



### **3344-65-27 Procurement of design services**

- (A) Procurement of design services shall occur in one of two ways. It shall occur by selecting a design firm based on three alternative proposals (one of which shall be an MBE when available), or it shall occur by selecting a firm from the OUA's five-year pre-qualification pool. If selected from the pre-qualification pool, only one proposal is needed.
- (B) OUA shall oversee the creation of a five-year pre-qualification pool of design firms using the state of Ohio's process as described in the Ohio facilities construction commission manual. OUA will create two separate pools, one for architecture firms and another for engineering firms. No one firm can contract for more than fifty thousand dollars of work with CSU in any one fiscal year.
- (C) For design services over fifty thousand dollars, OUA will follow Chapter 153 of the Revised Code.

**Policy Name:** Procurement of design services.  
**Policy Number:** 3344-65-27  
**Board Approved:** 9/30/2016  
**Effective:** 10/10/2016