


## How to Launch a Blackboard Collaborate Session (Mac)

First time Collaborate users *may* need to download the **Blackboard Collaborate Launcher** to open the session. Only users who have **OS X 10.8.4 and newer** will need the **Launcher** (i.e. Mountain Lion and Mavericks) due to security changes Apple has made to its most recent operating systems. *Once you have the Launcher installed, you do not need to download it again.* To determine if you need the **Launcher**, follow these steps:

- Check your version of **OS X** by clicking on the **Apple** symbol (  ) in the upper left and selecting **About This Mac**.
- In the **About This Mac** window, look for **Version 10.X.X**, where each **X** represents a number.

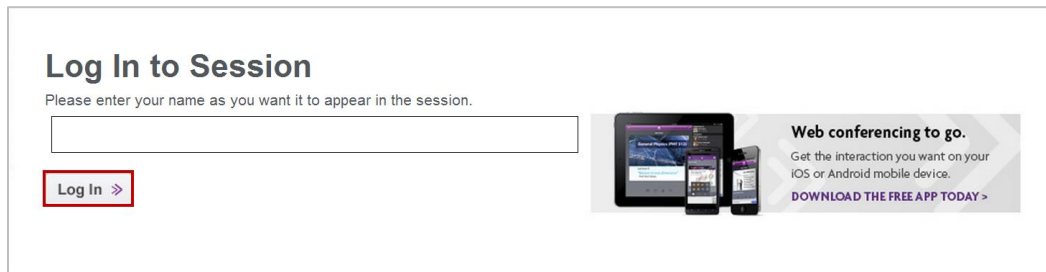


- If you see **10.5.X**, **10.6.X** or **10.7.X**, you *will not* need the **Launcher** and can open the Collaborate session without any further action (**Note**: Should you download the **Launcher** anyway, the .zip file will be unusable). Simply double click on the downloaded **meeting.jnlp** file to begin (File will be downloaded in Step 4).
- If you see **10.8.X** or **10.9.X**, you *will* need the **Launcher** and can download it by [clicking here](#) (*download will start immediately*). Once this program has been downloaded, unzip the file (if necessary). Next, follow the instructions below for your browser.

You can read more about why the **Launcher** is needed for newer versions of **OS X** on [Blackboard Collaborate's Support Portal](#).

After you have confirmed your operating system and downloaded the **Launcher** (if necessary), follow the instructions to open a Blackboard Collaborate session.

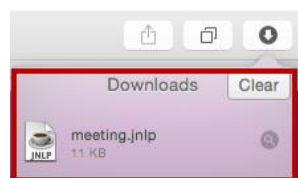
- 1) Go to: [bit.ly/Collaborate\\_Training](https://bit.ly/Collaborate_Training).
- 2) Enter your name in the box and click **Log In**.



- 3) The next step will vary slightly depending on what operating system and browser you are using. Follow the instructions for your system:
  - a) **Safari**: After you click on **Log In** in **Step 2**, a pop-up window may appear asking if you have downloaded the **Collaborate Launcher**. If you already downloaded the **Launcher**, click **I already have this, Launch** to download the **meeting.jnlp** file.



In the upper right of the browser window, click on the **Downloads** icon and double click on **meeting.jnlp**. This will open **Launcher** and begin the Blackboard Collaborate session.



- b) **Chrome**: After you click on **Log In** in **Step 2**, a pop-up window may appear asking if you have downloaded the **Collaborate Launcher**. If you already downloaded the **Launcher**, click **I already have this, Launch** to download the **meeting.jnlp** file.



You will be prompted with a download window at the bottom left of the screen. Click on **Keep**.



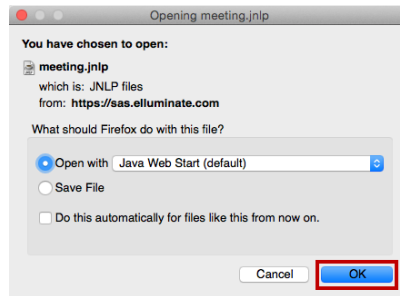
The file will then download. Once it has finished, click on **meeting.jnlp** to launch the Blackboard Collaborate session.



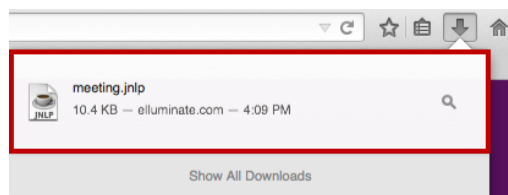
- c) **Firefox**: After you click on **Log In** in **Step 2**, a pop-up window may appear asking if you have downloaded the **Collaborate Launcher**. If you already downloaded the **Launcher**, click **I already have this, Launch** to download the **meeting.jnlp** file.




A pop-up window will appear. Make sure **Open With** is selected and click **OK**.



In the upper right of the browser window, click on the **Downloads** icon and double click on **meeting.jnlp**. This will open **Launcher** and begin the Blackboard Collaborate session.



## **AFTER BLACKBOARD COLLABORATE HAS OPENED**

You should go through the **Audio Setup Wizard** [  ] found at the top right of the **Audio & Video** panel in the upper left portion of your screen, above the **Talk** and **Video** buttons. It will guide you through selecting the correct audio sources to both hear and talk during the session.

