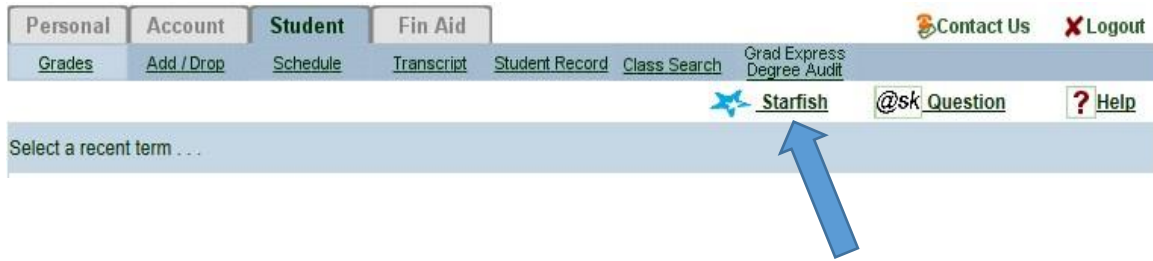

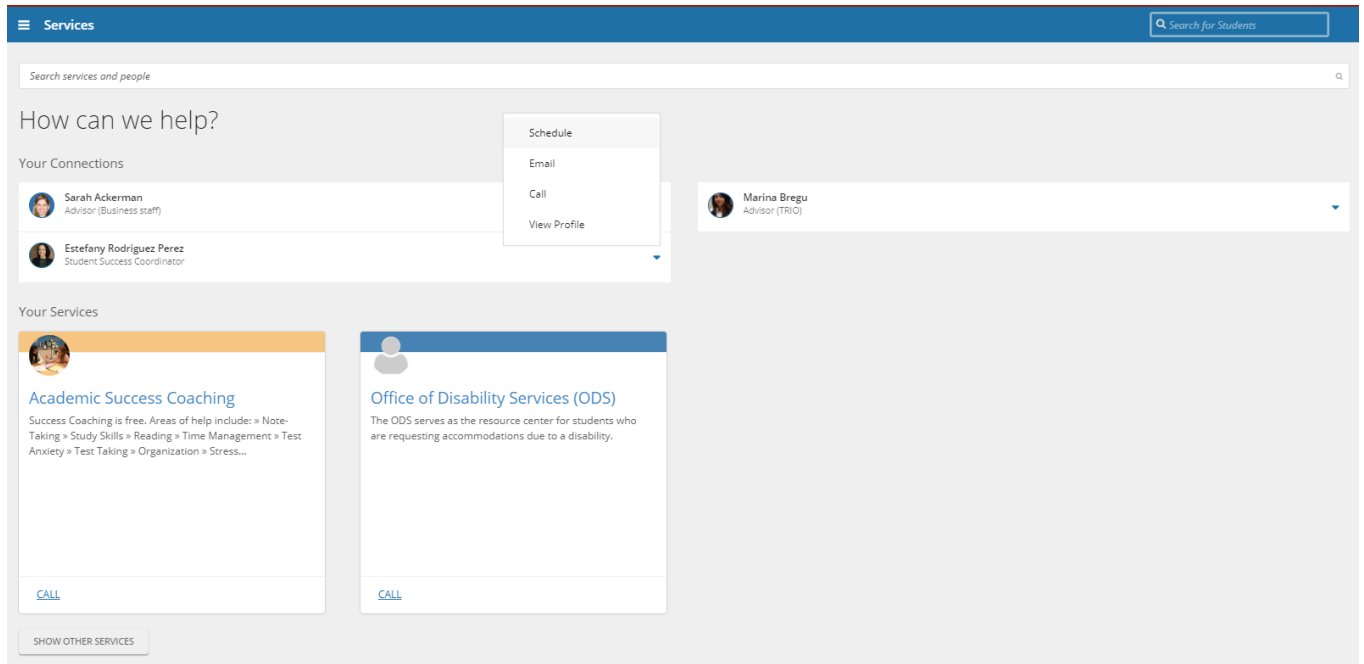


How to Sign up for Appointments with Your Advisor in Starfish

1. Log into Starfish via your CampusNet Account> Select 'Starfish' in your Student tab.



2. Select the options button  in the upper left corner> Select 'My Success Network'. You will see a combination assigned advisor(s) and services available to you.
3. If your advisor keeps office hours in Starfish, you will select the drop down arrow>Select 'Schedule'. You can also email, call or view their profile.



4. Once you click that, you will be taken to a calendar. Look for the day that works best for you in the top left, the days in bold-face are the ones available for scheduling:

The screenshot shows a navigation bar with 'Home' and 'Services' links. Below it is a calendar for March 2015 with the 23rd highlighted as 'Today'. To the right of the calendar is a time selection grid with two columns: 'Day' and 'Week'. The grid shows time slots from 07:00 AM to 08:00 AM in 15-minute increments.

5. Click the day you need and you will see the available times:

The screenshot shows a time selection grid with slots from 11:00 AM to 01:00 PM. The 11:30 AM, 11:45 AM, and 12:00 PM slots are highlighted in blue and contain a green plus sign and the text 'Sign Up'.

6. Click "Sign Up," select your reason, and any special instructions.

That's it! You will receive a confirmation email with the time and location

Contact CSU Starfish support with any Starfish-related questions at starfishsupport@csuohio.edu