

Religious Accommodation Policy.

- A. The Testing Your Faith Act, ORC 3345.026, requires universities to provide reasonable accommodations, without penalty, for students who miss up to three (3) days each academic semester (fall, spring, and summer) due to sincerely held religious or spiritual beliefs or to participate in organized activities conducted under the auspices of a religious denomination, church, or other religious or spiritual organization.
- B. All requests for religious accommodation shall be submitted to the office for protected rights using the religious accommodation request form within the first fourteen (14) days of instruction of the semester. Requests received outside of this timeframe may be reviewed on a case-by-case basis at the discretion of the instructor.
- C. Alternative accommodations will be provided to students who miss exams and/or other academic requirements because of absences under this policy. Test dates or due dates may be rescheduled at a time either before or after the originally scheduled date and shall be coordinated with the instructor.
- D. A non-exhaustive list of religious holidays may be found here. Requests should not be denied due to the cited holiday not being included in this non-exhaustive list.
- E. Students who have concerns that the policy is not being properly applied should first contact the office for protected rights. If the concern is not resolved, an appeal may be filed with the office of the provost.
- F. For additional information about this policy, please contact the office for protected rights at opr@csuohio.edu or 216-687-2223.
- G. The office for protected rights is responsible for this policy. At a minimum, every five years, the director shall ensure that the policy is reviewed and recommend whether the policy should be reaffirmed without revision, amended, or rescinded. Policies may be reviewed on an earlier timeline depending on necessity and change in law or practice.