**Cleveland State University** is pleased to announce that all Construction bidding will be transitioned to the Bid Express® service at [www.bidexpress.com](http://www.bidexpress.com/) as of 12/4/2023.

Electronic bid submission:

* allows for digitally-signed bids
* eliminates costs for hand and hired delivery of bid packages
* provides error checking and alerts to omissions before submission
* easily accommodates last-minute changes and price cuts
* automates email notifications to alert vendors of solicitation postings and solicitation changes

Please note that you must register for a FREE vendor account to use the Bid Express service and that Cleveland State University has implemented with Infotech Digital ID bidding.

* To set up to bid electronically to Cleveland State University, please reference [the following Knowledge Center resource.](https://infotechinc.zendesk.com/hc/en-us/search/click?data=BAh7DjoHaWRsKwhFXh3VUwA6D2FjY291bnRfaWRpA9iCIDoJdHlwZUkiDGFydGljbGUGOgZFVDoIdXJsSSJYaHR0cHM6Ly9pbmZvdGVjaGluYy56ZW5kZXNrLmNvbS9oYy9lbi11cy9hcnRpY2xlcy8zNjAwNTc3NTcyNTMtSW5mb3RlY2gtRGlnaXRhbC1JRC0GOwhUOg5zZWFyY2hfaWRJIik3ZTY2ODRiZS01MmQ3LTQ2NzktOGIxNS1lMWJhMjY2OWE3MDQGOwhGOglyYW5raQY6C2xvY2FsZUkiCmVuLXVzBjsIVDoKcXVlcnlJIg9EaWdpdGFsIElEBjsIVDoScmVzdWx0c19jb3VudGk%2F--145e352b4fff8082168dd314e9d39f7533b2b126) The process for applying for a Digital ID should be completed far in advance to bidding. The service’s application process recommends **seven business days prior**.
* To submit bids electronically, vendors will be required to pay per solicitation or obtain a Monthly Subscription with the service ([**see Fee Schedule here**](https://www.infotechinc.com/bid-express-fee-schedule)).

Please call the service’s Technical Success team at 888-352-2439, available Monday - Friday from 7:00 am – 8:00 pm (ET) if you need additional assistance. You can also email their team at bidexpress.support@infotechinc.com or refer to the service’s [**Knowledge Center here**](https://infotechinc.zendesk.com/hc/en-us/categories/360003900254-Bid-Express-at-www-bidexpress-com)