



**BOARD OF TRUSTEES  
CLEVELAND STATE UNIVERSITY**

**MINUTES OF THE MEETING**

**BOARD OF TRUSTEES MEETING**

**DATE:** Wednesday, November 30, 2016, 8:00 a.m.  
**PLACE:** The Wolstein Center, Gerald H. Gordon Conference Pavilion  
Weinberg Board Room

**PRESENT:** Chairman Bernie Moreno, Trustees Thomas W. Adler, Todd C. Davidson, David H. Gunning II, Stephen F. Kirk, Morton Q. Levin, Dan T. Moore III, June E. Taylor, Deborah A. Vesey; Student Trustees Paul T. All and Sierra G. Davidson; Community Board Members Robyn N. Gordon, Len Komoroski, Nancy W. McCann, Linda McHugh, David M. Reynolds, Joseph D. Roman; Faculty Representatives Dr. Mark A. Holtzblatt and Dr. Nigamanth Sridhar; President Ronald M. Berkman and Secretary to the Board of Trustees William J. Napier. Others in attendance: Plante Moran Audit Manager Sadie Mayle; Dr. Jianping Zhu, Provost and Senior Vice President for Academic Affairs; Dr. Ernest “Boyd” Yarbrough, Vice President for Student Affairs; Sonali B. Wilson, University General Counsel; Stephanie McHenry, Senior Vice President of Business Affairs and Finance; Dr. Cindy L. Skaruppa, Vice President for Enrollment Services; Dr. Peter F. Meiksins, Vice Provost for Academic Programs, and Rachel King, Chief Compliance Officer

Chairman Moreno called the meeting to order at 8:00 a.m. and confirmed the presence of a quorum. He called for a motion to approve the minutes of the September 30, 2016 Board meeting; moved by Trustee Gunning and seconded by Trustee Taylor, the minutes were approved by voice vote.

Chairman Moreno noted changes to the business meeting agenda: the “Update on Coop/Internship Initiatives”, being held for the January meeting; and the Executive Session being held before the scheduled break.

**REPORT OF THE CHAIRMAN**

Chairman Moreno began by acknowledging the good work of Lift Up Vikes. He noted that supporting the resource center provides food and other basic needs for students facing food and housing uncertainty. He recognized Trustee Taylor, who spoke in greater detail about the Lift Up Vikes program, and encouraged Board members to contribute, both financially and with

donated clothing and personal products. She indicated that arrangements would be made to pick up donated items. She agreed to send information to the Board members, indicating where to drop off donations, and a reminder in 2017. President Berkman reported a good relationship with the Greater Cleveland Food Bank. He distributed a flyer about the Lift Up Vikes program, noting that 301 students depend daily on the Lift Up Vikes! Resource Center & Food Pantry (**Attachment A**).

Chairman Moreno asked Trustee Gunning, Chair of the Subcommittee on Athletics, to provide an overview of its first meeting, held on November 9. Chair Gunning reported that CSU Lacrosse Head Coach Dylan Sheridan spoke about the program, established in 2015, and the players, recruited from 16 states and Canada and carrying a cumulative 3.5 grade point average. He noted that the Subcommittee also addressed marketing of CSU athletics, engaging the student body, and sexual assault training for athletes. Chair Gunning said that a major assignment of the Subcommittee is to oversee the development and adoption of a strategic plan for intercollegiate athletics at Cleveland State. He noted that Subcommittee members received a packet of strategic plans for athletic programs at similar universities for members to review. Trustee Levin reminded Board members that the men's basketball team will be playing the first of five games this Saturday at the Quicken Loans Arena, and encouraged their support of the team by attending one of these games.

Chairman Moreno asked Trustee Kirk to provide an overview of the 2016 Annual Trustees Conference, held on November 14<sup>th</sup> at Columbus State Community College. Trustee Kirk noted the keynote speaker was William "Brit" Kirwan, who identified strategic issues facing higher education, including the continual decline of public funding and increased importance of partnerships, student success and completion, and alternative education models. Trustee Kirk noted that three conference sessions were devoted to competency-based education. He strongly recommended accessing and reading the online report titled, *Cracking the Credit Hour*.

## **REPORT OF THE PRESIDENT**

President Berkman reported that he, Chairman Moreno, and Vice President Rob Spademan had a positive meeting with the editorial board at the Cleveland Plain Dealer. He noted that the importance of workforce development, reversing the brain drain and funding were among the discussion points.

President Berkman contacted President Michael Drake, offering support after the knife attack incident on the Ohio State University campus earlier in the week. He also cited a Plain Dealer editorial which appeared today on concealed weapons, following the Ohio State University incident. He reported the introduction of House Bill 48, to authorize the carrying of concealed weapons on the campuses of Ohio's public and private colleges and universities. He indicated that the boards of trustees of state universities will decide whether or not to allow concealed weapons by faculty, staff and students on campus. He also noted that the Inter-University Council presidents and chief of police do not believe that having students carry guns on campus will make it safer.

Dr. Berkman acknowledged the CSU Police Department's safety efforts and programs for crime prevention, including a campus messaging and alert system. He distributed a copy of the message to CSU students, faculty and staff from Chief of Police Gary D. Lewis, Jr. about the

importance of ALICE (Alert, Lockdown, Information, Counter, Escape) training in light of the OSU incident last week (**Attachment B**).

The President reported that Cleveland State was a finalist for the APLU award in the category of project degree completion that recognizes public universities using innovative methods or programs to increase retention and graduation outcomes and/or close achievement gaps for students; while CSU did not win the award, the nomination was a distinguished recognition from peer institutions. He noted that other universities are now following the lead of CSU and are moving to a 120 credit hour cap for degree completion and are finding ways to encourage students to take more credits.

President Berkman noted that this year's State of the University Address was made available in an on-line format instead of a public event; he reported that the social media views of the University update reached more people and was less expensive than in previous public events. The State of the University Address is available on CSU's website and includes the full video, highlights, and featurettes on student success, current projects, return on investment, and community connections.

President Berkman presented three slides from his State of the University Address (**Attachment C**), having to do with social media views and articulation agreements with Cuyahoga Community College. He noted that articulation agreements are being worked out with other community colleges in the area as well, to provide an ease and more realistic transfer of credits. President Berkman noted that CSU and Cuyahoga Community College continue to work on articulation agreements across academic fields; the agreements are being negotiated with an active participation from faculty, and are demand-driven, based on student interest.

President Berkman reported that, as a part of the workforce discussion with The Plain Dealer editorial board, it was noted that there is a significant demand for nurses that will also require a baccalaureate degree. However, due to the current rigid standards and student:faculty ratio, he noted that less than half of those eligible are able to enter the nursing program. In order to meet the demand, President Berkman reported that the University is seeking a venture fund from the State, and was asked to prepare a concept paper. He noted that a meeting with the Chancellor is scheduled next week.

## **REPORT OF THE PROVOST**

Provost Jianping Zhu reported that an external search was conducted to fill the position of Director, School of Health Sciences, College of Sciences and Health Professions, and that Dr. Elizabeth Domholdt emerged as the preferred candidate (**Attachment D**).

Trustee Adler moved, and Trustee Kirk seconded, the motion to award tenure at the rank of Professor to Dr. Elizabeth Domholdt in the School of Health Sciences, effective the first day of full-time employment at Cleveland State University. The motion was approved by voice vote.

## **RESOLUTION 2016-75**

### **AWARD OF TENURE TO DR. ELIZABETH DOMHOLDT**

**WHEREAS**, an external search was conducted to fill the position of Director, School of Health Sciences, College of Sciences and Health Professions; and

**WHEREAS**, the search attracted a substantial pool of well-qualified candidates, including Dr. Elizabeth Domholdt, Vice President for Academic Affairs; The College of St. Scholastica; and

**WHEREAS**, the credentials of Dr. Domholdt have been reviewed by the appropriate faculty peer review committee in the School of Health Sciences, the Interim Chair, the Dean, the Provost and the President; and

**WHEREAS**, Dr. Domholdt has fulfilled the requirements for tenure at the rank of Professor as set forth in Article 12.11 of the Faculty Collective Bargaining Agreement;

**NOW, THEREFORE, BE IT RESOLVED** that the Cleveland State University Board of Trustees hereby approves the award of tenure at the rank of Professor to Dr. Elizabeth Domholdt in the School of Health Sciences, effective the first day of full-time employment at Cleveland State University.

#### **REPORT OF THE CSU FOUNDATION CHAIR**

Community Trustee Nancy McCann reported on fundraising activity through October 31, 2016 and that the University has raised \$91.3 million of its \$100 million campaign goal (**Attachment E**).

Ms. McCann thanked President Berkman for hosting a stewardship luncheon for donors who supported CSU's *Radiance* scholarship fundraising event; she noted that the CSU Foundation Board of Directors has set a Foundation competitive goal of \$300,000 among their teams to reach the overall *Radiance* fundraising goal of \$1.2 million for this year.

Ms. McCann reported the assets of the CSU Foundation at \$70.2 million, an increase of 2.8% for FY16.

Ms. McCann presented an updated Memorandum of Understanding between Cleveland State University and the CSU Foundation Board of Directors (**Attachment F**). She noted that the MOU was previously approved by the Foundation Board. Chair Moreno recommended that the word "may" be changed to "shall" on page 3, under section V. THE UNIVERSITY RELATIONSHIP TO THE FOUNDATION, D. to read as follows:

D. CSU shall include the Foundation as an active and prominent participant in the strategic planning for CSU. The Chair of the Foundation ~~may~~ shall sit as an officio, non-voting member of the CSU Board of Trustees.

Trustee Adler moved, and Trustee Kirk seconded, the motion to approve the Memorandum of Understanding, as amended. The motion was approved by voice vote.

**RESOLUTION 2016-76**

**APPROVAL OF THE MEMORANDUM OF UNDERSTANDING  
BETWEEN THE CLEVELAND STATE UNIVERSITY FOUNDATION  
AND CLEVELAND STATE UNIVERSITY**

**WHEREAS**, The Cleveland State University Foundation was organized and incorporated on May 21, 1969, for the purpose of assisting in the development and advancement of Cleveland State University by raising and managing private resources that support the mission and priorities of the University, as well as by providing opportunities for students and a margin of institutional excellence unavailable with state funds; and

**WHEREAS**, The University and The Foundation wish to continue to memorialize formally their relationship and the responsibilities of each arising from that relationship;

**NOW, THEREFORE, BE IT RESOLVED** that the Cleveland State University Board of Trustees hereby approves the updated Memorandum of Understanding (MOU) between The Cleveland State University Foundation and the University.

**FINANCIAL AFFAIRS**

Trustee Kirk asked Trustee Gunning, as chair of the Audit Subcommittee, to provide an update on the external audit for FY 2016 by Plante Moran. Trustee Gunning reported that the audit was successful and that CSU received a clean opinion.

**FY 2016 Audit**

Plante Moran representative, Ms. Sadie Mayle, reported that the audit was conducted according to accepted auditing standards and that the University was provided Fiscal Year 2016 external audit reports including: the Auditor Required Communication, Financial Statement Audit, and Single Audit Report (**Attachment G**). Ms. Mayle noted that in Fiscal Year 2018, changes to the Governmental Accounting Standards Board (GASB 75) will augment GASB 68, which changed accounting and reporting for pensions not in a trust, with health care costs. Plante and Moran did not encounter any difficulties in performing the audit.

**Senior Vice President for Business Affairs and Finance Update**

Vice President McHenry updated the Board members on the University's audited financials for the fiscal year ending June 30, 2016 (**Attachment H**). She reported that the external audit firm Plante Moran issued a "clean" opinion regarding the University's financial statement at fiscal year-end, and that the University remains in good standing relative to financial viability ratios. She further noted that the University continues to operate in a fiscally conservative manner, and expenditures are kept at appropriate levels, given actual revenue and available funds.

Vice President McHenry presented comparative information on investment portfolios of CSU peer institutions (**Attachment I**). She noted that no changes were made to CSU's investment risk profile, and that two funds managers were placed on watch: Templeton and Victory.

Vice President McHenry reported that while CSU's annual return on investments for Fiscal Year 2016, ending June 30, 2016, was -3.25%, representing a \$3 million loss, the investment fund realized a year-to-date investment return of 4.7%. The year-to-date investment return for the First Quarter of FY17, ending September 30, 2016, was 2.8%. Vice President McHenry reported that CSU's investment portfolio totals \$108 million, compared to the average portfolio of \$236 million of peer institutions. Chairman Moreno suggested that the comparative information chart be kept updated.

### **Financial Report as of September 30, 2016**

Vice President McHenry provided a summary of unaudited cumulative financial results for Fiscal Year 2017, for the 3 month period ended September 30, 2016, for each of the University's budgets: operating budget, general fee budget, auxiliary enterprises budget and selected balance sheet items (**Attachment J**). She noted that revenue was behind due to slight enrollment declines, but maintained a positive outlook for the end of the year.

### **Affirmative Action Plan**

Ms. Rachel King, CSU's Chief Compliance Officer, reported on the University's Affirmative Action Plan for the period September 1, 2015 through August 31, 2016 (**Attachment K**). She noted that the Affirmative Action Plan is one of several tools used by the University to implement affirmative action policies and procedures, and measure and evaluate progress toward the goals of equality of opportunity, equal employment and non-discrimination in hiring, promotion and placement of employees. Ms. King further noted the University, each year, analyzes the composition of its workforce for each school, department or job category, as well as national benchmarking numbers for veterans and individuals with disabilities.

Chairman Moreno asked that a follow-up report be scheduled for a later meeting; he requested information be presented on data, recruiting efforts and the search committee training strategies that are currently in place.

Trustee Adler moved, and Trustee Levin seconded, the motion to approve the Affirmative Action Plan. The motion was approved by voice vote.

## **RESOLUTION 2016-77**

### **APPROVAL OF AFFIRMATIVE ACTION PLAN**

**WHEREAS**, Cleveland State University is committed to the principles of equal opportunity and equal access in education and employment; and

**WHEREAS**, As a federal contractor, Cleveland State University is required to develop and maintain a written affirmative action program, which is a set of specific results-oriented actions and procedures to which the University commits itself; and

**WHEREAS**, The University's Affirmative Action Plan is one of several tools used by the University to implement affirmative action policies and procedures, as well as measure and evaluate the furtherance of its goals of equality of opportunity, equal employment and non-discrimination in the hiring, promotion and placement of its employees; and

**WHEREAS**, The University believes that adherence to the Affirmative Action Plan will assist with increasing the representation of minorities, females, veterans and individuals with disabilities in the workforce where there are areas of under-representation and enable our faculty, staff and students to live and work and learn in a diverse and inclusive environment;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Cleveland State University hereby approves the Affirmative Action Plan; and

**BE IT RESOLVED** that the Administration, in carrying out this Resolution, is hereby authorized and empowered to make any necessary changes to the Affirmative Action Plan as may be required to ensure compliance with the applicable and effective provisions of federal and state laws, or otherwise deemed appropriate.

**United Healthcare Agreement: Student Health Insurance**

Vice President McHenry presented background information on student health insurance offered, at group rates, to students who elect to purchase it (**Attachment L**). Ms. McHenry noted that by providing a combined group contract, CSU students who opt to purchase health insurance receive the benefit of a reduced rate. Ms. McHenry noted that the agreement is being brought before the Board for consideration in order to follow the University Purchasing Policy mandate for expenses which exceed the limit; Cleveland State passes through, in excess of \$2 million per year, to United Health Care.

Trustee Gunning moved, and Trustee Adler seconded, the motion ratifying the student health insurance agreement with United Health Care. The motion was approved by voice vote.

**RESOLUTION 2016-78**

**RATIFYING STUDENT HEALTH INSURANCE  
AGREEMENT WITH UNITED HEALTH CARE**

**WHEREAS**, Euclid Avenue Development Corporation implemented a requirement, effective Fall 2013, that each student living in the residence halls must have health insurance, either their own or through the University; and

**WHEREAS**, Cleveland State is one the state schools participating in a health insurance group program, with respect to which a competitive process for the health insurance was handled through the IUC-PG consultant in 2014. Each University entered into its own contract with the insurance provider, United Health Care; and

**WHEREAS**, through an agreement with United Health Care, Cleveland State University offers group rate health insurance at a reduced rate to its students who elect to purchase it;

**WHEREAS**, the management of the health insurance is done by the University's Health Service Department, and the health care fees are assessed and pass-through funds collected from the participating students by the University and passed on to United Health Care; and

**WHEREAS**, historically such pass through funds were not considered public funds such that the provider agreement or payments required Board approval or consideration; however, management has determined that pass-through funds must follow University Purchasing Policy and are subject to Board approval because annual payments to United Health Care are in excess of \$2,000,000 per year; and

**WHEREAS**, the United Health Care application has already been signed by University management; however, the application along with its terms and conditions (the "Agreement") needs to be ratified by the Board and future payments to United Health Care approved;

**NOW, THEREFORE, BE IT RESOLVED** that the Cleveland State University Board of Trustees hereby ratifies the United Health Care Agreement; and

**BE IT FURTHER RESOLVED** that the University management in carrying out this Resolution, is hereby authorized and empowered to receive pass-through funds from students participating in the health care program and to pay the reciprocal fees assessed by United Health Care for the duration of the Agreement with United Health Care, and to take all steps necessary as may be required to ensure compliance with the applicable and effective provisions of applicable law and University policy.

### **Ground Leases for Euclid Commons and Fenn Tower**

Vice President McHenry presented background on proposed revisions to ground leases with the Euclid Avenue Development Corporation and differing opinions as to the interpretation of the rent provision (**Attachment M**).

Trustee Adler moved, and Trustee Levin seconded, the motion to approve the Second Amendments to the ground leases between the State of Ohio, by, through and for Cleveland State University and the Euclid Avenue Development Corporation for Euclid Commons and Fenn Tower. The motion was approved by voice vote.

**RESOLUTION 2016-79**

**APPROVING AMENDMENT OF LEASES  
BETWEEN THE STATE OF OHIO, BY THROUGH AND FOR CLEVELAND  
STATE UNIVERSITY, AND EUCLID AVENUE DEVELOPMENT CORPORATION**

**WHEREAS**, the State of Ohio, by, through, and for Cleveland State University (“CSU”), as lessor, entered into that certain Lease Agreement dated as of March 1, 2005, as amended by that certain First Amendment to Lease Agreement dated as of December 1, 2014 (together, the “2005 Lease”), with the Euclid Avenue Development Corporation, an Ohio non-profit corporation (“EADC”), as lessee, for premises located in the City of Cleveland, County of Cuyahoga, and State of Ohio, and as further described therein as the Student Housing Facility, the Related Property and the Conference and Classroom Facilities; and

**WHEREAS**, CSU, as lessor, entered into that certain Amended and Restated Lease Agreement (Ground Lease) dated as of December 18, 2009, as amended by that certain First Amendment to Amended and Restated Lease Agreement (Ground Lease) dated as of December 1, 2014 (together, the “2009 Ground Lease” and together with the 2005 Lease, the “Leases”), with EADC, as lessee, for premises consisting of approximately 3.2982 acres of land located in the City of Cleveland, County of Cuyahoga, and State of Ohio, and as further described therein; and

**WHEREAS**, CSU and EADC have mutually agreed to further modify the 2005 Lease pursuant to the terms and conditions of that certain Second Amendment to Lease Agreement (the “Amendment to 2005 Lease”), which Amendment to 2005 Lease is attached hereto as Exhibit A; and

**WHEREAS**, CSU and EADC have mutually agreed to further modify the 2009 Ground Lease pursuant to the terms and conditions of that certain Second Amendment to Amended and Restated Lease Agreement (Ground Lease) (the “Amendment to 2009 Lease” and together with the Amendment to 2005 Lease, the “Amendments”), which Amendment to 2009 Lease is attached hereto as Exhibit B;

**NOW, THEREFORE, IT IS HEREBY RESOLVED**, that the Cleveland State University Board of Trustees hereby ratifies, confirms, authorizes and approves the Amendments;

**RESOLVED FURTHER**, that CSU, acting through its President, or any other officer, be and is hereby authorized to enter into the Amendments, together with the execution and delivery of related agreements and such additional documents, instruments and certificates as may be necessary or desirable in connection with the continuation of the Leases, and performance of any of the terms and conditions contemplated by the respective Amendments (collectively the “Ancillary Documents”), is hereby approved;

**RESOLVED FURTHER**, that CSU, acting through its President or any other officer of CSU, is hereby authorized and empowered, for and on behalf of CSU, to negotiate, execute and deliver, and to perform under, all documents, instruments, agreements, articles and certificates related to or contemplated by the Amendments and the Ancillary Documents, with any and all such

additional, modified or revised terms as are acceptable to such officers, the approval thereof by the Board of Trustees being conclusively evidenced by such officer's execution thereof; and

**RESOLVED FURTHER**, that CSU, acting through its President or any other officer of CSU, is hereby authorized and empowered, for and on behalf of CSU, to do and perform such other acts and things and to make, execute, deliver, file and record such other agreements, instruments, certificates and documents, including amendments thereof, and to pay such fees, costs and expenses, as may in such officer's judgment be necessary or appropriate to carry out and comply with, or evidence compliance with, the terms, conditions and provisions of these resolutions, the Ancillary Documents and such other documents, agreements, certificates and instruments as may be delivered by or on behalf of CSU in connection therewith.

EXHIBIT A  
SECOND AMENDMENT TO LEASE AGREEMENT  
(attached hereto)

EXHIBIT B  
SECOND AMENDMENT TO AMENDED AND RESTATED LEASE AGREEMENT  
(GROUND LEASE)  
(attached hereto)

**Holiday Closing**

Vice President McHenry presented background information for authorization to close the University between the Christmas and New Year's holidays as a gesture from President Berkman to thank faculty and staff for their dedicated service for this year (**Attachment N**). It was noted that all essential services and student services would continue to operate. Although some concern was expressed about setting an expectation in the future, it was noted that the proposed resolution is not intended to set a precedent, and the University will have a net cost avoidance of \$41,182 from energy savings.

Trustee Adler moved, and Trustee Gunning seconded, the motion to authorize the University Administration to close the University between December 23, 2016 and January 3, 2017. The motion was approved by voice vote.

**RESOLUTION 2016-80**

**AUTHORIZATION TO CLOSE CSU BETWEEN 2016/2017 CHRISTMAS  
AND NEW YEAR'S HOLIDAYS**

**WHEREAS**, 2016 Christmas Day and 2017 New Year's Day fall on Sundays; and

**WHEREAS**, The University seeks to give its employees four additional days paid time off between the two holidays; and

**WHEREAS**, The University is projected to save \$41,182 in utilities between December 24, 2016 and January 2, 2017 by “closing” buildings to non-essential personnel;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees hereby authorizes the Administration to close the university at the close of business on Friday December 23, 2016 and reopen the university at the start of business on Tuesday, January 3, 2017.

### **RECOGNITION**

Trustee Morton Q. Levin, chair of the Recognition Committee, reported the Committee met on October 19, 2016. Trustee Levin noted that the meeting included a discussion with Dr. Merdith Bond, Dean of the College of Sciences and Health Professions and Dr. Anette Karlsson, Dean of the Washkewicz College of Engineering, regarding their college’s Visiting Committees. He noted that further Committee business included honorary degree nominations and Visiting Committee bylaws revisions.

### **Honorary Degrees**

Trustee Levin presented to the Board two recommendations for honorary degree candidates: Dr. E. Gordon Gee and Mr. Rich Paul (**Attachment O**). He noted that Dr. Gee is the current President of West Virginia University and has been an extraordinary leader of higher education in the State of Ohio; Mr. Paul is the invited speaker for the December commencement and is the founder and CEO of Cleveland-based Klutch Sports Group, representing a number of prominent NBA players.

Trustee Levin moved, and Trustee Gunning seconded, the motion to approve the recommended honorary degree candidates. The motion was approved by voice vote.

## **RESOLUTION 2016-81**

### **APPROVAL OF HONORARY DEGREE CANDIDATES**

**WHEREAS**, individuals who have made outstanding contributions to Cleveland State University, the Greater Cleveland area, and/or society and mankind have been nominated to receive an honorary degree from the University; and,

**WHEREAS**, the nominees have been reviewed and accepted by the Faculty Senate Committee on Graduation, Convocation and Assembly and are recommended by the Recognition Committee of the Board of Trustees;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees approves Dr. E. Gordon Gee for an honorary doctorate, and Rich Paul for an honorary Bachelor of Business Administration degree from Cleveland State University based upon their acceptance.

### **Visiting Committee Bylaws**

Trustee Levin presented the Recognition Committee's recommended revisions to the CSU Visiting Committee bylaws (**Attachment P**); the revisions included one clarification, allowing executives-in-residence to serve on visiting committees in their colleges (Article III—Committees).

Trustee Adler moved, and Trustee Taylor seconded, the motion to approve the bylaws of the Visiting Committees as amended. The motion was approved by voice vote.

## **RESOLUTION 2016-82**

### **APPROVAL OF AMENDED VISITING COMMITTEE BYLAWS**

**WHEREAS**, the bylaws of the Cleveland State University Board of Trustees assigns responsibility to the Recognition Committee for the oversight of the University's visiting committees; and,

**WHEREAS**, the Cleveland State University Visiting Committees Bylaws were last reviewed and amended on November 10, 2009; and

**WHEREAS**, proposed revisions to the Visiting Committees Bylaws were reviewed by the Recognition Committee at its meeting on October 19, 2016, and were recommended for approval by the Board of Trustees;

**NOW, THEREFORE, BE IT RESOLVED** that the Cleveland State University Board of Trustees approves the Visiting Committees Bylaws as amended.

### **EXECUTIVE SESSION**

Trustee Moore moved, and Trustee Levin seconded, the motion to adjourn into Executive Session for the purpose of discussing the audit with external auditors, matters involving real property, collective bargaining, and to discuss with General Counsel imminent and pending litigation. A roll call vote was taken by the Secretary to the Board; voting in the affirmative were Mr. Adler, Dr. Davidson, Mr. Gunning, Mr. Kirk, Mr. Levin, Mr. Moore, Ms. Taylor, Ms. Vesey, and Chairman Moreno.

Chairman Moreno stated that there were four executive session segments. He excused everyone except the voting and community trustees present to meet first with Plante Moran Auditor, President Berkman, Board Secretary Napier, Senior Vice President McHenry, and General Counsel Wilson relative to the audit. The Executive Session began at 10:05 a.m.

Chairman Moreno announced at 10:50 a.m. that the Board had finished its business in Executive Session and was returning to its regular meeting. He noted that some action was needed as a result of the Executive Session.

Trustee Adler moved, and Trustee Taylor seconded, the motion to approve the Wolstein Center stagehands collective bargaining agreement. The motion was approved by voice vote.

**RESOLUTION 2016-83**

**DELEGATION OF AUTHORITY TO ADMINISTRATION TO EXECUTE  
INTERNATIONAL ALLIANCE OF THEATRICAL STAGE EMPLOYEES UNION,  
LOCAL 27 COLLECTIVE BARGAINING AGREEMENT**

**WHEREAS**, the University and the International Alliance of Theatrical Stage Employees, Union, Local 27 have reached a final tentative agreement for a three year collective bargaining agreement for stage hands for the period August 1, 2016 through June 30, 2019; and

**WHEREAS**, the tentative agreement has been ratified by IATSE 27;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees hereby approves delegation of authority to the University Administration to execute a collective bargaining agreement between Cleveland State University and the International Alliance of Theatrical Stage Employees Union, Local 27 covering the three year period from August 1, 2016 through June 30, 2019, with terms as summarized at the November 30, 2016 Financial Affairs Committee.

**CONSENT AGENDA**

Chairman Moreno explained that routine matters, or those discussed previously, are considered on the consent agenda. He asked if there were consent agenda items that Board members wished to remove and discuss individually. There were none.

Trustee Levin moved, and Trustee Kirk seconded, the motion to approve the following consent agenda items: Minutes of the October 19, 2016 Recognition Committee Meeting (**Attachment Q**), Minutes of the November 9, 2016 Athletics Subcommittee Meeting (**Attachment R**), Approval of the FY 2016 Audit by Plante & Moran (**Attachment S**), FY17 First Quarter Gift Report (**Attachment T**), and Sponsored Programs FY16 Fourth Quarter and FY 17 First Quarter Reports (**Attachment U**). The following resolutions were passed by voice vote as part of the consent agenda:

**RESOLUTION 2016-84**

**APPROVAL AND ACCEPTANCE OF FISCAL YEAR 2016 EXTERNAL AUDIT  
PERFORMED BY PLANTE & MORAN PLLC**

**WHEREAS**, the Senior Vice President for Business Affairs & Finance and the Controller & Assistant Vice President received the FY 2016 external audit reports from the University's external auditors Plante & Moran, including the Auditor Required Communication, Financial Statement Audit, and Single Audit Report; and

**WHEREAS**, the external auditors discussed the audit reports with University Administration, and the Board of Trustees at its November 30, 2016 meeting;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees hereby approves and accepts the audit reports mentioned above and dated November 30, 2016.

**RESOLUTION 2016-85**

**ACCEPTANCE OF GIFTS AND PLEDGE PAYMENTS  
1<sup>st</sup> QUARTER, FY 2017—July 1, 2016 TO September 30, 2016**

**RESOLVED**, that the gifts and pledge payments totaling \$2,876,373.02 received by the Cleveland State University Foundation during the period July 1, 2016 to September 30, 2016 are hereby accepted with thanks, and

**BE IT FURTHER RESOLVED**, that the President is hereby directed to use these gifts subject to their terms and conditions.

**RESOLUTION 2016-86**

**ACCEPTANCE OF SPONSORED PROGRAMS FUNDS  
FOR FY 2016 FOURTH QUARTER AND FY 2017 FIRST QUARTER**

**RESOLVED**, that the Sponsored Programs funds totaling \$4,332,489 received by the Cleveland State University during the period April 1, 2016 to June 30, 2016, are hereby accepted with thanks; and

**RESOLVED**, that the Sponsored Programs funds totaling \$3,999,822 received by the Cleveland State University during the period July 1, 2016 to September 30, 2016 are hereby accepted with thanks; and

**BE IT FURTHER RESOLVED** that the President is hereby directed to use these Sponsored Program funds, subject to their terms and conditions.

**Purchase of Real Property from ideastream®**

Chairman Moreno announced that as a result of the Executive Session, action needed to be taken regarding a real estate matter. Trustee Taylor moved, and Trustee Gunning seconded, the motion to delegate authority to the Executive Committee of the Board of Trustees to approve a contract for the purchase of real property from ideastream®. The motion was approved by voice vote. Trustee Adler abstained from discussions and from voting.

**RESOLUTION 2016-87**

**DELEGATION OF AUTHORITY TO THE EXECUTIVE COMMITTEE  
TO APPROVE THE CONTRACT FOR THE PURCHASE OF REAL PROPERTY  
FROM IDEASTREAM**

**RESOLVED**, that the Board of Trustees delegates, to the Board of Trustees Executive Committee, the authority to approve a contract for the purchase of real property from ideastream® for the development of CSU's School of Film, Television and Interactive Media; and

**RESOLVED FURTHER**, that the Board Chairman may augment the Executive Committee with Board members who are not members of the Executive Committee for the purpose of voting on said contract; and when scheduling the meeting of the Executive Committee for this purpose, the meeting date should be chosen to allow participation by as many members of the Board of Trustees as possible.

**STUDENT SUCCESS**

**Student Success Overview**

Provost Jianping Zhu introduced the overview on student success initiatives at Cleveland State, noting the national and international recognition the University has received for these efforts. He further noted a report from the Brookings Institution that lists Cleveland State University in the top three among Ohio's four-year public universities that give graduates the largest boost to career earnings. Provost Zhu observed that student success is positively impacted through University-wide efforts and contributions, and several divisions are making presentations today.

**Auxiliary Enterprises: A Branch of the Division of Student Affairs**

Vice President E. Boyd Yarbrough provided an overview of the University's wholistic approach to student success, noting the components of CSU's Auxiliary Enterprises that operate as small businesses: the arena, bookstore, dining, housing, and parking (**Attachment V**). He noted that all were operating at a financial surplus, except the Wolstein Center, which is supported from the surplus from the other units. Any remaining surplus is applied to the bottom-line of the University.

Dr. Yarbrough reported that the University is currently studying results from requests for qualifications regarding housing and parking. Trustee Taylor recommended that the Requests for Proposals (RFP) include components that engage and provide students with opportunities to learn.

**Student Financial Aid**

Vice President Cindy L. Skaruppa presented a brief overview of funding sources students use to support their education (**Attachment W**). She explained the federal student aid application

process and filing deadline that enabled students to apply October 1 this year, rather than waiting until January 1. She presented a pie chart of funding sources, noting that 73% of our students receive some type of aid, amounting to \$176 million for the 2015-2016 academic year. Athletic scholarships amounted to \$3.9 million. She reported that loans represent the largest component of funding sources, and are the only source of student aid requiring payback. Only 28% of our students, she noted, receive no aid or merit support.

Trustee Vesey expressed an interest in knowing how CSU compares to others regarding the amount of aid distributed, and how it impacts the family decision of where to attend.

Vice President Skaruppa presented a chart of the economic diversity of CSU students receiving financial aid, based on expected family contributions (EFC). She noted that students with an expected family contribution greater than \$2,190 are not eligible for state grants, and on a national scale, our students are in the bottom two quartiles. Trustee Gunning indicated that this was important data to monitor.

### **Student Success Initiatives**

Vice Provost Peter Meiksins presented information on student success at CSU, including institutional context, primary objectives, obstacles, major initiatives, important supports of technology, faculty/staff buy in, and challenges (**Attachment X**). Dr. Meiksins noted that 40-50% of the 2014-2015 freshmen class was comprised of low-income, developmental, first generation, and underrepresented minority students. He described the major initiatives, resulting in improved freshman retention and graduation rates, as well as acknowledged academic achievement underlying retention, more credits earned by all student groups, and future directions for continued student success. The transfer student retention rate remained flat.

Trustee Moore, as Chair of Academic Affairs, thanked Dr. Meiksins for the presentation. It was requested that the information be incorporated into “dashboard” reports to be presented to the Board members at least once a year.

In the interest of time, Chairman Moreno held the topic of “Reducing Textbook Costs” to the January meeting. There being no further business, the meeting was adjourned at 11:47 a.m.

Associate General Counsel George Hamm conducted the required Board ethics training and responded to questions. All of the voting members of the Board participated in the training except for Trustee June Taylor, who had already completed the training as a member of the Ohio Casino Control Commission. Following the ethics training, the Board members adjourned to the fifth floor for lunch and a presentation on the Cleveland State University Auxiliary Police program, involving Cleveland State Criminology students. They were joined by members of the CSU Foundation Board of Directors.

Respectfully submitted,

**APPROVED JANUARY 30, 2017**

William J. Napier

Secretary to the Board of Trustees

**APPROVED JANUARY 30, 2017**

Bernie Moreno

Chair, Board of Trustees