

General Ledger Closing Schedule

Month	Journal Entry & Payroll Adjustment Due Date	Departmental Chargebacks Due Date	Year End Final Review Journal Entries Due	G/L Close
June-25	Pay Adjs 07/03/25 Journals 07/05/25	07/07/25	07/11/25	07/22/25
July-25	07/31/25	08/04/25		08/08/25
August-25	09/02/25	09/04/25		09/09/25
September-25	09/30/25	10/02/25		10/07/25
October-25	10/31/25	11/04/25		11/07/25
November-25	12/01/25	12/03/25		12/09/25
December-25	01/05/26	01/07/26		01/13/26
January-26	01/30/26	02/03/26		02/06/26
February-26	02/27/26	03/03/26		03/06/26
March-26	03/31/26	04/02/26		04/07/26
April-26	04/30/26	05/04/26		05/07/26
May-26	06/01/26	06/03/26		06/05/26
June-26	Pay Adjs 7/6/26 Journals 7/7/26	07/07/26	07/10/26	07/23/26
July-26	07/31/26	08/04/26		08/07/26
August-26	09/01/26	09/03/26		09/08/26
September-26	09/30/26	10/02/26		10/08/26
October-26	10/30/26	11/03/26		11/06/26
November-26	11/30/26	12/03/26		12/08/26
December-26	01/05/27	01/07/27		01/12/27