



## FACULTY/STAFF CROSS PARK DISABLED AUTHORIZATION FORM

**Form must be completed for each permit purchase**

Cross Parking Disabled Campus Authorization allows faculty and staff, with a prepaid permit and disability placard, to park in any green or white garages and lots. PayStation and metered garages/ lots are limited to designated prepaid/permit disabled spaces ONLY. Access to Prospect Garage must be coordinated with Parking Services; failure to coordinate may cause you to have to pay to exit the facility.

To access gated garages, permit holders MUST have their Viking Card to scan in and out. If you do not have your Viking Card, you cannot access a gated facility. Failure to scan in or out may cause you to have to pay to exit the facility. Permits are virtual; therefore, the vehicle's license plate must be registered to a valid permit and visible from the drive aisle while parked. Each individual who chooses to park at Cleveland State University agrees to comply with established rules and procedures. See additional information under Parking Rules at <https://www.csuohio.edu/parking/summary-parking-rules-effective-fy22>.

This access is granted for parking outside of purchased permit assigned areas for CSU work only and not for daily use. Your supervisor must grant this permission based on your job description and workload.

**To apply for cross park disabled parking authorization, complete this form and send with a copy of your Disabled Placard and Certificate of Registration to via email ([parkingadmin@csuohio.edu](mailto:parkingadmin@csuohio.edu)) or fax: 216-687-5505, or visit the parking office.**

**CSU ID**

**Telephone Number**

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**First Name**

**M.I.**

**Last Name**

**Disabled Placard Number**

**State**

**Expiration Date**

**AUTHORIZATION:** By signing the Student/Staff Gated Access Authorization Form, you acknowledge and understand the rules and policies of CSU Parking Services and that access to gated facilities is granted through your Viking Card.

In addition, registrant understands they should park in disabled spaces with their disabled placard displayed and their license plate registered to a valid permit. You understand that permits are virtual and the vehicle's license plate must be visible from the drive aisle.

Registrant Signature \_\_\_\_\_ Date \_\_\_\_\_

**SUPERVISOR AUTHORIZATION:** The undersigned hereby acknowledges that the job description and workload of the registrant creates a need of campus wide disabled parking access.

Supervisor Name (print) \_\_\_\_\_ Extension \_\_\_\_\_

Supervisor Signature \_\_\_\_\_ Date \_\_\_\_\_

OFFICE USE ONLY

Permit Number: \_\_\_\_\_

Processed By: \_\_\_\_\_

Handicap Sticker Number: \_\_\_\_\_

Processed Date: \_\_\_\_\_