

General Ledger Closing Schedule

Month	Journal Entry & Payroll Adjustment Due Date	Departmental Chargebacks Due Date	Year End Final Review Journal Entries Due	G/L Close
October-19	10/31/19	11/04/19		11/07/19
November-19	12/02/19	12/03/19		12/06/19
December-19	01/02/20	01/03/20		01/09/20
January-20	01/31/20	02/04/20		02/07/20
February-20	02/28/20	03/03/20		03/12/20
March-20	03/31/20	04/02/20		04/09/20
April-20	04/30/20	05/04/20		05/07/20
May-20	05/29/20	06/02/20		06/05/20
	Pay Adjs 7/1/2020			
June-20	Journals 7/2/2020	07/02/20	07/08/20	07/10/20
July-20	07/31/20	08/04/20		08/07/20
August-20	08/31/20	09/02/20		09/10/20
September-20	09/30/20	10/02/20		10/08/20
October-20	10/30/20	11/03/20		11/06/20
November-20	11/30/20	12/02/20		12/07/20
December-20	01/04/21	01/05/21		01/08/21
January-21	01/29/21	02/02/21		02/11/21
February-21	02/26/21	03/02/21		03/11/21
March-21	03/31/21	04/02/21		04/08/21
April-21	04/30/21	05/04/21		05/07/21
May-21	05/28/21	06/02/21		06/07/21
	Pay Adjs 7/1/2021			
June-21	Journals 7/2/2021	07/02/21	07/07/21	07/12/21
July-21	07/30/21	08/03/21		08/12/21
August-21	08/31/21	09/02/21		09/09/21
September-21	09/30/21	10/04/21		10/07/21
October-21	10/29/21	11/02/21		11/05/21
November-21	11/30/21	12/02/21		12/07/21
December-21	01/03/22	01/04/22		01/07/22
January-22	01/31/22	02/02/22		02/10/22