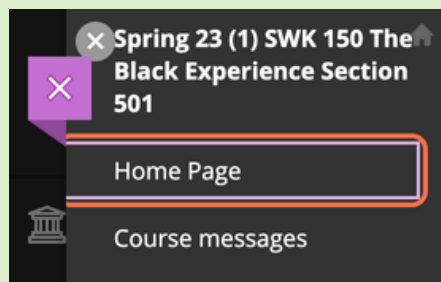
01

Under Courses, click on your class



02

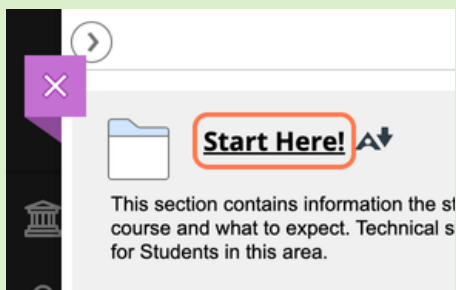
Click on Home Page



03

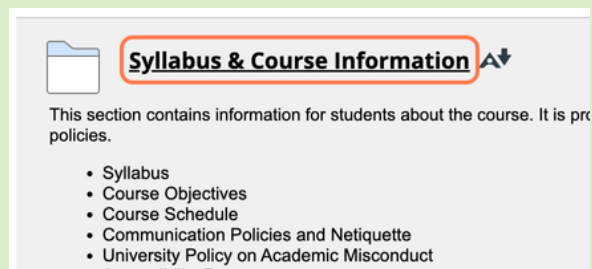
Click on Start Here!

This is where your professor will put basic information.



04

Click on Syllabus & Course Information



05

Syllabus and Course Information

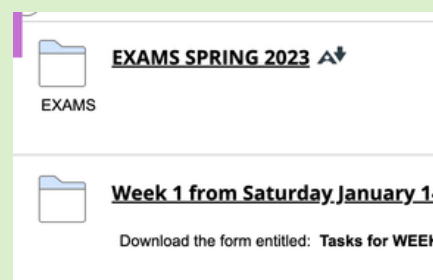
This will show you your syllabus as well as any other important things you will need for your class.



06

Course Content

This is your main tab on the home page. This is where your professor will put all their notes, assignments, and materials.



07

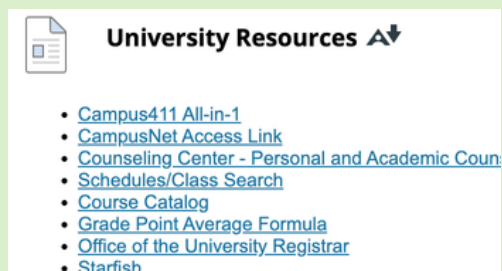
## Click on "University Resources for Students"



08

## University Resources

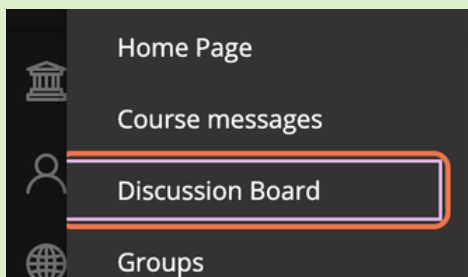
This tab gives you most of the resources you would need as a student at CSU.



09

## Discussion Board Tab

Click on Discussion Board



10

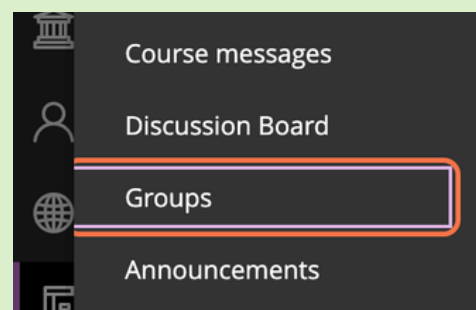
## Discussion Board

If your professor has Discussion Board assignments, this is where you will find them. Discussion boards or DBs are mainly used in online courses so keep an eye out if you're enrolled in one.

12

## Groups Tab

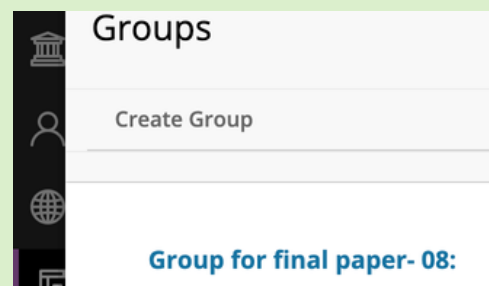
Click on Groups



13

## Groups

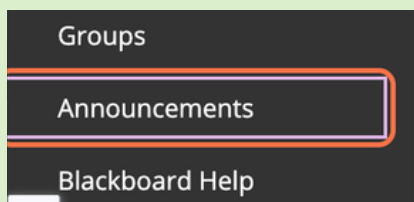
If your class requires you to have groups you can find them here.



14

## Announcements Tab

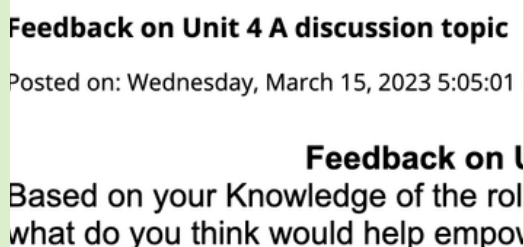
Click on Announcements



15

## Announcements

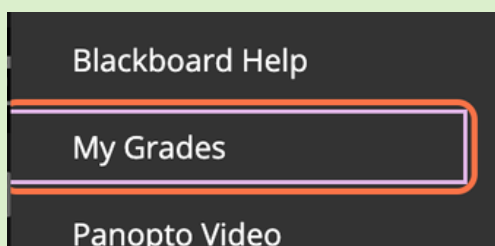
This tab shows you any announcements your professor may have posted, such as a changed due date, feedback, or an update.



16

## My Grades Tab

Click on My Grades



17

## Grades

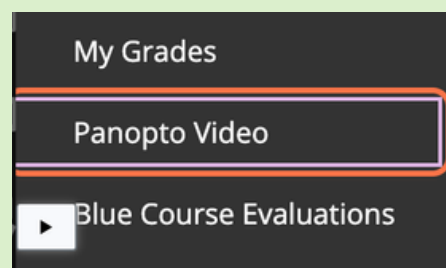
This tab will show you an in-depth summary of your grade for the course.

GRADE
<b>32.25</b> /35.5
<b>13.50</b> /15

18

## Panopto Video Tab

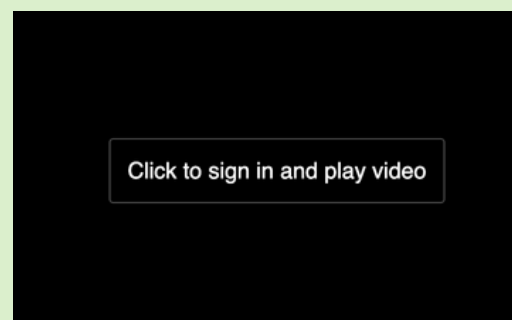
Click on Panopto Video



19

## Panopto Video

Some asynchronous professors use panopto to record their lectures, you can find them here.



# STUDENT ORGANIZATIONS & CLUBS

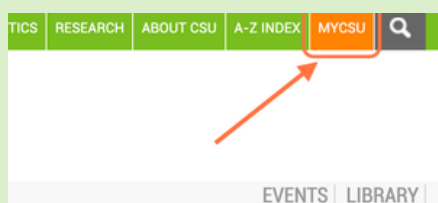
01

Go to [csuohio.edu](https://csuohio.edu)



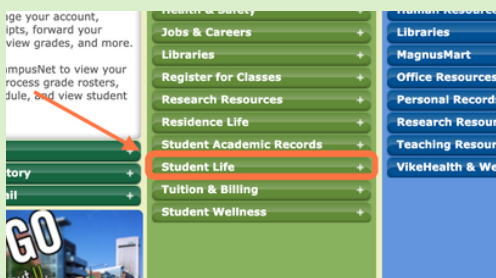
02

Click on MYCSU



03

Click on Student Life



04

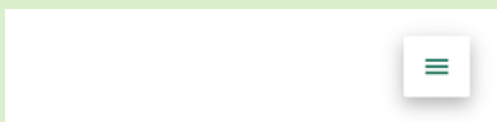
**Student Life Tab**

Click on Student  
Organizations



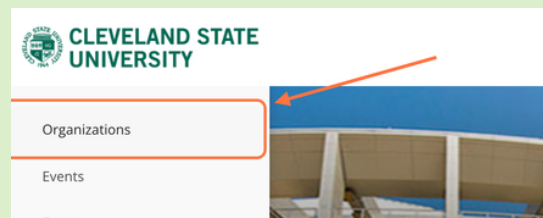
05

Click on the 3 lines on  
the top right



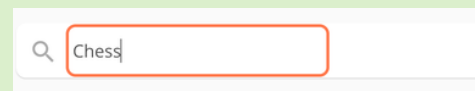
06

Click on Organizations



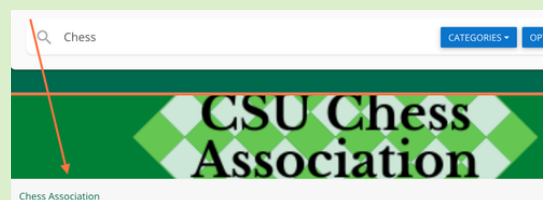
07

Search your desired  
organization



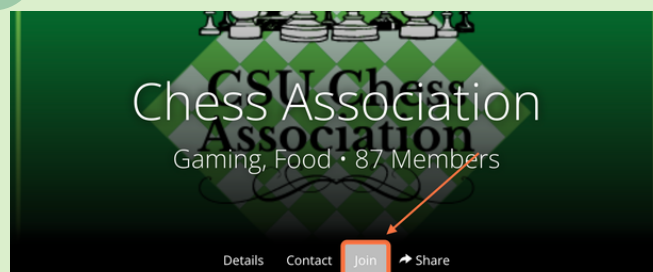
08

Click on the organization



09

Click on Join



## #

- 1964 Society

## A

- Advocates for Life
- African Student Association
- Africana Studies Sankofa Society
- Alpha Kappa Alpha Sorority Inc. - Omega Chapter
- Alpha Lambda Delta
- Alpha Phi Alpha Fraternity, Inc.
- American Constitution Society Student Chapter
- American Institute of Aeronautics and Astronautics
- American Institute of Graphic Arts (AIGA)
- American Marketing Association
- American Medical Student Association
- American Planning Association
- American Society of Biomechanics - Student Chapter
- American Society of Civil Engineers
- Anime Club
- Arab Law Student Association (ALSA)
- Art of Freedom Dabke at Cleveland State University
- Association for Biomedical and Chemical Engineers (ABCE)

## B

- Bangladesh Student Organization
- Best Buddies
- Beta Alpha Psi - Delta Psi Chapter
- Black Law Students Associations
- Black Leading Arts Cultural Club
- Black Scholars in Psychology
- Black Student Union

## C

- Campus Activities Board
- Campus Bible Fellowship
- Catholic Lawyers Guild
- Chemistry Club
- Chess Association
- Chi Sigma Iota
- Chinese Students and Scholars Association
- Cleveland State Belly Dancers Association (BDA)
- Cleveland State College Democrats
- Cleveland State French Club
- Cleveland State Improvisation Group
- Cleveland State Mountaineers
- Clinical Chemistry Journal Club
- Clinical Psychology Graduate Club
- Club Golf
- Club Tennis
- CMLaw Federal Bar Association Student Chapter
- Collegians for Christ
- Collegiate Neuroscience Association (SGA)
- Coptic Club
- CSU Academic Challenge
- CSU Choirs
- CSU Dodgeball Team
- CSU Film Maker's Club
- CSU Mental Health
- CSU Pagan Alliance
- CSU Robotics
- CSU Step Team
- CSU Ultimate Frisbee
- Cyberlaw Society



## D

- Delight Ministries
- Delta Sigma Ph - Delta Omega
- Delta Sigma Theta Sorority, Inc. - Theta Eta Chapter
- Delta Zeta
- DPT Class of 2022
- DPT Class of 2023
- DPT Class of 2024
- Dungeons and Dragons Club

## E

- Entertainment and Sports Law Association (ESLA)
- Environmental Law Society
- Esports Club
- Eta Kappa Nu (IEEE HKN)

## F

- Financial Management Association
- Futsal Club

## G

- Global InterVarsity Christian Fellowship
- Graduate Professional Student Association

## H

- H.Y.P.E Team
- Health Law Society - Cleveland-Marshall College of Law
- Hillel at Cleveland State University

## I

- IEEE Women In Engineering (WIE)
- If/ When/ How: Lawyering for Reproductive Justice
- Indian Student Organization (ISO)
- Institute of Electrical and Electronics Engineers (IEEE)
- Intellectual Property and Technology Association
- Iota Phi Theta Fraternity, Inc.

- K**
- Kappa Alpha Psi Fraternity, Inc.

- L**
- Latino Law Students Association
  - Latinos Unidos
  - Law Student Accessibility Alliance
  - League of Legends Club
  - Linguistics Club

- M**
- Mandel Vikes
  - Math Club
  - Men's Club Volleyball
  - Men's Soccer Club
  - Minority Association of Pre-Medical Students
  - Modern Interpretations of the Arts Association (MIA)
  - Muslim Student Association

- N**
- National Association for Social Work (NASW)
  - National Lawyers Guild Chapter of Cleveland State University Law School
  - National Pan Hellenic Council
  - National Society of Black Engineers
  - National Society of Leadership & Success
  - Non-Traditional Law Student Association
  - NSSLHA

- O**
- Ohio Student Association
  - Omani Student Association
  - Order of Omega - Psi Sigma Chapter
  - OSM Organization of Cleveland State University
  - OUTlaw

- P**
- Pakistan Student Association
  - Panhellenic Association
  - Phi Alpha Delta Pre-Law Fraternity
  - Phi Mu
  - Phi Sigma Rho
  - Pre-Dental Society
  - Pre-Occupational Therapy Association
  - Pre-Physical Therapy Association
  - Pre-Physician's Assistant Association (PPAA)
  - Pre-Veterinary Club
  - Precision Modeling Troupe
  - Psi Chi International Honor's Society in Psychology
  - Psychology Club
  - Public Relations Student Society of America

- Q**
- Queer Student Alliance

- R**
- Rocket League Society

- S**
- Sigma Gamma Rho Sorority, Inc.
  - Sigma Phi Epsilon
  - Sigma Tau Gamma, Beta Upsilon Chapter
  - Sisters in STEM
  - Sky @ CSU
  - Society of Asian Scientist and Engineers (SASE)
  - Society of Automotive Engineers
  - Society Physics Students
  - Society of Professional Journalists (SPJ)
  - Society of Women Engineers
  - Solidarity for Palestinian Human Rights

## S

- Spinal Cord Injury Volunteer Corps
- Sport Club Council
- Sport Management Club
- STEM Lifting Club
- Student Anthropology Association
- Student Bar Association
- Student Environmental Movement (SEM)
- Student Government Association (SGA)
- Student Nurses Association
- Student Occupational Therapy Association (SOTA)
- Student Parent Alliance
- Student Public Interest Law Organization (SPILO)
- Students for Cleaner Cleveland
- Students of Iranian Origin at Cleveland State University
- Super Smash Bros. Club

## T

- Table Tennis Club
- Tau Kappa Epsilon
- Tau Sigma National Honor Society
- The American Institute of Chemical Engineers
- The Cauldron
- The Coalition of Occupational Therapy Advocates for Diversity (COTAD)
- The Diversity Institute @ CSU
- The First-Generation Lawyers Organization (FGLO)
- The Gavel
- The Global Business Law Review
- The Society of Intersectional Feminists
- The Vindicator
- Theta Phi Alpha
- Turkish Student Association

- T**
- Turning Point USA at Cleveland State University
  - Tutoring & Academic Success Center (TASC)

- U**
- Upsilon Delta Mu Multicultural Fraternity
  - Urban Education Doctoral Student Organization
  - URGE: Unite for Reproductive and Gender Equity

- V**
- Valiant Vikes
  - Vikes Fitness Club
  - Viking Catholic
  - Viking Expeditions
  - Viking's Real Estate Club
  - Vikings Dance Team

- W**
- WCSB 89.3fm
  - Women's Club Basketball
  - Women's Club Futsal
  - Women's Club Soccer
  - Women's Club Volleyball
  - Women's Law Student Association (WLSA)
  - Women's Wrestling

- Z**
- Zeta Phi Beta Sorority, Inc.

# ACADEMICS

## CALENDAR

There is an Academic calendar for every semester at CSU. These calendars contain a list of all holidays the University observes, important academic registration dates, and academic deadlines.

There is also a final exam schedule that explains the specific time final exams are taken since they are different then the course schedule.

## CATALOG

The Catalog is the official source of the university's academic programs, courses, policies, and procedures. The catalog should be used as a guide, in conjunction with your academic advisor, in planning a course of study and in meeting requirements for graduation. See the table of contents and index for an overview of the information provided.

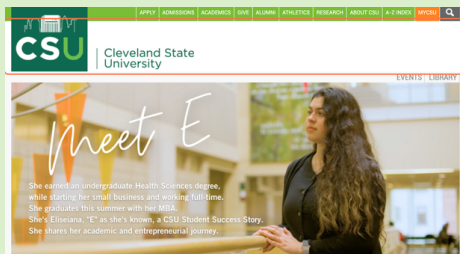
## POLICIES

At CSU, there are a number of different policies that affect academics, Title IX, student organizations, student life, etc. There are a list of all policies made available to students to read through them.



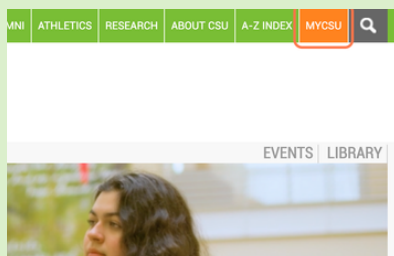
01

Go to [csuohio.edu](https://csuohio.edu)



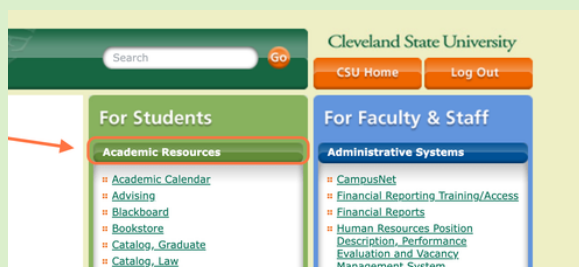
02

Click on MYCSU



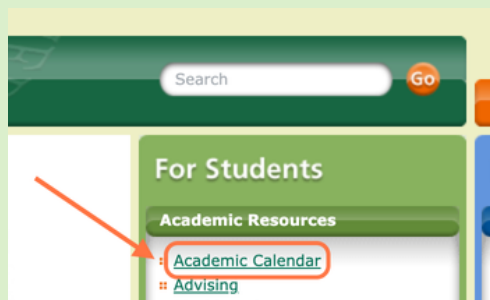
03

Click on Academic Resources



04

Click on Academic Calendar



05

This page will show you the days the school is closed as well as important dates regarding your enrollment.

Recess, unless the actual holiday falls on a Saturday.

SPRING 2023	
<b>IMPORTANT DATES</b>	
Priority Registration Begins	February 28, 2022
Open Enrollment Begins	September 26, 2022
Term Begins	January 14, 2023
Martin Luther King Day (University Holiday)	January 16, 2023
First Weekday Class	January 17, 2023

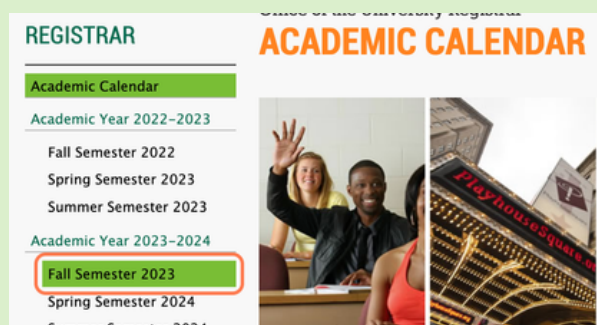
06

Scroll down and this page will also show you the dates and times of your final exams.

SPRING 2023 FINAL EXAM SCHEDULE			
CLASS MEETING TIME	FINAL EXAM DAY	TIME	
7:00a-7:50a (MWF)	Mon	8-May	8:00a-10:00a
7:00a-8:15a (TTh)	Tue	9-May	8:00a-10:00a
7:30a-8:35a (MWF) (4-credit)	Mon	8-May	8:00a-10:00a
8:00a-9:50a (TTh) (4-credit)	Tue	9-May	8:00a-10:00a
8:05a-8:55a (MWF)	Wed	10-May	8:00a-10:00a
8:30a-9:45a (TTh)	Thu	11-May	8:00a-10:00a
9:10a-10:00a (MWF)	Fri	12-May	8:00a-10:00a
10:00a-11:15a (TTh)	Tue	9-May	10:15a-12:15p
10:15a-11:05a (MWF)	Mon	8-May	10:15a-12:15p

07

Under REGISTRAR, you can find each semesters calendar

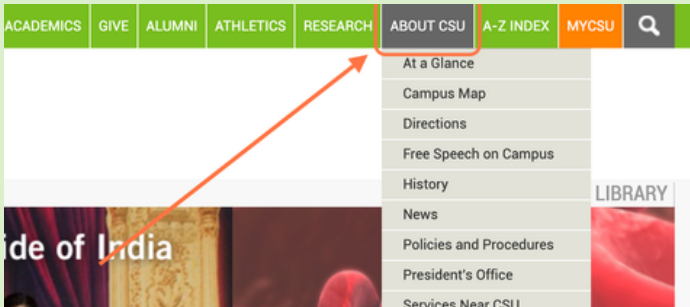


01

Go to [www.csuohio.edu](http://www.csuohio.edu)

02

Click on ABOUT CSU



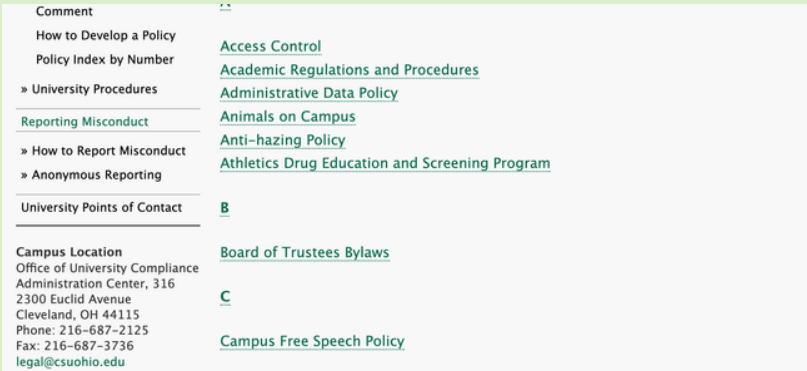
03

Click on University Policies and Procedures



04

This page will give you an index of the different policies the university follows



### **ACADEMIC STANDING:**

Academic performance in college is different than in high school. At Cleveland State, all undergraduate students must meet two criteria to be in good academic standing:

- Maintain a minimum cumulative grade point average (GPA) of 2.0
- Successfully complete 67% of credit hours enrolled in

If a student fails to meet either of these criteria, there are three tiers of academic standing that will result: Academic Warning, Academic Probation, and Academic Suspension. Students are strongly encouraged to check with their academic advisor at the end of each semester regarding academic standing.

### **HOW TO CHECK YOUR ACADEMIC STANDING:**

At the end of each semester, a student's current academic standing is posted on their undergraduate transcripts in CampusNet. The University also notifies students who are currently on academic warning or probation at the end of each semester.

### **WHAT TO DO IF YOU ARE ON ACADEMIC WARNING OR PROBATION:**

If a student is on academic warning or probation, the most important thing is for them to begin to work on addressing the issue as soon as possible. Some strategies to follow include:

- Contact their advisor and/or schedule an appointment as soon as possible.
- Develop a plan with their advisor as soon as possible to get back on track.
- Use available resources to improve academic performance, such as tutoring, success coaching, study groups, Supplemental Instruction, etc.
- Use the Repeat Course policy as appropriate to raise your GPA.

## EDITS

**Edits will be made and published on a semester basis.  
Last Edits were made 7/2023.**

## PROJECT STAFF

Randi Myers, MAED (Project Manager)

- TRIO/SSS Academic Advisor

Nyla Williams (Content Creation, Editing, & Design)

- TRIO/SSS Office Assistant

Anastasia Hunt (Content Creation & Editing)

- TRIO/SSS Office Assistant

Adam Royko (Content Creation)

- TRIO/SSS Success Coach

Nyamweru Adronic (Content Creation)

- TRIO/SSS Office Assistant