



**BOARD OF TRUSTEES  
CLEVELAND STATE UNIVERSITY**

**MINUTES OF THE MEETING**

**BOARD OF TRUSTEES MEETING**

**DATE:** Wednesday, November 29, 2017, 7:30 a.m.  
**PLACE:** The Wolstein Center, Gerald H. Gordon Conference Pavilion  
Weinberg Board Room

**PRESENT:** Chairman Bernie Moreno, Trustees Thomas W. Adler, David H. Gunning II, Stephen F. Kirk, Dan T. Moore, David M. Reynolds, June E. Taylor, and Deborah A. Vesey; Student Trustees Sierra G. Davidson and John A. DeMarco; Community Board Members Timothy J. Cosgrove, Robyn N. Gordon, Heather Lennox, Linda McHugh, and Joseph D. Roman; Faculty Representatives Dr. William M. Bowen and Dr. Mark A. Holtzblatt; President Ronald M. Berkman and Secretary to the Board of Trustees William J. Napier. Others in attendance: Dr. Jianping Zhu, Provost and Senior Vice President for Academic Affairs; Dr. Ernest “Boyd” Yarbrough, Vice President for Student Affairs; Sonali B. Wilson, University General Counsel; Stephanie McHenry, Senior Vice President of Business Affairs and Finance; and Timothy J. Long, Associate Vice President for Finance and Budget.

Chairman Moreno called the meeting to order at 7:30 a.m. and confirmed the presence of a quorum. He called for a motion to approve the minutes of the September 29, 2017 Board meeting; moved by Trustee Gunning and seconded by Trustee Kirk, the minutes were approved by voice vote.

**STUDENT GOVERNMENT ASSOCIATION PRESENTATION**

Chairman Moreno introduced Student Government Association leaders Aeisha Kagan, Nadet Naijar, Kyle Stephens, and Olga Grech, who presented four issues important to the student body: parking, safety, student success initiatives, and how the general fee dollars are used.

The presentation generated discussion, and the Trustees requested data from the Administration on the number of students using public transportation, a prioritization of student safety issues and how they may be addressed. An update to the Board at the January meeting regarding the lighting and safety issues was requested.

On behalf of the Board, Chairman Moreno thanked the students for their presentation and for their service and commitment to the CSU students.

### **EXECUTIVE SESSION**

Trustee Vesey moved, and Trustee Moreno seconded, the motion to adjourn into Executive Session for the purpose of discussing matters involving the employment contract of a public employee, and to discuss with University General Counsel imminent and pending litigation.

A roll call vote was taken by the Secretary to the Board; voting in the affirmative were Mr. Adler, Mr. Gunning, Mr. Kirk, Mr. Moore, Mr. Reynolds, Ms. Taylor, Ms. Vesey, and Chairman Moreno.

Chairman Moreno stated that there were several executive session segments; Chairman Moreno excused everyone except the voting and community trustees present, President Berkman, Board Secretary Napier, Provost Zhu, General Counsel Wilson, and faculty Board members. The executive session began at 8:00 a.m.

Chairman Moreno announced at 9:25 a.m. that the Board had finished its business in Executive Session and was returning to its regular meeting.

### **REPORT OF THE CHAIRMAN**

Chairman Moreno introduced CSU engineering NASA student interns and asked Trustee Gordon to provide an overview of the internship process at the NASA Glenn Research Center.

The students, Santino Bianco, Melanie Brunner, Aubrey Lokey, and Andrew Wimmer, spoke about the skills learned from their NASA internship experiences as part of the Space Academy, opportunities presented by working with NASA researchers, and how they are applying those skills to their current employment at NASA Glenn. Trustee Gordon noted that 170 full-time NASA Glenn employees are CSU alumni. She indicated that more professors should consider applying for NASA research dollars and also encourage students to submit a competitive application for internships through the automated system. Provost Zhu and Dr. Yarbrough offered to meet with Trustee Gordon to identify the composition of a competitive application, and to work with the deans/professors in helping students compete successfully for the limited number of internships available nationally. In an effort to increase faculty and student awareness of internship and research opportunities at the NASA Glenn Research Center, Senior Vice President McHenry offered to work with Trustee Gordon to bring a NASA Glenn exhibit, through its loan program, to new space within the Washkewicz College of Engineering.

Chairman Moreno, on behalf the Board, thanked the students for sharing their NASA Glenn internship/cooperative education experiences. The interns were applauded for their achievements.

### **Board Self-Assessment**

At the request of Chairman Moreno, Trustee Vesey reported that an Ad Hoc Committee on Board Self-Assessment has been formed, comprised of herself as Chair, and Trustees Linda McHugh, Robyn Gordon, and David Reynolds, supported by Board Secretary Bill Napier and Laurie Day. She noted that the Association of Governing Boards (AGB) strongly encourages self-assessments, other universities and organizations routinely ask their Board members to participate in them, and there are many benefits to the process.

Trustee Vesey reported that the committee reviewed assessment tools and processes designed to strengthen Board function and performance. She reported that a draft document would be presented for review and comment at the January 29 Board meeting, with final approval at the March 29 meeting.

### **Executive Order—Required Ethics Training**

Chairman Moreno asked General Counsel Wilson to provide the Board with information on State of Ohio-required ethics training. She reported that a Governor's Executive Order in 2011 requires that each Board member complete one hour of ethics training by January 31 of each year. As the Chief Ethics Officer for the University, Ms. Wilson noted that she is responsible for providing ethics training and reporting to the Governor's Office those who have completed the training. She announced that online training, through the Ohio Ethics Commission, is available on December 18 at 11:00 a.m. Ethics training was also being offered after today's Board meeting. Both she and Board Secretary Napier will ensure that all Board members complete the training by January 31.

### **Update on Presidential Search**

Chairman Moreno provided an update on the presidential search process. He noted that the search has been going well; the Search Committee held two meetings and the initial candidate screening has been completed.

### **REPORT OF THE PRESIDENT**

President Berkman introduced Dr. J. Mark Souther, professor of history and director of the Center for Public History + Digital Humanities, who specializes in 20th-century U.S., urban, and public history. Copies of Dr. Souther's recently-published book, Believing in Cleveland: Managing Decline in The Best Location in the Nation (2017) were distributed to the Board members. Dr. Souther spoke about his research and the development of his book. He looked at pivotal points in turning Cleveland around. He noted that Cleveland was recently identified by *National Geographic* as one of the 20 cities around the world to visit. He also noted that "rust belt" cities, like Cleveland, need "to sell the city to itself."

President Berkman announced that CSU won seven of the 40 CASE District V awards and will be recognized at the awards ceremony in December. He congratulated the University Advancement, Alumni and Marketing staff, noting that the University will receive a gold award for the best new alumni program (Viking Days for Viking Families), silver awards for best student alumni programming, best electronic newsletter, best institutional web site, excellence in design, and excellence in special events (Senior Series, Engage: The Campaign for Cleveland State University, CSU Foundation website, CSU Annual Fund Direct Mail, Women's Leadership Symposium and Conversation Series), and an honorable mention for the best electronic newsletter (Viking Pride).

Copies of the Undergraduate Admissions brochure, "Save Time, Save Money, Graduate Career-Ready: Guiding Your Student's Journey to Success", were distributed (**Attachment A**). President Berkman also distributed a sheet highlighting the *Wall Street Journal/Times* rankings of Ohio public universities among the 4,000 ranked institutions (**Attachment B**). He noted that Cleveland State moved upward from the 800 ranking cohort in 2009 to the current 500 ranking cohort, and is ranked sixth among the Ohio public universities.

### **Adoption of Tuition Guarantee Plan**

President Berkman presented Cleveland State University's Tuition Guarantee Plan ("CSU Guarantee") in response to provisions in the biennial budget bill permitting Ohio's four and two-year institutions to implement undergraduate tuition guarantee plans subject to approval by the Chancellor. The plan assures in-state and out-of-state degree-seeking first time undergraduate students that tuition, certain mandatory fees, and room and board charges will not increase for each cohort over a four-year period. The proposed Cleveland State University undergraduate tuition guarantee plan (**Attachment C**) will increase tuition and room and board 5.49% for the initial freshman cohort, starting Fall 2018, below the 6% allowed cap. Dr. Berkman noted that the predictability of the financial commitment for earning an undergraduate degree is an important step to improving the affordability of a college education.

Trustee Adler moved, and Trustee Moore seconded, the motion to approve the Cleveland State University Tuition Guarantee Plan. The following resolution was passed by voice vote:

## **RESOLUTION 2017-111**

### **APPROVING THE CLEVELAND STATE UNIVERSITY TUITION GUARANTEE PLAN**

**WHEREAS**, Cleveland State University is committed to providing an affordable education for its students, thereby helping ensure their success in attaining an undergraduate degree; and

**WHEREAS**, the predictability of the financial commitment for earning an undergraduate degree is an important step to improving the affordability of a college education; and

**WHEREAS**, the Ohio Revised Code (ORC) Section 3345.48 authorizes university boards of trustees to establish an undergraduate tuition guarantee plan for in-state and out-of-state degree-

seeking students by adopting rules for the governance of the plan that must be submitted to the Chancellor of the Ohio Department of Higher Education for approval; and

**WHEREAS**, the University recommends the adoption of the attached CSU Tuition Guarantee Plan (“CSU Guarantee”) (Exhibit A) and pricing schedules which provides a fixed tuition (Exhibit B) and housing and dining costs (Exhibit C) for eligible undergraduate students for four years of enrollment, effective in the Fall 2018 semester (academic year 2018-2019) per the attached schedule;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees hereby adopts the CSU Guarantee guidelines attached hereto for the governance of the plan; and

**BE IT FURTHER RESOLVED** that the CSU Guarantee approved by the Board of Trustees is contingent upon the approval by the Chancellor of the Ohio Department of Higher Education and shall be implemented with the 2018-2019 academic year (Fall 2018 Semester); and

**BE IT FURTHER RESOLVED** that the University is authorized to make future modifications to the CSU Guarantee to provide for the effective and efficient administration of the program, subject to compliance with the requirements of the ORC Section 3345.48.



**CLEVELAND STATE  
UNIVERSITY**

**EXHIBIT A (REVISED)**

## **CLEVELAND STATE UNIVERSITY PROPOSED UNDERGRADUATE TUITION GUARANTEE PLAN “CSU GUARANTEE”**

### **A. CSU UNDERGRADUATE TUITION GUARANTEE PLAN**

1. The CSU-Guarantee is a cohort-based, guaranteed undergraduate tuition program adopted in accordance with the terms set forth in the Ohio Revised Code – Section 3345.48. The plan provides eligible in-state and out-of-state, degree-seeking undergraduate first time students the certainty that tuition, certain mandatory fees and room and board charges will not increase over the first time student guarantee period. The first time student guarantee period is generally the four academic year period from the student’s initial enrollment as a degree seeking student. There are certain exceptions to the guarantee period that are addressed in this plan document.

The plan also provides eligible in-state and out-of-state degree-seeking undergraduate new transfer students the certainty that tuition, certain mandatory fees and room and board charges will not increase over the new transfer student guarantee period.

2. Participation in the plan is required for all first time degree-seeking undergraduates and new undergraduate transfer students enrolling in the Fall 2018 (FY 2019) semester or later.
3. The four academic years of the CSU Guarantee include fall, spring and summer semesters. The four academic year period is guaranteed regardless of the student's enrollment status of full-time or part-time. The guarantee period terminates after four years.
4. Undergraduate tuition, mandatory fees and room and board pricing are approved by the University's Board of Trustees for each academic year and are guaranteed for four academic years for each entering cohort of first time students and a proportional period of time for new transfer students.
5. The proposed increase in tuition and room and board for the initial cohort commencing fall 2018 under the CSU Guarantee plan is 5.49% (refer to Appendix A). Appendix B provides residence hall and meal plan costs that will be effective for the initial cohort.

## **B. TERMS AND PLAN OPERATIONS**

1. First Time Student – A first time student is any undergraduate, degree seeking student enrolled at Cleveland State University for the first time during or after the fall 2018 semester. First time students include those who have never been enrolled at any other college, university or post-secondary institution. First time students do not include non-degree seeking students.
2. New Transfer Student- A new transfer student is a student who enrolls with eligible credit hours from another college or postsecondary institution. Students who transferred from another institution prior to the fall 2018 semester are not eligible for the CSU Guarantee, and will be assigned to CSU's non-cohort tuition schedule. Students transferring from another institution that enrolled on or after the fall 2018 semester will receive the cohort tuition rate in place at the

time of their first semester of enrollment at CSU. This cohort tuition rate will align with the number of credit hours students are transferring and will be guaranteed for the remaining time of the applicable cohort's four year period. If the transfer student does not graduate during the remaining time of their cohort, the student will be charged the next active cohort rate, that is, the cohort rate which went into effect the year after their assigned cohort. The student will remain in that cohort for up to one year, and if still enrolled after that cohort expires, will be placed into the subsequent cohort for the following year, and so on, until the student is no longer enrolled.

3. Continuing Students – Students enrolled at Cleveland State University prior to the fall 2018 semester are considered continuing students for the purpose of assessing tuition and other fees and are not covered by the CSU Guarantee. These students will be assigned to CSU's non-cohort tuition schedule.
4. Non-degree Seeking Students – Students enrolled as non-degree seeking students (students not pursuing an undergraduate degree or have not been admitted as degree seeking) are not covered by the CSU Guarantee and will not be assigned to a cohort unless the student is subsequently enrolled as an undergraduate degree seeking student. These students will be assigned to CSU's non-cohort tuition schedule. Students who change from non-degree to degree status will receive the cohort tuition rate in effect at the time of their first semester as a degree seeking student. If the student does not graduate during their four-year period, the student will be charged the next active cohort rate, that is, the cohort rate which went into effect the year after their assigned cohort. The student will remain in that cohort for up to one year, and if still enrolled after that cohort expires, will be placed into the subsequent cohort for the following year, and so on, until the student is no longer enrolled.
5. Cohort – Eligible students are assigned to a cohort group based on the semester in which the student first enrolls as a degree seeking student. Each academic year contains one fall, spring and summer semester. Any new degree seeking undergraduate student who is registered for classes as of the 15th day of the semester will be assigned and remain in that cohort year for purposes of determining undergraduate tuition, mandatory fees and room and board for the four academic years covered by the guaranteed cohort price. Refer to section D (1) for students starting in the summer semester. Each cohort commences with

the first semester of enrollment and the pricing remains constant for four academic years.

6. Undergraduate Degree – Undergraduate degree programs do not normally require more than 120 credit hours to complete unless additional coursework is required to meet professional accreditation or licensing requirements. Students completing degree programs requiring more than 120 credit hours will be permitted to request one (1) extension of the guaranteed cohort period following the procedures outlined in section D (4) of this document. A complete listing of undergraduate programs and their required number of credit hours for graduation can be viewed at:

<http://www.csuohio.edu/advising/degree-maps>

7. Tuition – For purposes of the CSU Guarantee, undergraduate tuition is defined as the sum of the undergraduate instructional fee, the general fee, the technology fee, the intercollegiate athletics sports fee and the career services fee. Full-time students taking between 12 and 18 credit hours per semester (CSU's undergraduate credit hour band) will be charged for 12 semester credit hours. Students taking 19 or more credit hours per semester will be charged the per credit hour cohort rate for each credit hour taken. Part-time students taking less than 12 credit hours per semester will be charged the per credit hour cohort rate.
  - a. Each incoming undergraduate cohort is assessed its own unique, guaranteed rate for four (4) academic years.
  - b. Under the CSU Guarantee, tuition is established each academic year for each entering cohort for the next four consecutive academic years.
8. Residence Hall and Meal Plans (Room and Board) – Residence hall room and meals plans are part of the CSU Guarantee. Students pay for both of these options based upon the specific housing and meal plan selected. See Appendix B for residence hall and meal plan costs that will be effective only for the first guarantee cohort.
  - a. Residence Hall (Room): The CSU Guarantee includes a guaranteed price schedule for housing that represents the various housing options available to undergraduate students. The rate charged is based upon the student's selected or assigned residence type and location. If a



student changes from one room type or residence hall type to another during the cohort period, the housing rate charged to the student will be adjusted based on the guaranteed price schedule that is in effect for the new housing selected or assigned throughout the student's cohort period.

- b. Meal Plan Rates (Board): The CSU Guarantee includes a guaranteed price schedule for meals that represents the various meal options available to undergraduate students. The rate charged is based upon the student's selected meal plan. If a student changes from one meal plan to another during the cohort period, the meal plan rate charged to the student will be adjusted based on the guaranteed price schedule that is in effect for the new meal plan selected throughout the student's cohort period. While the meal plan price will remain guaranteed during the cohort period, individual meal items and merchandise in retail locations are subject to price changes. Enrollment in a meal plan is mandatory for all students residing on campus.
9. Items Not Included in the CSU Guarantee – Undergraduate tuition, and room and board charges are included in the CSU Guarantee. All other charges including, but not limited to the following, are not included as part of the guarantee:
- a. Specific course and service fees (e.g. lab fees, instructional material fees, music fees, e-learning fee, etc.)
  - b. College-specific fees
  - c. Program Fees (e.g. study abroad program fees)
  - d. Student health insurance fees
  - e. Charges and fines incurred by students (e.g. late fees, library materials, loaned laptops, etc.)
  - f. Credit hours exceeding 18 hours per semester (outside the undergraduate credit hour band of 12-18)

### **C. COMMUNICATION OF THE CSU-GUARANTEE**

The University's Office of Admissions, Treasury Services (Bursar), Office of the Registrar, University Marketing, Student Affairs Division, Enrollment Services and other student

services offices will communicate the terms of the CSU Guarantee plan by publishing or posting this information in the University's handbook, course catalog and website.

#### **D. OTHER PROVISIONS**

1. Students Starting in Summer Semester
  - a. Student Starting in the Summer 2018 Semester - Students whose first enrollment is Summer 2018 will pay the University's non-cohort tuition rate. These students will be moved to the cohort rate established for the Fall 2018 semester. The four year guarantee period for undergraduate students enrolling in Summer 2018 runs from Fall 2018 through Summer 2022.
  - b. Students Starting in Subsequent Summer Semesters- Students whose first enrollment is a Summer semester after Summer 2018 will pay the cohort tuition rate in effect for the summer semester and then will be assigned to the cohort tuition rate for the fall semester that immediately follows.
2. Students Who Re-enroll – Students who were enrolled at CSU in a degree-seeking program prior to Fall 2018 are not covered by the CSU Guarantee. If a student in the CSU Guarantee plan takes a leave of absence, withdraws, or is suspended from the University for one or more semesters, the four (4) academic year period covered by the guaranteed cohort will not be extended. When an undergraduate student originally assigned to a cohort seeks to re-enroll after any period of non-attendance and not more than four (4) academic years have elapsed since the student's initial enrollment, then the student will be assigned to the student's original cohort for the balance of the cohort period. If four (4) or more academic years have elapsed, then the re-enrolling student is assigned to the oldest active cohort. The student will remain in that cohort for up to one year, and if still enrolled after that cohort expires, will be placed into the subsequent cohort for the following year, and so on, until the student is no longer enrolled.
3. Exceptions to the Standard Length of a Cohort – The CSU Guarantee is effective for four (4) academic years. An exemption may be granted if specific criteria can be documented. A student must apply for an exemption no later than one semester prior to the expiration of their cohort. The CSU Guarantee exemption process will be administered by the University's Tuition Guarantee Appeals Committee. There are certain exceptions that are required by state law, and these mandatory exceptions are detailed below.

a. Mandatory exceptions

- i. Military Service- Any student called to active duty in the United States armed services will be granted an extension of the CSU Guarantee based upon the number of semesters impacted by the student's active duty absence.
- ii. If a student cannot complete their undergraduate degree within four (4) years due solely to a lack of available required courses or space in required courses, CSU will provide the student with an opportunity to take the required courses at no charge. This provision does not apply if a student's time to degree completion is delayed due to a withdrawal or failing grade in a course.

b. Non-mandatory exceptions – Non-mandatory exemption requests will be evaluated by the Tuition Guarantee Appeals committee to determine whether an exception may be granted, as well as its duration. The CSU Guarantee may not be extended for more than one academic year for non-mandatory exceptions. Other circumstances to be considered for an extension of the CSU Guarantee are:

- i. Enrollment in a degree program requiring more than 120 hours for graduation.
- ii. Other circumstances outside the control of the students. If it is determined that the student has provided sufficient documentation of other circumstances outside the control of the student that prevents the timely completion of their degree, the University's Tuition Guarantee Appeals Committee will determine the extension period, as authorized by the Board of Trustees.

4. Students Not Granted Exceptions and Not Completing in the Cohort Period – Students who do not complete their undergraduate degree requirements and are not eligible for an extension by the end of their assigned cohort period will be assigned to the cohort that went into effect the year following their assigned cohort. The student will remain in that cohort for up to one year, and if still enrolled after that cohort expires, will be placed into the subsequent cohort for

the following year, and so on, until the student is no longer enrolled. This applies to both full and part time students.

5. Cohort Pricing Beyond the Initial Cohort of the CSU Guarantee – Once the initial cohort is established effective for the Fall 2018 semester, subsequent cohort increases in tuition will be based on:
  - a. The average rate of inflation, for the previous 60-month period (5 years) as measured by the Consumer Price Index (CPI) – all urban consumers and all items – which is calculated by the U.S. Department of Labor, Bureau of Labor Statistics.
  - b. The percentage amount the Ohio General Assembly restrains increases on in-state undergraduate instructional and general fees for the applicable fiscal year. If the General Assembly does not enact a limit on the increase of in-state undergraduate instructional and general fees, then no limit shall apply under this section for the cohort that first enrolls in any academic year for which the General Assembly does not prescribe a limit.
  - c. The rate for subsequent cohort increases based on (a.) and (b.) as described above, will be benchmarked against peer four-year research institutions' four year rolling cost averages to account for the impact of the cohort pricing model on tuition changes.
6. Increases in cohort pricing for room and board charges (residence halls and meal plans), beyond the first cohort, are not subject to the pricing formula set forth in section D (5) and will be determined by the recommendation of the Cleveland State University's administration and approved by its Board of Trustees.

**APPENDIX A**  
**Cleveland State University**  
**Proposed Initial Cohort Increase**  
**Effective Fall 2018**

<u>Annual Cost</u>	<b>CURRENT PRICING SCHEDULE</b> Effective Fall 2017 <u>(FY 2018)</u>	<b>PROPOSED INITIAL COHORT</b> Effective Fall 2018 <u>(FY 2019)</u>	<u>% Increase</u>
<u>Undergraduate In-State Tuition (1)</u>			
Instructional Fee	\$ 8,102	\$ 8,690	
Student General Fee	1,330	1,330	
Technology Fee	204	204	
Intercollegiate Athletics Sports Fee	72	72	
Career Services Fee	<u>96</u>	<u>96</u>	
Total Tuition	\$ 9,804	\$ 10,392	6.00%
Average Room and Board Cost (Refer to Appendix B)	\$ 11,856	\$ 12,457	5.07%
Total	\$ 21,660	\$ 22,849	5.49%

(1) Tuition is comprised of the following mandatory fees: Instructional Fee, General Fee, Technology Fee, Intercollegiate Athletics Sports Fee and Career Services Fee. These fees are charged to all students uniformly.

**APPENDIX B**  
**Cleveland State University**  
**Residence Hall and Meal Plan Student Annual Cost**  
**Tuition Guarantee Plan Cohort #1 – Fall 2018**

**A. Combined Room and Board Plans – Current Cost: - Effective FY 2018 (Fall 2017)**

Current FY18 - Combined Room and Board		Meal Plans						
		All Access	Block 175	Block 75	Trad 19	Trad 15	Trad 8	
		\$4,800	\$4,020	\$3,400	\$3,860	\$3,280	\$2,790	
Housing Plans								
FT Double	\$7,054	\$11,854	\$11,074	n/a	\$10,914	\$10,334	n/a	
FT Double w/ Kitchen	\$8,144	\$12,944	\$12,164	\$11,544	\$12,004	\$11,424	\$10,934	
FT Quad	\$8,144	\$12,944	\$12,164	\$11,544	\$12,004	\$11,424	\$10,934	
EC Private	\$8,858	\$13,658	\$12,878	\$12,258	\$12,718	\$12,138	\$11,648	
EC Shared	\$8,052	\$12,852	\$12,072	\$11,452	\$11,912	\$11,332	\$10,842	
		Average Current FY18 Room and Board Total						\$11,856

**B. Combined Room and Board Plans – PROPOSED Cost - Effective FY 2019 (Fall 2018)**

Proposed FY19 - Combined Room and Board		Meal Plans						
		All Access	Block 175	Block 75	Trad 19	Trad 15	Trad 8	
		\$5,184	\$4,261	\$3,604	\$4,092	\$3,477	\$3,013	
Housing Plans								
FT Double	\$7,266	\$12,450	\$11,527	n/a	\$11,357	\$10,742	n/a	
FT Double w/ Kitchen	\$8,388	\$13,572	\$12,650	\$11,992	\$12,480	\$11,865	\$11,402	
FT Quad	\$8,388	\$13,572	\$12,650	\$11,992	\$12,480	\$11,865	\$11,402	
EC Private	\$9,389	\$14,573	\$13,651	\$12,993	\$13,481	\$12,866	\$12,403	
EC Shared	\$8,535	\$13,719	\$12,796	\$12,139	\$12,627	\$12,012	\$11,548	
		Average Proposed FY18 Room and Board Total						\$12,457

**C. % Increase By Combined Plan – PROPOSED FY 2019 (Fall 2018) vs. FY 2018 (Fall 2017)**

Housing Plans	Meal Plans					
	All Access	Block 175	Block 75	Trad 19	Trad 15	Trad 8
FT Double	5.02%	4.09%	N/A	4.06%	3.95%	N/A
FT Double w/ Kitchen	4.85%	3.99%	3.88%	3.96%	3.86%	4.28%
FT Quad	4.85%	3.99%	3.88%	3.96%	3.86%	4.28%
EC Private	6.70%	6.00%	6.00%	6.00%	6.00%	6.48%
EC Shared	6.75%	6.00%	6.00%	6.00%	6.00%	6.51%

**D. Average Increase for All Combined Plans – PROPOSED FY 2019 (Fall 2018) vs. FY 2018 (Fall 2017)**

Room and Board Plan Average Increase FY18 to FY19	<b>\$601</b>
Percentage Increase	<b>5.07%</b>

Exhibit B REVISED



Cleveland State University

FY19 Proposed CSU Guarantee Plan - Cohort 1 Tuition Schedule (1)

**UNDERGRADUATE TUITION**  
Effective: Fall 2018 Semester

**OHIO RESIDENT**

	ONE CREDIT HOUR			ONE SEMESTER			ACADEMIC YEAR		
	FY 18 Per Cr Hr	FY 19 Per Cr Hr	Increase	FY 18 Per Cr Hr	FY 19 Per Cr Hr	Increase	FY 18 Per Cr Hr	FY 19 Per Cr Hr	Increase
<b>Instructional Fee</b>	\$ 337.60	\$ 362.05	\$ 24.45	\$ 4,051.20	\$ 4,344.60	\$ 293.40	\$ 8,102.40	\$ 8,689.20	\$ 586.80
<b>General Fee</b>									
Student Activities & Athletics	\$ 32.90	\$ 32.90	\$ -	\$ 394.80	\$ 394.80	\$ -	\$ 789.60	\$ 789.60	\$ -
Rec and Student Centers	22.50	22.50	-	270.00	270.00	-	540.00	540.00	-
<b>Total General Fee</b>	\$ 55.40	\$ 55.40	\$ -	\$ 664.80	\$ 664.80	\$ -	\$ 1,329.60	\$ 1,329.60	\$ -
<b>Technology Fee</b>	\$ 8.50	\$ 8.50	\$ -	\$ 102.00	\$ 102.00	\$ -	\$ 204.00	\$ 204.00	\$ -
<b>Intercollegiate Athletics Sports Fee</b>	\$ 3.00	\$ 3.00	\$ -	\$ 36.00	\$ 36.00	\$ -	\$ 72.00	\$ 72.00	\$ -
<b>Career Services Fee</b>	\$ 4.00	\$ 4.00	\$ -	\$ 48.00	\$ 48.00	\$ -	\$ 96.00	\$ 96.00	\$ -
<b>Total</b>	\$ 408.50	\$ 432.95	\$ 24.45	\$ 4,902.00	\$ 5,195.40	\$ 293.40	\$ 9,804.00	\$ 10,390.80	\$ 586.80

\*Semester Tuition Band is 12-18 credit hours

**Non-Ohio resident (2)**

	FY 18	FY 19	Increase	FY 18	FY 19	Increase	FY 18	FY 19	Increase
	Per Cr Hr	Per Cr Hr		Per Cr Hr	Per Cr Hr		Per Cr Hr	Per Cr Hr	
<b>Non-resident Domestic</b>									
<b>Instructional Fee</b>	\$ 506.40	\$ 543.10	\$ 36.70	\$ 6,076.80	\$ 6,517.20	\$ 440.40	\$ 12,153.60	\$ 13,034.40	\$ 880.80
<b>General Fee</b>									
Student Activities & Athletics	\$ 32.90	\$ 32.90	\$ -	\$ 394.80	\$ 394.80	\$ -	\$ 789.60	\$ 789.60	\$ -
Rec and Student Centers	22.50	22.50	-	270.00	270.00	-	540.00	540.00	-
<b>Total General Fee</b>	\$ 55.40	\$ 55.40	\$ -	\$ 664.80	\$ 664.80	\$ -	\$ 1,329.60	\$ 1,329.60	\$ -
<b>Technology Fee</b>	\$ 8.50	\$ 8.50	\$ -	\$ 102.00	\$ 102.00	\$ -	\$ 204.00	\$ 204.00	\$ -
<b>Intercollegiate Athletics Sports Fee</b>	\$ 3.00	\$ 3.00	\$ -	\$ 36.00	\$ 36.00	\$ -	\$ 72.00	\$ 72.00	\$ -
<b>Career Services Fee</b>	\$ 4.00	\$ 4.00	\$ -	\$ 48.00	\$ 48.00	\$ -	\$ 96.00	\$ 96.00	\$ -
<b>Total</b>	\$ 577.30	\$ 614.00	\$ 36.70	\$ 6,927.60	\$ 7,368.00	\$ 440.40	\$ 13,855.20	\$ 14,736.00	\$ 880.80

\*Semester Tuition Band is 12-18 credit hours

	ONE CREDIT HOUR			ONE SEMESTER *			ACADEMIC YEAR		
	FY 18 Per Cr Hr	FY 19 Per Cr Hr	Increase	FY 18 Per Cr Hr	FY 19 Per Cr Hr	Increase	FY 18 Per Cr Hr	FY 19 Per Cr Hr	Increase
<b>Non-resident International</b>									
<b>Instructional Fee</b>	\$ 540.20	\$ 579.30	\$ 39.10	\$ 6,482.40	\$ 6,951.60	\$ 469.20	\$ 12,964.80	\$ 13,903.20	\$ 938.40
<b>General Fee</b>									
Student Activities & Athletics	\$ 32.90	\$ 32.90	\$ -	\$ 394.80	\$ 394.80	\$ -	\$ 789.60	\$ 789.60	\$ -
Rec and Student Centers	22.50	22.50	-	270.00	270.00	-	540.00	540.00	-
<b>Total General Fee</b>	\$ 55.40	\$ 55.40	\$ -	\$ 664.80	\$ 664.80	\$ -	\$ 1,329.60	\$ 1,329.60	\$ -
<b>Technology Fee</b>	\$ 8.50	\$ 8.50	\$ -	\$ 102.00	\$ 102.00	\$ -	\$ 204.00	\$ 204.00	\$ -
<b>Intercollegiate Athletics Sports Fee</b>	\$ 3.00	\$ 3.00	\$ -	\$ 36.00	\$ 36.00	\$ -	\$ 72.00	\$ 72.00	\$ -
<b>Career Services Fee</b>	\$ 4.00	\$ 4.00	\$ -	\$ 48.00	\$ 48.00	\$ -	\$ 96.00	\$ 96.00	\$ -
<b>Total</b>	\$ 611.10	\$ 650.20	\$ 39.10	\$ 7,333.20	\$ 7,802.40	\$ 469.20	\$ 14,666.40	\$ 15,604.80	\$ 938.40

\*Semester Tuition Band is 12-18 credit hours

Tuition is comprised of the following mandatory fees: Instructional fee, General fee, Technology fee, Intercollegiate athletics sports fee and the Career Services fee.

(1) Cohort 1 tuition schedule is effective for the period Fall 2018 semester through Summer 2022 semester.

(2) The state mandates the addition of a surcharge for tuition paid by out-of-state students to be determined by the institution and approved by the Board of Trustees.  
The non-Ohio resident "domestic" (U.S.) student undergraduate surcharge is 50% on the Ohio resident instructional fee rate.  
The non-Ohio resident "international" student undergraduate surcharge is 60% on the Ohio-resident instructional fee rate.  
The general fee, technology fee, intercollegiate athletics fee and the career services fee are not surcharged.

\*The undergraduate tuition credit hour band is 12-18 credit hours per semester. Students taking 12-18 credit hours in a semester are charged for 12 credit hours.

**Exhibit C**

**FY19 Proposed CSU Guarantee Plan - Cohort 1 Room and Board Schedule**

Current Cost - Room and Board Academic Year 2017-2018		Meal Plan					
		All Access	Block 175	Block 75	Trad 19	Trad 15	Trad 8
<b>Residence Hall Plan</b>		<b>\$4,800</b>	<b>\$4,020</b>	<b>\$3,400</b>	<b>\$3,860</b>	<b>\$3,280</b>	<b>\$2,790</b>
Fenn Tower Double Occupancy	\$7,054	\$11,854	\$11,074	n/a	\$10,914	\$10,334	n/a
Fenn Tower Double Occupancy w/Kitchen	\$8,144	\$12,944	\$12,164	\$11,544	\$12,004	\$11,424	\$10,934
Fenn Tower Quad	\$8,144	\$12,944	\$12,164	\$11,544	\$12,004	\$11,424	\$10,934
Euclid Commons Private Room	\$8,858	\$13,658	\$12,878	\$12,258	\$12,718	\$12,138	\$11,648
Euclid Commons Shared Room	\$8,052	\$12,852	\$12,072	\$11,452	\$11,912	\$11,332	\$10,842
<b>Total Average Cost - All Plan Combinations</b>							<b>\$11,856</b>

Student Cohort 1 Proposed Cost - Room and Board Effective Academic Year 2018-2019 Thru Academic Year 2021-2022		Meal Plan					
		All Access	Block 175	Block 75	Trad 19	Trad 15	Trad 8
<b>Residence Hall Plan</b>		<b>\$5,184</b>	<b>\$4,261</b>	<b>\$3,604</b>	<b>\$4,092</b>	<b>\$3,477</b>	<b>\$3,013</b>
Fenn Tower Double Occupancy	\$7,266	\$12,450	\$11,527	n/a	\$11,358	\$10,743	n/a
Fenn Tower Double Occupancy w/Kitchen	\$8,388	\$13,572	\$12,649	\$11,992	\$12,480	\$11,865	\$11,401
Fenn Tower Quad	\$8,388	\$13,572	\$12,649	\$11,992	\$12,480	\$11,865	\$11,401
Euclid Commons Private Room	\$9,389	\$14,573	\$13,650	\$12,993	\$13,481	\$12,866	\$12,402
Euclid Commons Shared Room	\$8,535	\$13,719	\$12,796	\$12,139	\$12,627	\$12,012	\$11,548
<b>Total Average Cost - All Plan Combinations</b>							<b>\$12,457</b>
Difference:							<b>\$601</b>
% difference:							<b>5.07%</b>

**Path to 2020 to Performance Management: Consideration of Mission, Vision and Values Statement**

President Berkman noted that Trustee Vesey will be leading an effort by the Board to review the current mission, vision, and values statements (**Attachment D**) contained in the Path to 2020 to Performance Management plan. Trustee Vesey stated that there is Board consensus to wait until the next president is in place before proceeding with a comprehensive review of the statements so that the new leader can be a part of the process.

**REPORT OF THE CSU FOUNDATION CHAIR**

Mr. Timothy J. Cosgrove reported that the CSU Foundation is much different than ten years ago. He stated that the three primary goals are to enhance the Foundation and its fundraising



capacity to grow the endowment to \$100 million plus; intensify Board engagement opportunities and expand its membership and diversity; and implement an aggressive three year plan to raise scholarship funds through *Radiance* (being co-chaired by Board of Trustees Chairman Bernie Moreno and Nancy McCann, past chair of the CSU Foundation Board of Directors). The *Radiance* goal is to raise \$1.5 million in 2018, \$1.75 million in 2019, and \$2 million in 2020. He reported that over \$800,000 has been raised toward the 2018 goal. *Radiance* is scheduled to be held on Tuesday, May 8, 2018.

Mr. Cosgrove reviewed the fundraising activity for the University as of October 31, 2017 (**Attachment E**). He reported that the fundraising has been strong so far this year, with \$6.4 million from 3,287 donors, compared to \$3.6 million raised this time last year from 3,086 donors.

Mr. Cosgrove announced that the next quarterly meeting of the CSU Foundation Board will be held December 7. He noted that the Board will be electing a new Board member from Lubrizol (Jeffrey Vavruska, who is a CSU alumnus). He also reported that the Foundation Board will modify its endowment spending policy and tie it to inflationary growth.

## **ACADEMIC AND STUDENT AFFAIRS COMMITTEE**

### **Update on Duplicate Programs Report**

Committee Chair Kirk asked Provost Zhu to provide an update on the final Duplicate Programs Review report to be sent to the Chancellor (**Attachment F**). Dr. Zhu noted that the review process of duplicate programs is complete, and the final report includes recommended actions for the 11 programs based on each program's centrality to the institution's mission, quality, cost effectiveness, demand, and potential for collaboration with other institutions.

Trustee Moore moved, and Trustee Gunning seconded, the motion to approve the special committee recommendations and the final committee report. The following resolution was passed by voice vote:

### **RESOLUTION 2017-112**

#### **DUPLICATE PROGRAM REVIEW FINAL REPORT**

**WHEREAS**, the Ohio Department of Higher Education has provided each state university with a list of duplicate programs and requested each state university to identify duplicate programs not targeted for action and those that need to go through further review for possible actions; and

**WHEREAS**, a special committee consisting of 3 members appointed by the Faculty Senate and 3 members appointed by the Provost has reviewed all 56 duplicate programs at Cleveland State University and recommended in March 2017, based on program enrollment, student completion, workforce demand, and alignment with university mission, that 45 duplicate programs not be targeted for any action and 11 duplicate programs go through a further review process; and

**WHEREAS**, the special committee has now completed the further review process for the 11 duplicate programs and submitted its final report with recommended actions; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees hereby approves the special committee recommendations and the final committee report, which shall be submitted to the Ohio Department of Higher Education no later than December 31, 2017.

### **CSU Remedial Education Report to Chancellor**

Provost Zhu reported that, as part of the legislative mandates contained in HB 49 (FY18-FY19 state budget legislation), each public state university is required to issue an annual report on the remedial courses offered at each university (**Attachment G**). The report is to be submitted to the Chancellor of the Ohio Department of Higher Education by December 31 of each calendar year, after the report has been presented to the institution's Board of Trustees. It was noted that Board approval was not required.

Dr. Zhu presented the report, and noted that the required reporting includes: 1) the number of enrolled students that require remedial education; 2) the cost of remedial coursework that the university provides; 3) the specific areas of remediation provided by the state university; and 4) causes for remediation. Board members requested that the report include demographics and comparative data to other state universities.

Chairman Moreno requested that there be a comprehensive presentation on academic advising at a future Board meeting.

### **Preferred Name Policy**

Committee Chair Kirk asked General Counsel Sonali Wilson to provide background on the proposed preferred name policy (**Attachment H**). Ms. Wilson stated that the policy was posted for a 30-day public comment period and that the University seeks to allow the use of preferred names whenever possible, consistent with the law and the constraints of the use of university systems. She noted that the University Administration is to develop procedures and an implementation plan.

Trustee Moreno moved, and Trustee Moore seconded, the motion to approve the preferred name policy. The following resolution was passed by voice vote:

## **RESOLUTION 2017-113**

### **APPROVAL OF PREFERRED NAME POLICY**

**WHEREAS**, the Cleveland State University Board of Trustees recognizes that some members of the campus community prefer to use a name other than their legal names – their “preferred name”; and

**WHEREAS**, the University seeks to allow the use of preferred names whenever possible, consistent with the law and the constraints of university systems; and

**WHEREAS**, the University administration, in collaboration with students, faculty and staff, has proposed a policy to provide for the use of preferred names; and

**WHEREAS**, the proposed policy was developed in compliance with University policy 3344-2-01, Formulation and issuance of policies;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees hereby approves the University's issuance of the Preferred Names policy, Section 3344-86-01 of the Administrative Code;

**BE IT FURTHER RESOLVED** that the Administration, in carrying out this Resolution, is hereby authorized and empowered to make changes to the Preferred Name Policy as may be required to ensure compliance with applicable law, or as otherwise deemed appropriate.

### **FINANCIAL AFFAIRS COMMITTEE**

#### **External Audit for FY 2017 by Plante & Moran**

Committee Chair Gunning reported that the Audit Subcommittee met on October 11, 2017, and that Plante & Moran auditors Robb Rose and Sadie Mayle are present to report to the Board on the FY 2017 Audit. The University was issued a "clean, unmodified" opinion on the FY2017 financial statements (**Attachment I**). Reporting requirements governing the expired Federal Perkins Loan Program and GASB Rule Changes for FY 2018 and beyond were noted, particularly GASB 75 reporting of retiree health care benefits.

#### **Financial and Investment Dashboard**

Vice President McHenry presented a dashboard overview of first quarter FY18 financial results, including operating revenues and expenses, investments and reserves (**Attachment J**). She reported that revenues and expenses were in line with historical trends, and that the reserves were up.

#### **Approval of FY17 Efficiency Report**

Vice President Long presented the CSU FY 17 required annual efficiency report, to be formally submitted to the ODHE Chancellor for reporting to the Governor and General Assembly (**Attachment K**). The report provides responses to the recommendations of the Governor's Task Force on Affordability and Efficiency in Higher Education in the primary areas of procurement,

assets and operations, administrative practices, energy efficiencies, textbook affordability, time-to-degree attainment, course and program evaluation, and financial advising of students.

A draft version of CSU's FY17 Efficiency Report was submitted to the Chancellor by the October 13, 2017 submission deadline. The Board is required to authorize the final report to be submitted with the accompanying resolution.

Trustee Vesey moved, and Trustee Moreno seconded, the motion to authorize the University to submit its formal FY 17 efficiency report to the Ohio Department of Higher Education, accompanied by the resolution. The following resolution was passed by voice vote:

#### **RESOLUTION 2017-114**

#### **APPROVING THE CLEVELAND STATE UNIVERSITY FY17 EFFICIENCY REPORT TO THE OHIO DEPARTMENT OF EDUCATION**

**WHEREAS**, the Governor of the State of Ohio created the Ohio Task Force on Affordability in February 2015 to make recommendations on the three principles of 1) efficiency in expense management and revenue generation, 2) maintaining a high quality of education, and 3) lowering the student's cost of earning a degree; and

**WHEREAS**, Section 3333.95 of the Ohio Revised Code (ORC) requires the Chancellor of the Ohio Department of Education (ODHE) to maintain an Efficiency Advisory Committee composed of members from each of Ohio's public colleges and universities in support of the Task Force's recommendations; and

**WHEREAS**, each public college and university is required to submit an annual efficiency report to the Chancellor which feeds the ODHE annual efficiency report to the Governor and General Assembly; and

**WHEREAS**, state law also requires each public college and university's board of trustees to authorize the institutions' annual efficiency report; and

**WHEREAS**, due to the University's timing for Board of Trustees meetings, the University has submitted a draft of its efficiency report (attached Exhibit A) to the ODHE thereby meeting its submission deadline of October 13, 2017;

**NOW THEREFORE BE IT RESOLVED** that the Board of Trustees hereby authorizes the University to submit its formal FY17 efficiency report to the ODHE Chancellor accompanied by this resolution.

**Approval of Reduction of College of Law Out-of-State Tuition Surcharge**

Vice President Long provided background information on the Cleveland-Marshall College of Law proposal to reduce the tuition surcharge for non-resident Juris Doctor students. The initiative, he reported, is meant to improve the C-M College of Law's competitive advantage for out-of-state JD students among other Ohio law institutions (**Attachment L**). Trustee Gunning commented that it was extremely important to place the C-M College of Law tuition in line with out-of-state institutions. He also requested that an update on the Cleveland-Marshall College of Law be presented at a future Board meeting.

Trustee Gunning moved, and Trustee Kirk seconded, the motion to approve the reduced surcharge for non-resident students enrolled in the Juris Doctor (JD) degree program at the Cleveland-Marshall College of Law. The following resolution was passed by voice vote:

**RESOLUTION 2017-115**

**APPROVAL OF A REDUCED SURCHARGE FOR NON-RESIDENT STUDENTS  
ENROLLED IN THE JURIS DOCTOR (JD) DEGREE PROGRAM AT  
CLEVELAND-MARSHALL COLLEGE OF LAW**

**WHEREAS**, Cleveland State University's Cleveland-Marshall College of Law offers a program of study leading to a Juris Doctor (JD) degree; and

**WHEREAS**, the Cleveland-Marshall College of Law has embarked upon an initiative to assess its operations, including its competitive position regarding student recruitment; and

**WHEREAS**, state law requires that non-resident JD students pay a surcharge on the instructional fee component of tuition; and

**WHEREAS**, the annual surcharge for non-resident students who enrolled prior to the Fall 2016 semester is \$9,755, and for students enrolled for the Fall 2016 semester the annual surcharge is \$10,220; and

**WHEREAS**, the current level of the JD non-resident surcharge of 37.5% places Cleveland-Marshall College of Law at a competitive disadvantage compared to other Ohio law schools in attracting non-resident students; and

**WHEREAS**, upon the recommendation of the Dean of the Cleveland-Marshall College of Law and the Provost, the University proposes a lower surcharge for all non-resident students enrolled both before Fall semester 2016, and the Fall 2016 semester and later, as reflected on the attached tuition schedule (Exhibit A);

**NOW, THEREFORE, BE IT RESOLVED** that the Cleveland State Board of Trustees hereby approves the attached tuition schedule which lowers the non-resident tuition surcharge for JD students to \$50.00 per semester to be effective in the Fall 2018 (FY19).

Agenda items L. and M., pertaining to approval of the ODOT property (CSU Lot 45) lease amendment and extension, and the proposed campus holiday closure respectively, were placed on the consent agenda for approval.

### **CONSENT AGENDA**

Chairman Moreno explained that routine matters, or those discussed previously, are considered on the consent agenda. He asked if there were consent agenda items that Board members wished to remove and discuss individually. There were none.

Chairman Moreno moved, and Trustee Adler seconded, the motion to approve the following consent agenda items: Approval of FY 2017 External Audit by Plante & Moran; the Fiscal Year 2018 First Quarter Gift Report (**Attachment M**); the Report of Sponsored Programs Funds for Fiscal Year 2017 Fourth Quarter and Fiscal Year 2018 First Quarter (**Attachment N**); ODOT Property Parking Lease Amendment and Extension (**Attachment O**); and CSU Campus Holiday Closure (**Attachment P**). The following resolutions were approved by voice vote:

#### **RESOLUTION 2017-116**

##### **APPROVAL AND ACCEPTANCE OF FY 2017 EXTERNAL AUDIT PERFORMED BY PLANTE & MORAN**

**WHEREAS**, the Senior Vice President for Business Affairs & Finance and the Controller & Assistant Vice President received the FY 2017 external audit reports from the University's external auditors Plante & Moran, including the Auditor Required Communication, Financial Statement Audit, and Single Audit Report; and

**WHEREAS**, the external auditors discussed the audit reports with University Administration, and the Board of Trustees at its November 29, 2017 meeting.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees hereby approves and accepts the audit reports mentioned above and dated November 29, 2017.

#### **RESOLUTION 2017-117**

##### **ACCEPTANCE OF GIFTS AND PLEDGE PAYMENTS FY 2018 1st QUARTER – JULY 1, 2017 TO SEPTEMBER 30, 2017**

**RESOLVED**, that the gifts and pledge payments totaling \$3,736,563 received by the Cleveland State University Foundation during the period July 1, 2017 to September 30, 2017 are hereby accepted with thanks, and

**BE IT FURTHER RESOLVED**, that the President is hereby directed to use these gifts subject to their terms and conditions.

**RESOLUTION 2017-118**

**ACCEPTANCE OF SPONSORED PROGRAMS FUNDS  
FOR FY 2017 FOURTH QUARTER AND FY 2018 FIRST QUARTER**

**RESOLVED**, that the Sponsored Programs funds totaling \$4,342,764 received by the Cleveland State University during the period April 1, 2017 to June 30, 2017, are hereby accepted with thanks, and

**RESOLVED**, that the Sponsored Programs funds totaling \$7,136,778 received by the Cleveland State University during the period July 1, 2017 to September 30, 2017, are hereby accepted with thanks, and

**BE IT FURTHER RESOLVED**, that the President is hereby directed to use these Sponsored Programs funds subject to their terms and conditions.

**RESOLUTION 2017-119**

**AUTHORITY TO EXTEND LEASE OF ODOT PARCEL 600WL PROPERTY**

**WHEREAS**, the Department of Parking and Transportation Services is charged with providing parking services for students, faculty, staff, visitors and special events on campus; and

**WHEREAS**, an increase in enrollment and the loss of parking space inventory has resulted in a shortage of parking spaces for commuter students, faculty, staff and visitors.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees hereby approves the recommendation by the University to extend the lease agreement of ODOT parcel 600WL, consisting of 203 parking spaces from January 1, 2018 to May 31, 2018 for a total cost of \$54,500.00.

**RESOLUTION 2017-120**

**AUTHORIZATION TO CLOSE CSU BETWEEN 2017/2018 CHRISTMAS  
AND NEW YEAR'S HOLIDAYS**

**WHEREAS**, in 2017 Christmas Day and in 2018 New Year's Day will be celebrated as University holidays on Mondays; and

**WHEREAS**, the University seeks to give its employees four additional days paid time off between the two holidays; and

**WHEREAS**, the University is projected to save \$74,153.06 in utilities between December 23, 2017 and January 1, 2018 by “closing” buildings to non-essential personnel.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees hereby authorizes the Administration to close the University at the close of business on December 22, 2017 and reopen the University at the start of business on Tuesday, January 2, 2018.

Several announcements were made before adjourning and convening the meeting of the Euclid Avenue Development Corporation, of which voting members of the Board of Trustees are members. Vice President Spademan asked the Trustees to reserve the date of April 11, 2018 for a President Berkman Tribute event. Trustee Gunning encouraged the Trustees to attend a CSU Vikings winter sporting event and support the University’s student athletes. Chairman Moreno announced the convening of a Board ethics training session in Room A, adjacent to the Board Room, for those who haven’t taken the ethics training this year and can stay following the EADC meeting.

There being no further business, the meeting was adjourned at 12:14 p.m.

Respectfully submitted,

**APPROVED ON JANUARY 29, 2018**

William J. Napier

Secretary to the Board of Trustees

**APPROVED ON JANUARY 29, 2018**

Bernie Moreno

Chair, Board of Trustees