

General Ledger Closing Schedule

Month	Journal Entry & Payroll Adjustment Due Date	Departmental Chargebacks Due Date	Year End Final Review Journal Entries Due	G/L Close
December-18	01/02/19	01/03/19		01/09/19
January-19	01/31/19	02/04/19		02/07/19
February-19	02/28/19	03/04/19		03/07/19
March-19	04/01/19	04/02/19		04/11/19
April-19	04/30/19	05/02/19		05/10/19
May-19	05/31/19	06/04/19		06/07/19
	Pay Adjs 7/1/2019			
June-19	Journals 7/3/2019	07/03/19	07/08/19	07/12/19
July-19	07/31/19	08/02/19		08/07/19
August-19	08/30/19	09/04/19		09/12/19
September-19	09/30/19	10/02/19		10/10/19
October-19	10/31/19	11/04/19		11/07/19
November-19	12/02/19	12/03/19		12/06/19
December-19	01/02/20	01/03/20		01/09/20