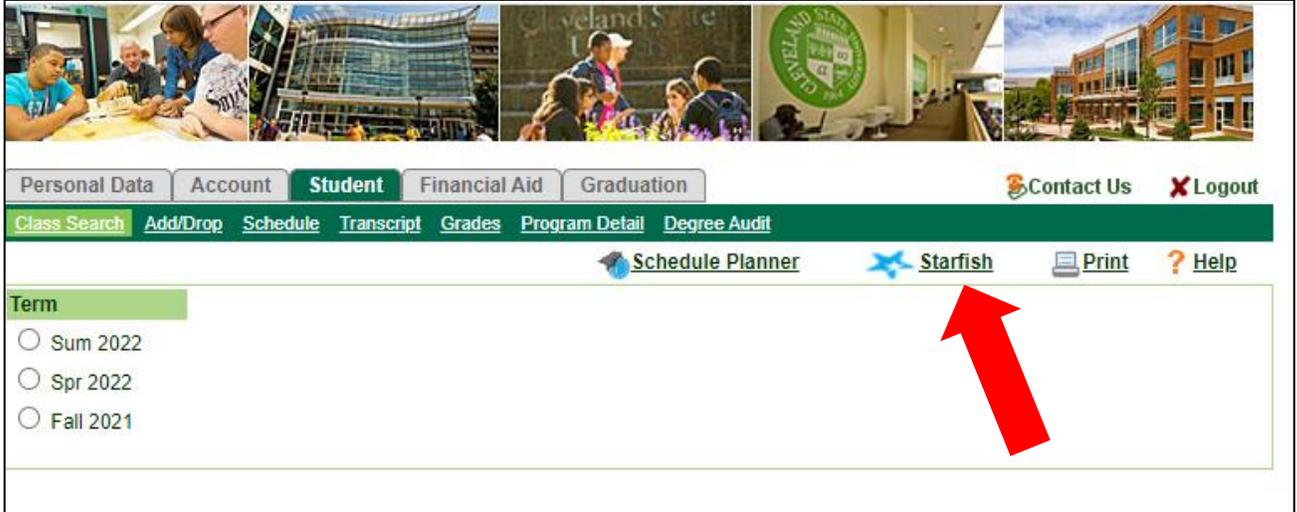
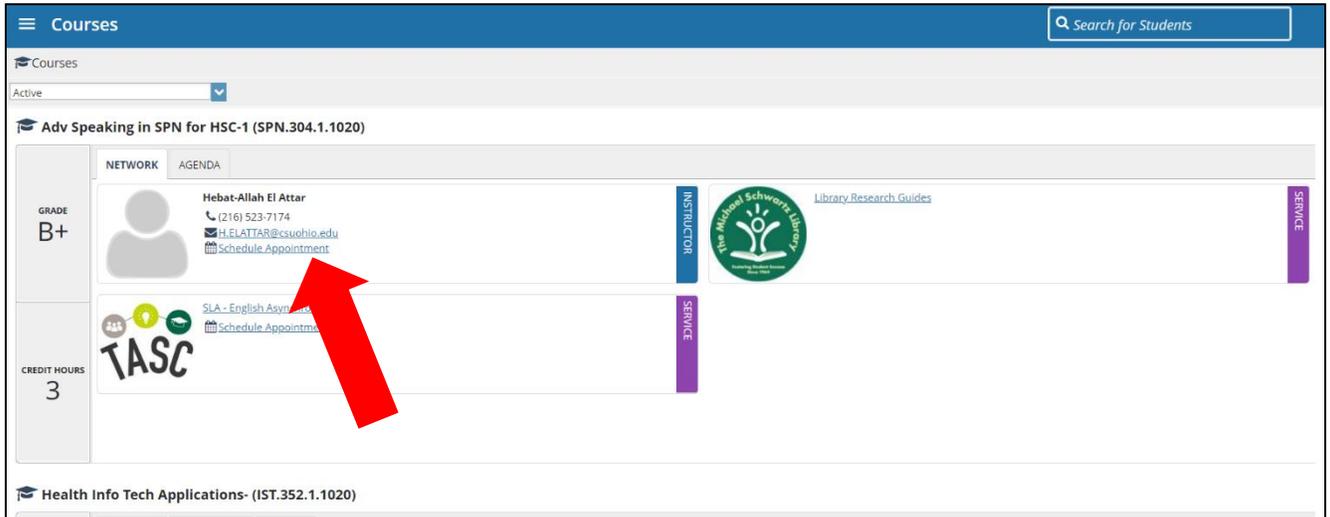


How to Sign Up for Course Conferences with an Instructor in Starfish

1. Log into Starfish via your CampusNet Account> Select 'Starfish' in your Student tab.



2. Select the options button  in the upper left corner, then select 'Courses'. You will see all of the courses in which you are currently enrolled. Faculty members may or may not have office hours setup in Starfish. If they do, you will select 'Schedule Appointment'.



3. Select the reason for your appointment from the following options. Click 'Continue'.

Schedule Appointment Search for Students

Hebat-Allah El Attar
Instructor

What do you need help with?

Course Conference

[CANCEL](#) **CONTINUE**

4. You will be directed to the Faculty member's calendar. There may be a variety of appointment times and locations available. Select the day/time that works best for you. Then, click 'Continue'.

Schedule Appointment Search for Students

Instructor

What day and time works for you?

The appointment times you see do not overlap with your already scheduled appointments.

02-02-2022 → 03-04-2022 **Filter:** All session types

February 2022

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

Tue 2/8 6 available

- 4:30 pm - 4:45 pm
Rhodes Tower 1625 15m
- 4:45 pm - 5:00 pm
Rhodes Tower 1625 15m
- 5:00 pm - 5:15 pm
Rhodes Tower 1625 15m
- 5:15 pm - 5:30 pm
Rhodes Tower 1625 15m
- 5:30 pm - 5:45 pm
Rhodes Tower 1625 15m
- 5:45 pm - 6:00 pm
Rhodes Tower 1625 15m

[BACK](#) **CONTINUE**

5. There may be one or multiple appointment locations to choose from. Click the drop-down arrow under 'Location'. In the text box on the right, you can add more information about why you are scheduling the appointment. Then, click 'Confirm'.

Schedule Appointment Search for Students

Hebat-Allah El Attar
Instructor

Does this look correct?

Date and Time
Tue 2/8
4:30 pm - 4:45 pm

Location
Rhodes Tower 1625
Please knock on the door if it is closed

Reason for Visit
Discuss course content & student progress [Change](#)

Course
[Add a course](#)

If you want, tell us a little bit about what's going on so we can help

[BACK](#) [CONFIRM](#)

6. That's it! You will receive a confirmation email with the time and location. The final page allows you to make a change to the appointment and view upcoming ones, if needed.

Schedule Appointment Search for Students

I look forward to seeing you!

Roger Klee
Associate College Lecturer

Date and Time
Tue 2/8
11:00 am - 11:15 am

Location
BU 316

Reason for Visit
Discuss course content & student progress

[Make a change to this appointment](#)

[Return to the main Services page](#)

[View all upcoming appointments](#)

Student Note
THIS IS A DEMO BEING COMPLETED BY THE STARFISH ADMIN. IGNORE THIS APPOINTMENT. IT WILL BE CANCELLED.

***Contact CSU Starfish support with any Starfish-related questions at starfishsupport@csuohio.edu**