

## **Memorandum**

December 11, 2013

To: Dr. Anton Komar

Dr. G. Valentin Boerner Dr. Anthony Berdis Dr. Henry Eisenburg Ms. Tara Peppard

Mr. James Barker Mr. Daniel Cueno Mr. Robert Grindley

Mr. Robert Howerton (ex-officio)

From: President Ronald M. Berkman

Subject: Radiation Safety Committee

As you know Cleveland State University's Radiation Safety Committee plays an important role in protecting the health and welfare of our employees, students and visitors. It is now time to appoint new members to this committee, and I am asking each of you to serve on it. Your term of office will commence on December 1, 2013 and end on November 6, 2017. Reappointment to the committee is certainly possible if you wish.

Following are the charges to the Committee:

- The Committee receives and reviews periodic reports from the Radiation Safety Officer (RSO) on Monitoring, Contamination and Personal Exposures to radiation.
- The Committee provides the Radiation Safety Officer with advice on University Policies and associated matters that affect radiation safety.
- The Committee conducts an annual audit of the Radiation Safety Program to determine that all requirements are being adhered to and all records are up to date. The Committee will report its findings to the Vice President for Business Affairs and Finance with a copy to the Radiation Safety Officer.

I very much appreciate your	willingness to serve or	n this Committee.	
Ronald M. Berkman, Ph.D.:	(Korul		