

## **The Center for Faculty Excellence invites you to join us for our January - February 2018 Workshops!**

To learn more about The Center for Faculty Excellence Workshops and to register go to:

[Center for Faculty Excellence Workshops](#)

We provide lunch and bottled water.

Please come if you can, even if you did not RSVP. Walk-ins are always welcome. Just bring your lunch or a snack and join us. Just a reminder that if you need to come a little late or leave a little early because of your classes, you are always welcome to do so.

### **Veterans 101**

**Date:** Tuesday, January 23, 2018

**Time:** 11:30 a.m. to 12:30 p.m.

**Location:** RT 401

**Presenter:** Robert Shields

**Description:** There are over 600 veterans and serving members of the Armed Forces of the United States enrolled in degree programs at Cleveland State University. They bring to the classroom characteristics and habits forged in their military service that can help them excel as students and make them potential leaders in a classroom. They can, in military terms, be a force multiplier for the faculty member who wants to use them in that manner. You can learn how in this presentation.

### **COSHP & COE Workshop: Managing and Resolving Student Problems**

**Date:** Thursday, January 25, 2018

**Time:** 11:30 a.m. to 12:30 p.m.

**Location:** RT 401

**Presenter:** Barbara Modney and Crystal Weyman

**Description:** Drs. Modney and Weyman with a combined 45 years of experience as faculty, advisors, program directors, associate chairs, chair, associate dean and interim dean provide a list of ten important things to do (or not do) when dealing with student problems and issues.

### **Beyond the Research Paper: Alternative Assignments and Easy Assessments**

**Date:** Tuesday, January 30, 2018

**Time:** 11:30 a.m. to 12:30 p.m.

**Location:** RT 401

**Presenter:** Ann Marie Smeraldi

**Description:** Integrating well designed information literacy assignments into courses can develop students' ability to recognize when information is needed and improve their ability to locate, retrieve, analyze, and effectively use information to accomplish specific tasks. As valuable as they are, research papers are not the only way for students to hone these essential information literacy skills. Beyond the research paper there are a variety of creative assignments that seamlessly integrate information literacy and course learning outcomes into the curriculum without overburdening the instructor with stacks of research papers to grade. During this workshop, the presenter will share best practices for developing effective assignments and assessments that address information literacy outcomes, and share examples participants can adapt to their course. Participants are encouraged to bring their existing assignments that are in need of a make-over. Faculty who are teaching or considering

teaching a general education course that designates information literacy as a learning objective as well as faculty interested in learning more about integrating information literacy into their courses are encouraged to attend.

### **Using New Teaching Evaluations in P & T Reappointment**

**Date:** Thursday, February 1, 2018

**Time:** 11:30 a.m. to 12:30 p.m.

**Location:** RT 401

**Presenter:** Marius Boboc

**Description:** In 2015, the University switched to a completely online student evaluation system. This workshop will address the following aspects of using these evaluations: evaluation response rates: how to interpret them, what they tell you, and what faculty who will be submitting a dossier can do to ensure good ones. In addition, we will talk about using the evaluations in your dossier, either for Promotion and Tenure or Reappointment.

### **Preparing for Reappointment**

**Date:** Tuesday, February 6, 2018

**Time:** 11:30 a.m. to 12:30 p.m.

**Location:** RT 401

**Presenter:** Joanne Goodell

**Description:** This is a repeat of the session from Fall 2017 - In this session, participants will create a timeline for preparing their dossier for reappointment, promotion and tenure. Examples of summary statements and dossier organization will be shared. This workshop is particularly targeted at full-time faculty in their first or second year.

### **Using Copyrighted Materials in the Classroom and Online**

**Date:** Thursday, February 8, 2018

**Time:** 11:30 a.m. to 12:30 p.m.

**Location:** RT 401

**Presenter:** Glenda Thornton

**Description:** Want to make sure that you are using copyrighted materials appropriately? In this workshop learn how to legally use copyrighted materials in face-to-face teaching or online. Learn how the library works with Blackboard to ensure legal use of copyrighted materials, and learn about educational resources not governed by copyright restrictions.

### **Starfish Tips and Tricks 2.0**

**Date:** Tuesday, February 13, 2018

**Time:** 11:30 a.m. to 12:30 p.m.

**Location:** RT 401

**Presenter:** Heike Heinrich and Jacob Roope

**Description:** In this session, users will learn about advanced features of Starfish, the undergraduate student early alert software used at CSU. This session will include: A brief overview of Starfish and a deeper dive into items such as: manual flags, syncing outlook and Starfish calendars, filtering student lists, and much more!

### **COSHP & COE Workshop: IRB and Cayuse**

**Date:** Thursday, February 15, 2018

**Time:** 11:30 a.m. to 12:30 p.m.

**Location:** RT 401

**Presenter:** John Jeziorowski and Teri Kocevar

**Description:** This workshop will discuss how researchers whose work includes human participants are required to submit new protocols to the Institutional Review Board (IRB) using Cayuse IRB. Cayuse IRB is a completely online system, including online protocol creation, submission, review, and management. Cayuse IRB is easy to use and should improve all aspects of the submission and review process for researchers and IRB members.

## DigitalCSU

**Date:** Tuesday, February 20, 2018

**Time:** 11:20 a.m. to 12:25 p.m. (NOTE TIME CHANGE)

**Location:** MC 420 (NOTE ROOM CHANGE)

**Presenter:** Shelly Rose

**Description:**

## How the TV Studio can Enhance your Instruction

**Date:** Tuesday, February 27, 2018

**Time:** 11:30 a.m. to 12:30 p.m.

**Location:** RT 401

**Presenter:** Chris Rennison

**Description:** Through its television and audio studios, the Center for Instructional Technology and Distance Learning provides broadcast-quality recording and editing services to meet the instructional needs of faculty. This session will showcase various kinds of educational content created through CIT&DL studios including guest interviews, seminar and symposium coverage, and location shoots.

If you have any questions, please do not hesitate to contact us.

Sincerely,

*Julie Cantrell, M.Ed.*

Coordinator

Center for Faculty Excellence

Cleveland State University

1899 East 22nd. Street, M.C. #212

Cleveland, Ohio 44115

Office: 216-687-5502

Office Hours: M-Thurs. 9 to 3, Fri. 10 to 1