

ONE DAY PARKING PERMITS

One-day permits are available for purchase at a **significant** discount, and permits can be purchased via the [CSU GO Online Parking System](#). One-day permits are limited in quantity.

One-day permits are virtual.

The vehicle plate must be registered to the permit and face the drive aisle when parked.

The permits will be valid at:

Lot 43 - \$3.00 per day (Students only) - 2178 Cedar Avenue.

- Permits can be purchased up to 10 days in advance and no more than 5 permits can be active at a time.
- Permits are only available to current CSU students, staff, and faculty.
- Permits are non-refundable and cannot be exchanged or returned.
- Permits are only valid from 5:00 a.m. to 11:59 p.m. on the date selected during purchase.
- Permits are non-transferrable and cannot be shared.
- Permits are valid for one vehicle, per day.
- Parking account balances (citations/permits) must be resolved prior to purchase.
- License plates must be registered with an active permit for the day they are parked. The license plate must be facing the drive aisle. [Front vanity plates](#) are available for purchase (\$15.00).
- All [parking rules and regulations](#) are in effect when using one-day permits in Lot 43.

LOT 43 MAP



Instructions to purchase a permit →

To purchase a one-day permit:

- 1) Log into the [CSU GO Online Parking System](#) with your CSU ID and CampusNet password. Use a laptop or desktop when purchasing a permit. Tablets and cell phones may cause an error.
- 2) Select "Get Permits," review the "Purchase a Permit" information, and select "Next"



- 3) Choose the permit options from the available list. If permits are sold out, they will not display. Check the box after reading Parking Rules, and Click "Next."

A screenshot of a web interface showing a table of permit options. The table has columns: Select, Quantity, Permit Fee, Permit Description, Permit Effective, and Permit Expires. The first row is highlighted with a red box and contains: in the Select column, 1 in the Quantity column, \$3.00 / day in the Permit Fee column, NONREFUNDABLE ONLINE PERMIT / ONE DAY - LOT 43 Permit in the Permit Description column, -select- in the Permit Effective column, and -select- in the Permit Expires column. Below the table is a checkbox with the text: "I agree to abide by CSU's Parking Rules and I understand that all hangtag returns are subject to a \$10 administrative fee. I understand that permits cannot be shared or used by anyone other than the registered permit holder and the permit holder's CSU ID must be used when entering and exiting all gated facilities." The checkbox is highlighted with a red box. Below the checkbox is a "Next >>" button, also highlighted with a red box.

- 4) Select the day you want to park. Once the purchase is complete, the permit cannot be returned, refunded, or exchanged. The process must be completed for each permit for each day. Then select "Next."

A screenshot of a web interface showing a calendar for January 2017. The calendar is titled "Effective Date" and has a table of dates. The date January 12, 2017, is highlighted with a red box. Below the calendar is a "Next >>" button, also highlighted with a red box.

- 5) Verify or add your vehicle information. If the license plate has outstanding citations, they must be resolved prior to purchasing a one-day permit. Select "Next." Select "Next" again after reviewing the "Permit Awarded" page.

A screenshot of a web interface showing a table of vehicle information. The table has columns: Select, State, Plate Number, Year, Make, Model, and Color. The first row is highlighted with a red box and contains: in the Select column, Ohio in the State column, TEST12345 in the Plate Number column, and empty cells for Year, Make, Model, and Color. Below the table are two buttons: "Add Vehicle" and "Next >>". Both buttons are highlighted with red boxes.

A screenshot of a web interface showing the "Permit Awarded" page. The page has a dropdown menu with the text "Lot 43 - Daily Parking Permit" and a "Permit Expires" dropdown with the text "-select-". Below the dropdowns is a "Next >>" button, highlighted with a red box. Below the button is a checkbox with the text: "I agree to abide by CSU's Parking Rules and I understand that all hangtag returns are subject to a \$10 administrative fee. I understand that permits cannot be shared or used by anyone other than the registered permit holder and the permit holder's CSU ID must be used when entering and exiting all gated facilities." The checkbox is highlighted with a red box. Below the checkbox is another "Next >>" button, also highlighted with a red box.

6) If you are purchasing additional permits for the week, select "Permits" then "Get Permits" before selecting "Checkout."

7) If you are done purchasing permits, select your payment method (Visa, Discover, or MC), enter your email address, and select "CHECKOUT."

Qty	Type	Description	Amount	Actions
1	Permit	NONREFUNDABLE ONLINE PERMIT / ONE DAY - LOT 43 Permit (01/12/2017 - 01/12/2017) view details	\$3.00	Remove

Due Now: \$3.00

Select Payment Method

Visa

Cancel Purchase

Checkout

For a receipt, Please enter an email address

XXX@CSUOHIO.edu

Checkout

8) Verify the details are correct (permit type and date), then select "CHECKOUT" again.

You will be re-directed to the Transact (SmartPay) credit card screen. Please enter your payment information. A receipt will be displayed once the transaction is complete. Please review the receipt for rules and parking information. Additionally, you will receive a confirmation email with a link.

9) Because Lot 43 permits are virtual, you do not need to print the receipt. Citations will be issued to vehicles parked in Lot 43 that do not have a registered license plate with an active permit and/or if the license plate is not visible from the drive aisle.

Make Sure Your License Plate Is:

- 1 Current.**
Purchase your permit and register online at csuohio.us/3mV83gy
- 2 Correct.**
Enter your full license plate number when purchasing a permit.
- 3 Visible.**
The parking enforcement team needs to see your license plate when patrolling.

Make sure plate is visible from drive lane.



Do not back in if your car does not have a front license plate



Do not block your license plate (i.e., with a bike rack)



Park with your license plate visible



Visitors are required to display your parking ticket.