



**BOARD OF TRUSTEES  
CLEVELAND STATE UNIVERSITY**

**MINUTES OF THE MEETING**

**BOARD OF TRUSTEES MEETING**

**DATE:** Friday, March 23, 2018, 7:30 a.m.  
**PLACE:** The Wolstein Center, Gerald H. Gordon Conference Pavilion  
Weinberg Board Room

**PRESENT:** Chairman Bernie Moreno, Trustees Thomas W. Adler, David H. Gunning II, Stephen F. Kirk, Leonard A. Komoroski, Dan T. Moore, David M. Reynolds, June E. Taylor, and Deborah A. Vesey; Student Trustees Sierra G. Davidson and John A. DeMarco; Community Board Members Timothy J. Cosgrove, Terrence P. Fergus, Robyn N. Gordon, Heather Lennox, Linda McHugh, and Joseph D. Roman; Faculty Representatives Dr. William M. Bowen and Dr. Mark A. Holtzblatt; President Ronald M. Berkman and Secretary to the Board of Trustees William J. Napier. Others in attendance: Dr. Jianping Zhu, Provost and Senior Vice President for Academic Affairs; Sonali B. Wilson, University General Counsel; and Stephanie McHenry, Senior Vice President of Business Affairs and Finance. Special Guest: Ohio Attorney General Mike DeWine

Chairman Moreno called the meeting to order at 7:30 a.m. and confirmed the presence of a quorum. He called for a motion to approve the minutes of the January 29, 2018 Board meeting; moved by Trustee Moore and seconded by Trustee Kirk, the minutes were approved by voice vote.

**REPORT OF THE CHAIRMAN**

**Presentation on Presidential Priorities: Faculty, Staff, and Student Perspectives**

Chairman Moreno introduced the panelists for the presentation and noted that he had asked representatives of the University's faculty, staff, and student constituent groups to articulate their priorities for an incoming president from their perspectives. Chairman Moreno introduced the presenters, Dr. Vicki Coleman Gallagher (faculty perspectives) (**Attachment A**), Senior Vice President Stephanie McHenry (staff perspectives) (**Attachment B**), and Student Government Association President, Aeisha Kangan (student perspectives) (**Attachment C**). Chairman Moreno suggested that the Board members review the strategies and milestones identified in the reports.

**Re-Appointment of Community Board Members Robyn N. Gordon, Linda McHugh and Joseph D. Roman**

Chairman Moreno recommended the re-appointment of Community Board Members Robyn N. Gordon, NASA Glenn Research Center; Linda McHugh, Cleveland Clinic; and Joseph D. Roman, Greater Cleveland Partnership for two-year terms, ending June 30, 2020. Trustee Adler moved, and Trustee Reynolds seconded, the motion to re-appointment all three community members as recommended. The following resolutions were passed by voice vote:

**RESOLUTION 2018-13**

**REAPPOINTMENT OF COMMUNITY BOARD MEMBER  
ROBYN N. GORDON**

**WHEREAS**, the Bylaws of the Board of Trustees were amended on January 20, 2006 to expand the Board's membership and expertise with other faculty and community members to serve as non-voting members; and

**WHEREAS**, the Board of Trustees wishes to gain the expertise, knowledge, and perspective of additional community members on matters coming before the Board; and

**WHEREAS**, pursuant to Section 1.14 of the Bylaws of the Board of Trustees, the Chairman may appoint community members as non-voting advisors to serve a term as approved by the Board; and

**WHEREAS**, Robyn N. Gordon has served on the Board of Trustees with dedication, and has provided valuable knowledge and expertise since her initial appointment as a Community Board Member on September 30, 2016;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees approves the reappointment of Robyn N. Gordon as a Community Member of the Cleveland State University Board of Trustees for a second two-year term ending June 30, 2020

**RESOLUTION 2018-14**

**REAPPOINTMENT OF COMMUNITY BOARD MEMBER  
LINDA McHUGH**

**WHEREAS**, the Bylaws of the Board of Trustees were amended on January 20, 2006 to expand the Board's membership and expertise with other faculty and community members to serve as non-voting members; and

**WHEREAS**, the Board of Trustees wishes to gain the expertise, knowledge, and perspective of additional community members on matters coming before the Board; and

**WHEREAS**, pursuant to Section 1.14 of the Bylaws of the Board of Trustees, the Chairman may appoint community members as non-voting advisors to serve a term as approved by the Board; and

**WHEREAS**, Linda McHugh has served on the Board of Trustees with dedication, and has provided valuable knowledge and expertise since her initial appointment as a Community Board Member on September 30, 2016;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees approves the reappointment of Linda McHugh as a Community Member of the Cleveland State University Board of Trustees for a second two-year term ending June 30, 2020.

### **RESOLUTION 2018-15**

#### **REAPPOINTMENT OF COMMUNITY BOARD MEMBER JOSEPH D. ROMAN**

**WHEREAS**, the Bylaws of the Board of Trustees were amended on January 20, 2006 to expand the Board's membership and expertise with other faculty and community members to serve as non-voting members; and

**WHEREAS**, the Board of Trustees wishes to gain the expertise, knowledge, and perspective of additional community members on matters coming before the Board; and

**WHEREAS**, pursuant to Section 1.14 of the Bylaws of the Board of Trustees, the Chairman may appoint community members as non-voting advisors to serve a term as approved by the Board; and

**WHEREAS**, Joseph D. Roman has served on the Board of Trustees with dedication, and has provided valuable knowledge and expertise since his initial appointment as a Community Board Member on September 30, 2016;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees approves the reappointment of Joseph D. Roman as a Community Member of the Cleveland State University Board of Trustees for a second two-year term ending June 30, 2020.

#### **Tenure for President-Designate Harlan M. Sands, J.D., M.B.A.**

Provost Zhu, upon the recommendation and approval of the College of Law's Tenured Professor Personnel Action Committee and the College of Law's Full Professor Personnel Action Committee (**Attachment D**), requested the Board's approval of tenure and rank of full Professor for President-Designate Harlan Sands. Trustee Adler moved, and Trustee Kirk seconded, the motion to approve the award of tenure at the rank of University Professor to Harlan M. Sands in

the Cleveland-Marshall College of Law, effective May 1, 2018, the first day of his full-time employment at Cleveland State University. The following resolution was passed by voice vote:

**RESOLUTION 2018-16**

**AWARD OF TENURE TO PRESIDENT HARLAN M. SANDS AS  
UNIVERSITY PROFESSOR**

**WHEREAS**, the Cleveland State University Board of Trustees appointed Harlan M. Sands, J.D./MBA President of the University and University Professor at its regular meeting on January 29, 2018; and

**WHEREAS**, Mr. Sands' employment contract, approved by the Board at its January 29, 2018 meeting provides that "[u]pon execution of this Agreement, the Board shall support and advocate the President's nomination as a faculty member in the Cleveland-Marshall College of Law as a full tenured professor"; and

**WHEREAS**, on February 8, 2018, the law faculty of the Cleveland-Marshall College of Law voted unanimously to award full tenure to Mr. Sands as a member of the College of Law faculty;

**NOW, THEREFORE, BE IT RESOLVED** that the Cleveland State University Board of Trustees hereby approves the award of tenure at the rank of University Professor to Harlan M. Sands J.D./MBA in the Cleveland-Marshall College of Law, effective the first day of May 1, 2018 full-time employment at Cleveland State University.

**Recognition of Student Trustee Sierra G. Davidson for her Service**

Chairman Moreno expressed the appreciation of the Board of Trustees to Sierra Davidson for her dedication and contributions as a Student Trustee. He read and moved the following resolution, approved unanimously with applause.

**RESOLUTION 2018-17**

**RECOGNITION OF STUDENT TRUSTEE  
SIERRA G. DAVIDSON**

**WHEREAS**, Sierra G. Davidson was appointed by Governor John R. Kasich to the Cleveland State University Board of Trustees as a Student Trustee for a term beginning May 2, 2016 and ending May 1, 2018; and

**WHEREAS**, Sierra has taken an active role on the Board of Trustees and has presented valuable insight and student perspectives on significant issues considered by the Board, particularly the cost of textbooks, evaluations of faculty and opportunities for student success; and

**WHEREAS**, Sierra has been the quintessential example of a student-athlete: a member of the CSU Vikings NCAA Division I women's basketball team for three years, maintaining a near perfect grade point average, being named to the Dean's list numerous times throughout her studies and successfully intimidating any member of the Board who might unwisely think about challenging her to a three-point shooting contest; and

**WHEREAS**, Sierra has been energetically engaged in all aspects of campus life and served in various leadership roles, including as a member of the Presidential Search Committee, the Student-Athlete Advisory Committee, and as a volunteer for the Special Olympics and the Boys and Girls Club; and

**WHEREAS**, Sierra has demonstrated leadership skills and has successfully balanced her academic studies, a Congressional internship on Capitol Hill and professional experiences in the fields of psychology, statistics, labor relations and human resources, and has actively participated as a member of various University search, governance and special committees;

**NOW, THEREFORE, BE IT RESOLVED** that the Cleveland State University Board of Trustees expresses its deep appreciation to Sierra G. Davidson for her outstanding student leadership and contributions in support of Cleveland State University, the campus community, and community-at-large; and extends to her its best wishes in her future endeavors as her term ends as Student Trustee; and, as she graduates on May 12, 2018, we encourage her to stay in touch with each and every one of her Board colleagues.

### **Report of Nominating Committee for 2018-2019 Board Officers**

Chairman Moreno called for the report of the Nominating Committee, noting that the slate of Board officers for 2018-2019 would be voted on at the Annual Board Meeting on May 29, 2018 and would take effect immediately following the meeting. Trustee Adler, as Chair of the Nominating Committee, serving with Trustees Taylor, Vesey, and Moreno, presented the following slate of officers: David H. Gunning as Chair, June E. Taylor as Vice Chair, Terrence P. Fergus as Treasurer, Thomas W. Adler as Trustee Advancement Officer and William J. Napier as Secretary to the Board of Trustees.

### **Report on Board Self-Assessment Process**

Trustee Vesey reported that the ad hoc committee on Board self-assessment developed a performance assessment tool with the input of the Board members. She noted that the timing and implementation of the Board self-assessment process is pending the change of Board leadership.

### **Guest Appearance by the Ohio Attorney General**

Chairman Moreno welcomed Attorney General Mike DeWine to Cleveland State University, presenting a list of the University's top ten achievements. Attorney General DeWine

spoke of the opioid epidemic and education opportunities and funding as challenges facing the state, and opened the floor for discussion.

### **REPORT OF THE PRESIDENT**

President Berkman announced that the first group of CSU/NEOMED partnership medical students, committed to primary care in underserved urban communities, will graduate in May. He thanked Trustees Taylor and Fergus, as well as others, for their efforts and impact they had at the Statehouse in support of the medical program. He noted that the passage of an amendment, adding Ohio University's Heritage College of Osteopathic Medicine to the NEOMED consortium will provide an additional post-baccalaureate option for non-traditional medical students.

President Berkman reported the increased ranking of CSU's Cleveland-Marshall College of Law in the *News & World Report* by 14 positions, placing it fourth in Ohio, and ranking its part-time program 35<sup>th</sup> in the country. Dr. Berkman also noted the recognition the University received for its new addition to the Washkewicz College of Engineering, supporting the concept of "engineering on display". He distributed copies of the March 2018 issue of Northeast Ohio's monthly realty, construction & architecture *Properties* magazine, with the featured article (**Attachment E**).

President Berkman recognized and applauded the \$1 million philanthropic gift of Board member Terry Fergus in support of the accounting program. He also applauded the outstanding efforts of faculty and staff in support of the University's Annual Giving Day, raising \$269,000 from 2,500 donors and most notably Athletic Director Mike Thomas for raising \$187,000 for Athletics.

President Berkman reported the recent passage of the biennial Capital Appropriations Bill with \$15,441,000 in appropriations for Cleveland State University. This includes a Main Classroom renovation and \$7 million for the renovation of the Center for Gene Regulation.

President Berkman provided the Board with an update on the parking public-private partnership. He reported that a meeting was held with the Managing Partner of JLL. It is noted for the record that Community Trustee Heather Lennox left the room during this portion of the meeting inasmuch as her firm, Jones Day, is representing JLL in the parking partnership negotiations. President Berkman further reported that three finalists made two site visits. Bids are expected in the range of \$60-65 million by May 16. He noted that the bids will be presented to the Board for consideration at the May 29 Board meeting.

### **ACADEMIC AND STUDENT AFFAIRS COMMITTEE**

Committee Chair Stephen Kirk noted the focus on student success and college completion, with significant time devoted to academic advising and teaching evaluations. He further noted that several items pertaining to promotion and tenure, professional leaves of absence, degree programs for Engineering Ph.D. and Bachelor of Fine Arts in Film and Media Arts, and the

allocation of the Cleveland-Marshall Trust Fund for FY2019 will be considered as part of the Consent Agenda.

### **Academic Advising**

Provost Zhu introduced the panel on academic advising, comprised of two students and two advisors. Robert Moore, a junior majoring in Film and Digital Media, reported that he has had a positive academic advising experience and will graduate a year early. Juliana Kosik, a TRIO Program student majoring in Political Science and Philosophy, attributed her successful advising experience to having specialized advisors for the Honors and TRIO programs with smaller caseloads compared to Freshman and general academic advisors. She suggested that the advising process be streamlined and communications enhanced between advisors. Cassandra Mawson shared her experience as an academic advisor in the College of Science and Health Professions. First Year Advisor Meghan Sanniti, noted the challenging caseload and inability to enroll all her advisees into courses before they are closed out. She reported that she has been advising for 15 years, and is often providing personal and career counseling advising in addition to academic advising. During the discussion, recommendations were made for block programs for freshmen, more freshman advisors, and utilization of electronic degree mapping.

Provost Zhu presented an overview of academic advising (**Attachment F**). He described the two types of advising structures for the general student population and those in special programs (TRIO, Honors, and Athletics), noting average advising caseloads and advising tools (Degree Audit, Schedule Planner, Starfish online appointment and communications program, and Civitas Illume software system to analyze student performance and risk factors).

### **Student Success Overview and College Completion Plan**

In the interest of time, Committee Chair Kirk urged the Board members to review the Student Success and College Completion Plan at Cleveland State University Overview (**Attachment G**) and College Completion Plan updated document (**Attachment H**) provided with their meeting materials. He noted the updated College Completion Plan report is due the end of June to the State, and that the Board will be asked to approve the updated Plan at its May meeting.

### **Faculty Teaching Evaluations**

Dr. Joanne E. Goodell, Professor and Director of the Center for Faculty Excellence spoke about “Evaluating and Enhancing Teaching at CSU” (**Attachment I**). Dr. Goodell noted that the Center for Faculty Excellence provides new faculty the opportunities to participate in orientations, workshops, learning communities, and individual consultations.

## **FINANCIAL AFFAIRS COMMITTEE**

### **Financial and Investment Dashboard**

Senior Vice President McHenry reported on the financial results for the second quarter of FY 2018, ending December 31, 2017 (**Attachment J**). She indicated that the University's total operating income was 3.33% above budget, primarily due to market gains on the investment portfolio, and that the University's reserve funds are up, totaling \$73.2 million. Ms. McHenry further noted that revenue from student instructional fees are approximately 3.8% lower than budget, primarily related to the timing of spring tuition. Overall, she reported that total expenses are in line with the budget at the end of the second quarter.

### **Student Health Insurance for FY 2019-2020**

Senior Vice President McHenry reported that the University is able to offer group rate health insurance through United Health Care to our students at a reduced rate. The single coverage is \$675/semester, and \$3,400 for a family for the year. Ms. McHenry noted that about 1,100 students participate in the health insurance program. The health insurance fee is charged and collected by the University on behalf of the students and passed-through to the insurance provider. She noted that the approval of the Board is sought because the annual payments to United Health Care exceed the \$500,000 limit requiring Board approval. Trustee Adler moved, and Trustee Kirk seconded, the motion to ratify the student health insurance agreement with United Health Care (**Attachment K**). The following resolution was passed by voice vote.

## **RESOLUTION 2018-18**

### **RATIFYING STUDENT HEALTH INSURANCE AGREEMENT WITH UNITED HEALTH CARE**

**WHEREAS**, Euclid Avenue Development Corporation implemented a requirement, effective Fall 2013, that each student living in the resident halls must have health insurance, either their own or through the University, and

**WHEREAS**, Cleveland State has completed a competitive process for the health insurance program through the University's Purchasing Office. Bids were considered and evaluated from multiple providers, United Health Care has been selected as the lowest bid provider; and

**WHEREAS**, through an agreement with United Health Care, Cleveland State University offers group rate health insurance at a reduced rate to its students who elect to purchase it. The annual agreement becomes effective August 13, 2018, and has five one-year renewal options.

**WHEREAS**, the management of the health insurance is performed through the University's Health Services Center, and the health care premiums are assessed and pass through funds collected from the participating students by the University and will be remitted to United Health Care; and

**WHEREAS**, compliant with University Purchasing Policy, payments made to the health insurance provider are subject to Board approval because annual payments to United Health Care are in excess of \$2,000,000 per year; and

**WHEREAS**, the United Health Care application has been selected, health insurance rates must still be approved by the State of Ohio’s Department of Insurance; the application along with its terms and conditions (the “Agreement”) needs to be ratified by the Board and future payments to United Health Care approved;

**NOW, THEREFORE, BE IT RESOLVED** that the Cleveland State University Board of Trustees hereby ratifies the United Health Care Agreement; and

**BE IT FURTHER RESOLVED** that the University management in carrying out this Resolution, is hereby authorized and empowered to receive pass-through funds from students participating in the health insurance program and to pay the associated fees assessed by United Health Care for the duration of the Agreement with United Health Care, and to take all steps necessary as may be required to ensure compliance with the applicable and effective provisions of applicable law and University policy.

**Residence Life Meal Plans for FY 2019**

Vice President McHenry provided information on the proposed residential meal plan rates for FY 2019 that affect all students who reside on campus (**Attachment L**). Trustee Moreno moved, and Trustee Kirk seconded the motion to approve the FY 2019 residential meal plan rates as proposed. The motion was approved by voice vote.

**RESOLUTION 2018-19**

**APPROVAL FY2019 RESIDENTIAL MEAL PLAN RATES**

**RESOLVED**, that the proposed fees per semester in FY 2019 for residential meal plans as specified below, are hereby approved, to be effective beginning fall term, 2018.

**FY 2019 Residential Per Semester Meal Plan Rate Recommendations**

<b>Category</b>	<b>FY18</b>	<b>Proposed FY19</b>	<b>Dining Dollars included</b>
All Access	\$2,400	\$2,592	\$400
Block 175	\$2,010	\$2,130	\$350
Block 75 [a]	\$1,700	\$1,802	\$800
Traditional 19 Meals	\$1,930	\$2,046	\$100
Traditional 15 Meals	\$1,640	\$1,739	\$125
Traditional 8 Meals [a]	\$1,395	\$1,507	\$150

a] The *Block 75* and *Traditional 8 Meals* plans are available to students with in-room kitchens only.

**Miscellaneous Fees, FY 2019**

Vice President McHenry reported that the FY2019 miscellaneous fee schedule (**Attachment M**) is provided to the Board for information only. She noted that of the 1,046 fees included in the report, 961 of them have not changed from the previous year. Examples of the fees are laboratory fees, instructional materials fees, late payment fees, library fines, and transcript fees, which are not part of tuition.

**RECOGNITION COMMITTEE**

Committee Chair Taylor reported that the Recognition Committee met on February 28<sup>th</sup> and discussed ways and opportunities to increase the number of candidates for honorary degrees through nominations from each of the Colleges and the Alumni Association. She reported that at the next meeting, they will discuss Visiting Committees and plans to bestow future honorary degrees.

Chair Taylor reported that Judge Patricia Ann Blackmon, the Honorable Jo Ann Davidson, and Judge Melody J. Stewart have been properly nominated for honorary degrees (**Attachment N**). She noted that the honorary degrees for Judges Blackmon and Stewart will be conferred at the spring Law Commencement. She added that Speaker JoAnn Davidson's degree will be conferred during CSU's spring Commencement. Trustee Adler moved, and Trustee Kirk seconded the motion to approve the recommended candidates. The following resolution was approved by voice vote.

**RESOLUTION 2018-20**

**APPROVAL OF HONORARY DEGREE CANDIDATES**

**WHEREAS**, individuals who have made outstanding contributions to Cleveland State University, the Greater Cleveland area, and/or society and mankind have been nominated to receive an honorary degree from the University;

**WHEREAS**, the nominees have been reviewed and accepted by the Faculty Senate Committee on Graduation, Convocation and Assembly and are recommended by the Recognition Committee of the Board of Trustees;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees approves Judge Patricia Ann Blackmon, the Honorable Jo Ann Davidson, and Judge Melody J. Stewart for honorary degrees; and

**BE IT FURTHER RESOLVED** that the honorary degrees for Judge Patricia Ann Blackmon and Judge Melody J. Stewart be conferred at the Cleveland-Marshall College of Law Commencement.

Committee Chair Taylor then noted that Law Dean Lee Fisher is requesting Board approval for an additional honorary degree, to be conferred on spring Law Commencement speaker, Carmen Twillie Ambar, the President of Oberlin College and the first African American leader in Oberlin's 184-year history. Trustee Adler moved, and Trustee Reynolds seconded, the motion to approve an honorary degree for Carmen Twillie Ambar. The motion was approved by voice vote.

### **CONSENT AGENDA**

Chairman Moreno explained that routine matters, or those discussed previously, are considered on the Consent Agenda. He asked if there were items that Board members wished to discuss individually. There were none.

Trustee Gunning moved, and Trustee Adler seconded, the motion to approve the following consent agenda items: Faculty Promotion and Tenure Recommendations, 2018-2019 (**Attachment O**); Librarian Promotion Recommendations (**Attachment P**); Professional Leaves of Absence, 2018-2019 (**Attachment Q**); Engineering Ph.D. Degree Program (**Attachment R**); Bachelor of Fine Arts Degree Program in Film and Media Arts (**Attachment S**); Cleveland-Marshall Trust Fund Allocation, FY 2019 (**Attachment T**); Associate of the University Nominations (**Attachment U**); T.O.T. Industries Parking Lease (2020 Carnegie Avenue property) (**Attachment V**); AVC Parking Lease (2178 Cedar Avenue property) (**Attachment W**); Science Building and Science & Research Center Engaged Learning Labs Architectural and Engineering Services Contract Increase (**Attachment X**); Supplemental Qualified Retirement Plan (**Attachment Y**); Policy to Codify Classified, Non-Bargaining Personnel Policy Rules (**Attachment Z**); and Sponsored Programs FY18 Second Quarter (**Attachment AA**) The following resolutions were approved by voice vote:

### **RESOLUTION 2018-21**

#### **PROMOTION AND TENURE RECOMMENDATIONS 2018 - 2019**

**WHEREAS**, the individuals in the attached exhibit have been reviewed by the appropriate Department and College committees, the Chairperson, the Dean, the University Peer Review Committee (where appropriate), the Provost and the President; and

**WHEREAS**, they have fulfilled the requirements for promotion and the award of tenure as set forth in Article 12 of the Agreement between Cleveland State University and the CSU Chapter of the American Association of University Professors, or in the case of the College of Law faculty, of Rule 3344-11-03 of the CSU Faculty Personnel Policies;

**NOW, THEREFORE, BE IT RESOLVED** that the Cleveland State University Board of Trustees hereby approves the promotions to the rank of Professor, promotions to the rank of Associate Professor with tenure, and promotion to the rank of Clinical Associate Professor with

tenure effective at the beginning of the 2018- 2019 academic year for those individuals as recommended.

### **RESOLUTION 2018-22**

#### **PROMOTION OF LIBRARIANS RECOMMENDATIONS**

**WHEREAS**, the individuals in the attached exhibit have been reviewed by the appropriate Personnel Action Committee for Promotion of the Michael Schwartz Library, the Director of the Michael Schwartz Library, the Provost and the President; and

**WHEREAS**, they have fulfilled the requirements for promotion as set forth in Section 3344-62-03 (4) of the Librarians' Personnel Policies;

**NOW, THEREFORE, BE IT RESOLVED** that the Cleveland State University Board of Trustees hereby approves the promotions to the rank of Associate Librarian and to the rank of Senior Assistant Librarian, effective July 1, 2018, for those individuals as recommended.

### **RESOLUTION 2018-23**

#### **PROFESSIONAL LEAVES OF ABSENCE, 2018-2019**

**WHEREAS**, the individuals in the Professional Leaves of Absence Summary Report for the Academic Year 2018-2019 have been reviewed by the appropriate committees and administrators; and

**WHEREAS**, they have fulfilled the requirements for professional leave as set forth in Article 20 of the Agreement between Cleveland State University and the CSU Chapter of the American Association of University Professors, or in the case of the College of Law faculty, of Section 3344-11-09 of the CSU Faculty Personnel Policies;

**NOW, THEREFORE, BE IT RESOLVED** that the Cleveland State University Board of Trustees approves the granting of Professional Leaves of Absences for the academic year 2018-2019 to those individuals as outlined in the Summary Report.

### **RESOLUTION 2018-24**

#### **DOCTOR OF PHILOSOPHY IN ENGINEERING**

**WHEREAS**, the Washkewicz College of Engineering has proposed to replace the existing Doctor of Engineering (D.Eng.) degree with a Doctor of Philosophy in Engineering (PhD in Engineering) degree; and

**WHEREAS**, the program development plan has received preliminary authorization from the Ohio Board of Regents; and

**WHEREAS**, there is a demonstrated need for such a program in Northeast Ohio; and

**WHEREAS**, the proposed degree program has been reviewed and approved by all appropriate faculty entities and academic administrators, including approval by the Faculty Senate at its meeting of February 7, 2018;

**NOW, THEREFORE, BE IT RESOLVED** that the Cleveland State University Board of Trustees hereby approves the Doctor of Philosophy in Engineering, Washkewicz College of Engineering.

#### **RESOLUTION 2018-25**

##### **BACHELOR OF FINE ARTS IN FILM & MEDIA ARTS**

**WHEREAS**, the College of Liberal Arts and Social Sciences has proposed the development of the Bachelor of Fine Arts degree program in Film & Media Arts; and

**WHEREAS**, the program development plan for the proposed major has received preliminary authorization from the Ohio Department of Higher Education; and

**WHEREAS**, there is a demonstrated need for such programs in Northeast Ohio; and

**WHEREAS**, the proposed major program has been reviewed and approved by all appropriate faculty entities and academic administrators, including approval by the Faculty Senate at its meeting of February 7, 2018;

**NOW, THEREFORE, BE IT RESOLVED** that the Cleveland State University Board of Trustees hereby approves the Bachelor of Fine Arts in Film & Media Arts degree program in the College of Liberal Arts and Social Sciences.

#### **RESOLUTION 2018-26**

##### **PROPOSED ALLOCATION OF CLEVELAND-MARSHALL FUND INCOME FY 2019**

**WHEREAS**, the value of the Cleveland-Marshall Fund as of December 31, 2017 was \$5,210,013, and it is projected that \$252,204 in spendable income will become available in FY 2019; and

**WHEREAS**, the proposed commitment of this accumulated income will contribute to the general enrichment of legal education at Cleveland-Marshall College of Law and provide scholarships; and

**WHEREAS**, the Financial Affairs Committee of the Board of Trustees has reviewed this matter and recommends full Board approval.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Cleveland State University hereby directs Key Bank, as Trustee of the Cleveland-Marshall Fund, to remit the sum of \$252,204 to Cleveland State University to be used for the purpose of education and program enrichment at the Cleveland-Marshall College of Law in FY 2019 as proposed.

#### **RESOLUTION 2018-27**

##### **ASSOCIATE OF THE UNIVERSITY STATUS FOR LYNN DUCHEZ BYCKO**

**WHEREAS**, the Cleveland State University Professional Staff Personnel Policies provide for the granting of Associate status to Professional Staff members upon their retirement with a showing of distinguished service to the University; and,

**WHEREAS**, Lynn Duchez Bycko has performed exemplary service to the University community in various capacities, the most recent as Manager, Special Collections in the Michael Schwartz Library; and,

**WHEREAS**, Lynn Duchez Bycko retired from the University effective, November 1, 2017;

**NOW, THEREFORE, BE IT RESOLVED** that in appreciation and recognition of 27 years of continuous service to the University, the Board of Trustees of Cleveland State University grants Associate of the University status and its privileges to Lynn Duchez Bycko effective March 23, 2018.

#### **RESOLUTION 2018-28**

##### **ASSOCIATE OF THE UNIVERSITY STATUS FOR ROSEMARIE CUTLER**

**WHEREAS**, the Cleveland State University Professional Staff Personnel Policies provide for the granting of Associate status to Professional Staff members upon their retirement with a showing of distinguished service to the University; and,

**WHEREAS**, Rosemarie Cutler has performed exemplary service to the University community in various capacities, the most recent as Office Coordinator in the Department of Urban Affairs; and,

**WHEREAS**, Rosemarie Cutler retired from the University effective, September 1, 2009;

**NOW, THEREFORE, BE IT RESOLVED** that in appreciation and recognition of 29 years of continuous service to the University, the Board of Trustees of Cleveland State University grants Associate of the University status and its privileges to Rosemarie Cutler effective March 23, 2018.

**RESOLUTION 2018-29**

**ASSOCIATE OF THE UNIVERSITY STATUS FOR BETTY GUMP**

**WHEREAS**, the Cleveland State University Professional Staff Personnel Policies provide for the granting of Associate status to Professional Staff members upon their retirement with a showing of distinguished service to the University; and,

**WHEREAS**, Betty Gump has performed exemplary service to the University community in various capacities, the most recent as Assistant Registrar in the Registrar's Office; and,

**WHEREAS**, Betty Gump retired from the University effective, November 1, 2017;

**NOW, THEREFORE, BE IT RESOLVED** that in appreciation and recognition of 31 years of continuous service to the University, the Board of Trustees of Cleveland State University grants Associate of the University status and its privileges to Betty Gump effective March 23, 2018.

**RESOLUTION 2018-30**

**ASSOCIATE OF THE UNIVERSITY STATUS FOR JOSEPH JAKETIC**

**WHEREAS**, the Cleveland State University Professional Staff Personnel Policies provide for the granting of Associate status to Professional Staff members upon their retirement with a showing of distinguished service to the University; and,

**WHEREAS**, Joseph Jaketic has performed exemplary service to the University community in various capacities, the most recent as Coordinator, Equipment in the Department of Athletics; and,

**WHEREAS**, Joseph Jaketic retired from the University effective, December 1, 2008;

**NOW, THEREFORE, BE IT RESOLVED** that in appreciation and recognition of 39 years of continuous service to the University, the Board of Trustees of Cleveland State University grants Associate of the University status and its privileges to Joseph Jaketic effective March 23, 2018.

**RESOLUTION 2018-31**

**ASSOCIATE OF THE UNIVERSITY STATUS FOR CAROLEE PICHLER**

**WHEREAS**, the Cleveland State University Professional Staff Personnel Policies provide for the granting of Associate status to Professional Staff members upon their retirement with a showing of distinguished service to the University; and,

**WHEREAS**, Carolee Pichler has performed exemplary service to the University community in various capacities, the most recent as Administrative Coordinator in the Department of Biology, Geology, Environmental Science; and,

**WHEREAS**, Carolee Pichler retired from the University effective, December 1, 2015;

**NOW, THEREFORE, BE IT RESOLVED** that in appreciation and recognition of 40 years of continuous service to the University, the Board of Trustees of Cleveland State University grants Associate of the University status and its privileges to Carolee Pichler effective March 23, 2018.

### **RESOLUTION 2018-32**

#### **AUTHORITY TO LEASE PROPERTY LOCATED AT 2020 CARNEGIE AVENUE**

**WHEREAS**, the Department of Parking and Transportation Services is charged with providing parking services for students, faculty, staff, visitors and special events on campus; and

**WHEREAS**, an increase in enrollment and the loss of parking space inventory has resulted in a shortage of parking spaces for commuter students, faculty, staff and visitors.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees hereby approves the recommendation by the University Administration to lease parking spaces from May 16, 2018 to May 15, 2019 at 2020 Carnegie for total cost not to exceed \$10,000 and authorizes and empowers the Administration , in carrying out this Resolution to make any necessary changes to the subject lease as may be required to ensure compliance with the applicable and effective provisions of federal and state laws, or as otherwise deemed appropriate, subject to review by University General Counsel.

### **RESOLUTION 2018-33**

#### **AUTHORITY TO LEASE PROPERTY LOCATED AT 2178 CEDAR AVENUE**

**WHEREAS**, the Department of Parking and Transportation Services is charged with providing parking services for students, faculty, staff, visitors and special events on campus; and

**WHEREAS**, an increase in enrollment and the loss of parking space inventory has resulted in a shortage of parking spaces for commuter students, faculty, staff and visitors.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees hereby approves the recommendation by the University Administration to lease parking spaces from May 15, 2018 to

May 16, 2019 at 2178 Cedar Avenue for total cost not to exceed \$26,000, and authorizes and empowers the Administration, in carrying out this Resolution to make any necessary changes to the subject lease as may be required to ensure compliance with the applicable and effective provisions of federal and state laws, or as otherwise deemed appropriate, subject to the review of the University General Counsel.

### **RESOLUTION 2018-34**

#### **AUTHORIZATION TO INCREASE THE CONTRACT FOR ARCHITECTURAL/ ENGINEERING SERVICES FOR THE SCIENCE BUILDING (SI/SR) ENGAGED LEARNING LAB RENOVATIONS**

**WHEREAS**, the University has previously solicited proposals for architectural and engineering services for the Science Building (SI) Engaged Learning Lab Renovations; and

**WHEREAS**, fifteen (15) timely responses were received and reviewed by a select review panel comprised of University representatives; and

**WHEREAS**, three (3) firms were chosen for interviews that were held On March 6, 2015 consisting of a one-hour presentation of qualifications, followed by a fifteen minute question and answer; and

**WHEREAS**, the Search Committee unanimously recommended the firm of AECOM Services of Ohio, Inc.; and

**WHEREAS**, on January 28, 2016 the Board of trustees authorized the University Administration to enter into a contract for architectural and engineering services not to exceed \$534,424; and

**WHEREAS**, the University Administration entered into a contract with AECOM on May 24, 2016; and

**WHEREAS**, on September 29, 2017 the Board of trustees authorized the University Administration to increase AECOM's contract to \$609,424; and

**WHEREAS**, additional Value Added items are being proposed due to construction cost savings in the project to further enhance aesthetic and programmatic value for student success.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees hereby authorizes the University Administration to increase the not to exceed contract amount with AECOM to \$699,424 to cover the design effort associated with renovations of the Multi-Purpose Laboratory SI-243, Student Lounges SI-247 and SR-254 and the partial renovation of the 4<sup>th</sup> Floor Greenhouse, SI-407; as well as funding for future unforeseen field issues and other Owner added scope items based on availability of funds, not to exceed the total project cost of \$6.5 million.

**RESOLUTION 2018-35**

**FIRST AMENDMENT TO SUPPLEMENTAL QUALIFIED RETIREMENT PLAN**

**WHEREAS**, Cleveland State University (the “University”) previously adopted and currently maintains the Cleveland State University Supplemental Qualified Retirement Plan (the “Plan”); and

**WHEREAS**, Pursuant to Section 10.1 of the Plan, the Board of Trustees of the University is authorized to amend the Plan; and

**WHEREAS**, the Administration recommends that the University amend the Plan to provide that, effective as of July 1, 2018, participants are permitted to receive in-service distributions from their accounts under the Plan provided that such participants have attained age 59 ½ and accrued five years of service.

**NOW, THEREFORE, BE IT RESOLVED**, the amendment to the Plan, in substantially the form attached hereto, be and hereby is adopted effective as stated therein;

**RESOLVED FURTHER**, that the Board of Trustees hereby authorizes and ratifies the actions of the officer of the University in executing the above-mentioned amendment, and authorizes appropriate officers of the University to execute other instruments, documents, or conveyances necessary to effectuate the amendment.

**RESOLVED FURTHER**, that said officers, in carrying out this Resolution, are hereby authorized and empowered to make any necessary changes to the amendment and to the Plan, with the advice of counsel, as may be required to ensure compliance with the applicable and effective provisions of the Internal Revenue Code of 1986, as amended, any rules and regulations thereunder, and the Ohio Revised Code.

**RESOLUTION 2018-36**

**APPROVAL OF CLASSIFIED CIVIL SERVICE MODERNIZATION  
IMPLEMENTATION  
CLASSIFIED EMPLOYEE PERSONNEL POLICIES**

**WHEREAS**, on October 1, 2007, Sub. H.B. 187 permitted Ohio universities to adopt rules for classified civil service that are more appropriate for higher education; and

**WHEREAS**, on January 18, 2008, the Board of Trustees passed a resolution recognizing its authority to adopt Classified Civil Service (CCS) rules consistent with Inter-University Council of Ohio (IUC) guidelines and standards, and directing University administration to evaluate the CCS rules, IUC guidelines and the CWA agreement and make a recommendation to the Board regarding implementation of the CCS rules; and

**WHEREAS**, University administration has evaluated the CCS rules, IUC guidelines and the CWA agreement; and

**WHEREAS**, a total review and revision of the Classified Employee Personnel Policies has been completed, formatted for legislative filing and posted for comment as required by University rulemaking policy;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees hereby approves the revised Classified Employee Personnel Policies, and the University administration is directed to file said Policies with the Ohio Legislative Services Commission.

**BE IT FURTHER RESOLVED** that the University administration, in carrying out this Resolution, is authorized and empowered to make any necessary changes to the Classified Employee Personnel Policies as may be required to ensure compliance with the applicable and effective provisions of federal and state laws, or as otherwise deemed appropriate.

#### **RESOLUTION 2018-37**

#### **ACCEPTANCE OF SPONSORED PROGRAMS FUNDS FOR FY 2018 SECOND QUARTER**

**RESOLVED**, that the Sponsored Programs funds totaling \$2,610,998 received by the Cleveland State University during the period October 1, 2017 to December 31, 2017, are hereby accepted with thanks; and

**BE IT FURTHER RESOLVED** that the President is hereby directed to use these Sponsored Program funds, subject to their terms and conditions.

#### **EXECUTIVE SESSION**

Trustee Vesny moved, and Trustee Moreno seconded, the motion to adjourn into Executive Session for the purpose of discussing collective bargaining, employment contracts of public employees, and to discuss with General Counsel matters involving imminent and pending litigation.

A roll call vote was taken by the Secretary to the Board; voting in the affirmative were Mr. Adler, Mr. Gunning, Mr. Kirk, Mr. Komoroski, Mr. Moore, Mr. Reynolds, Ms. Taylor, Ms. Vesny, and Chairman Moreno.

Chairman Moreno stated that there would be several executive session segments; Chairman Moreno excused everyone except the voting and community trustees present, President Berkman, Board Secretary Napier, Provost Zhu, General Counsel Wilson, and Vice President McHenry for the first segment of executive session. The executive session began at 12:20 p.m.

Chairman Moreno announced at 1:13 p.m. that the Board had finished its business in Executive Session and was returning to its regular meeting. He reported that there would be several items to be considered under New Business.

### **REPORT OF THE CSU FOUNDATION CHAIR**

Mr. Cosgrove thanked Terry Fergus, and his wife, Mary, for their outstanding commitment to the Monte Ahuja College of Business and generous gift used to create an endowed chair in accounting.

Mr. Cosgrove reported that the CSU Foundation Board of Directors met on March 8, and had the opportunity to welcome and meet President-Designate Harlan Sands. He noted that the Foundation Board engaged in discussion about its role and operations for a more comprehensive fundraising approach, building on successes, to reach an endowment of \$300 million to help with scholarships and relieve some of the pressure off the University.

Mr. Cosgrove announced that the *Radiance* scholarship fundraiser has already exceeded its \$1.5 million goal set for this year. He acknowledged the powerful teamwork of Nancy McCann and Bernie Moreno. He also acknowledged Trustee Adler for his continued efforts in securing new funding for *Radiance*, and expressed his appreciation to the entire Board for its 100 participation. He noted that a \$1.75 million goal is set for next year, and a \$2 million goal for 2020.

Fundraising activity reports as of February 28, 2018 (**Attachment BB**) were presented. Mr. Cosgrove reported that fundraising efforts have resulted in \$9.9 million raised to date this fiscal year from 7,122 donors, compared to \$9.8 million from 5,120 donors last year. He noted that the CSU Giving Day was a huge success, with \$269,000 raised, exceeding the \$150,000 goal. The investment portfolio is just under \$90 million as of February 28, 2018. The return rate was down 3% in February and up 7.9% for the fiscal year to date.

Upcoming events were noted: the Annual Scholarship Luncheon on March 27 in the Student Center; the 4<sup>th</sup> Annual Women's Leadership Symposium on April 10, and *Radiance* on Tuesday, May 8.

### **NEW BUSINESS**

#### **Collective Bargaining Agreements**

Trustee Vesny moved, and Trustee Kirk seconded, the motion to approve the SEIU and CWA collective bargaining agreements, and wage and salary increase for eligible non-bargaining employees. The following resolutions were passed by voice vote:

**RESOLUTION 2018-38**

**APPROVAL OF SEIU COLLECTIVE BARGAINING AGREEMENT**

**WHEREAS**, the University and the Service Employees International Union International (SEIU) Local 1199 have reached a final tentative agreement for a three-year successor collective bargaining agreement for classified staff employees extending from November 1, 2017 through October 31, 2020, and

**WHEREAS**, the membership of SEIU Local 1199 has voted to ratify the three-year successor tentative agreement on February 23, 2018.

**NOW, THEREFORE, BE IT RESOLVED** that the Cleveland State University Board of Trustees hereby approves the delegation of authority to the University's administration to execute and implement the successor collective bargaining agreement between Cleveland State University and the Service Employees International Union, Local 1199 for the three-year period from November 1, 2017 through October 31, 2020.

**RESOLUTION 2018-39**

**APPROVAL OF CWA COLLECTIVE BARGAINING AGREEMENT**

**WHEREAS**, the University and the Communications Workers of America (CWA) Local 4309 have reached a final tentative agreement for a three-year successor collective bargaining agreement for classified staff employees extending from November 1, 2017 through October 31, 2020; and

**WHEREAS**, the membership of CWA Local 4309 has voted to ratify the three-year successor tentative agreement on February 27, 2018.

**NOW, THEREFORE, BE IT RESOLVED** that the Cleveland State University Board of Trustees hereby approves the delegation of authority to the University's administration to execute and implement the successor collective bargaining agreement between Cleveland State University and the Communications Workers of America, Local 4309 for the three-year period from November 1, 2017 through October 31, 2020.

**RESOLUTION 2018-40**

**APPROVAL OF SALARY AND WAGE INCREASES FOR ELIGIBLE NON-BARGAINING UNIT PROFESSIONAL STAFF AND NON-BARGAINING UNIT CLASSIFIED STAFF**

**WHEREAS**, it has been the practice of the University to provide eligible non-bargaining unit professional and classified staff with compensation and benefit programs that are comparable to those provided to bargaining unit employees, and

**WHEREAS**, the memberships of the Service Employees International Union (SEIU) Local 1199 and Communications Workers of America (CWA) Local 4309 have voted to ratify three-year successor tentative agreements on February 23, 2018 and February 27, 2018, respectively, and

**WHEREAS**, these three-year successor agreements are before the Board for approval at its March 23, 2018 meeting.

**NOW, THEREFORE, BE IT RESOLVED** that the Cleveland State University Board of Trustees hereby approves the delegation of authority to the University's administration to implement the wage and salary increases for eligible non-bargaining unit professional and classified staff employees consistent with those contained in the three-year successor collective bargaining agreements between Cleveland State University and SEIU Local 1199 and CWA Local 4309.

**Amendment to President-Designate Harlan Sands Employment Contract**

Trustee Adler moved, and Trustee Gunning seconded, the motion to approve the first amendment to the employment contract of Harlan Sands, moving the date of his first day of employment to May 1, 2018. The following resolution was passed by voice vote:

**RESOLUTION 2018-41**

**APPROVAL OF FIRST AMENDMENT TO  
HARLAN SANDS' EMPLOYMENT AGREEMENT**

**WHEREAS**, the Board of Trustees entered into a certain President's Employment Agreement (the "Agreement") effective as of July 1, 2018 (the "Effective Date") with Harlan M. Sands; and

**WHEREAS**, the parties have decided to accelerate the Effective Date of the Agreement to May 1, 2018 and to make certain other changes to the Agreement related to the acceleration of such Effective Date, as well as clarification of certain benefits conferred by the University;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees hereby approves the First Amendment to Harlan M. Sands' Employment Agreement, in the form substantially attached hereto, subject to any changes or revisions deemed necessary by the University General Counsel.

**Re-Naming of Main Classroom Building**

Chairman Moreno moved, and Trustee Adler seconded, the motion to re-name the Main Classroom Building as a tribute to President Ronald M. Berkman in acknowledgment of his significant achievements. The following resolution was passed with applause.

**RESOLUTION 2018-42**

**RE-NAMING MAIN CLASSROOM BUILDING**

**WHEREAS**, Ronald M. Berkman is completing a successful 9-year tenure as the sixth President of Cleveland State University; and

**WHEREAS**, the tenure of Ronald M. Berkman is marked with a long list of successful achievements including the development and expansion of an arts campus at Playhouse Square that will soon house a new School of Film & Media Arts, the creation of a medical program on the CSU campus that focuses on preparing doctors to serve the underserved of our community, the expansion of our engineering college into a 21<sup>st</sup> century space, the creation of an K-12 International Baccalaureate CMSD school on our campus along with two grades of the CMSD STEM High School, the successfully completed first-ever CSU fund-raising campaign that raised \$114 million for scholarships in half the projected time, and national recognition for a number of innovative student success initiatives that have favorably impacted our retention and graduation rates, and others; and

**WHEREAS**, the leadership and commitment of Ronald M. Berkman to Cleveland State University during his time as President drove the successful creation and completion of these initiatives and others; and

**WHEREAS**, the achievements of Ronald M. Berkman have had a transformational impact on Cleveland State University that has elevated the reputation of CSU and positions the University for continued future success as he departs;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees hereby honors the achievements of Ronald M. Berkman by approving the renaming of the Main Classroom Building, to now be called Berkman Hall.

There being no further business, the meeting was adjourned at 1:22 p.m.

Respectfully submitted,

**APPROVED MAY 29, 2018**

William J. Napier

Secretary to the Board of Trustees

**APPROVED MAY 29, 2018**

Bernie Moreno

Chair, Board of Trustees