

FY26 - FACULTY/STAFF CROSS PARK DISABLED AUTHORIZATION FORM

A new form must be completed for each permit purchased.

Cross Parking Disabled Campus Authorization allows faculty and staff, with a prepaid permit and disability placard, to park in green or white garages and lots when needed. PayStation and metered spaces, garages and lots are limited to designated prepaid/permit disabled spaces ONLY. Access to Prospect Garage must be coordinated in advance with Parking Services to avoid paying on exit.

To access gated garages, permit holders **MUST** have their Viking Card to scan in and out. If you do not have your Viking Card, you cannot access a gated facility. Failure to scan in or out may cause you to have to pay to exit the facility. Permits are virtual; therefore, the vehicle's license plate must be registered to a valid permit and visible from the drive aisle while parked. Individuals who choose to park at Cleveland State University agree to comply with established rules and procedures. See additional information under Parking Rules at <https://www.csuohio.edu/parking/summary-parking-rules-effective-fy22>.

Access is granted for parking outside your assigned permit areas for CSU work-related activities beyond your normal routine and not for daily use. Your supervisor must grant permission based on your job description and work activities.

To apply for cross park disabled parking authorization, complete this form and send with a copy of your Disabled Placard and Certificate of Registration to via email at parkingadmin@csuohio.edu or visit the parking office.

CSU ID

Telephone Number

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First Name

M.I.

Last Name

Disabled Placard/Plate Number

State

Expiration Date

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AUTHORIZATION: By signing the Faculty/Staff Cross Park Disabled Authorization Form, you acknowledge and understand the rules and policies of CSU Parking Services and that access to gated facilities is granted through your Viking Card.

Registrant understands they must park in disabled spaces with their disabled placard displayed and their license plate registered to a valid permit. Permits are virtual and the vehicle's license plate must be visible from the drive aisle.

Registrant Signature _____ Date _____

SUPERVISOR AUTHORIZATION: The undersigned hereby acknowledges that the job description and work occasionally require the above employee's need of parking across campus with disabled parking access.

Supervisor Name (print) _____ Phone / Extension _____

Supervisor Signature _____ ID _____ Date _____

OFFICE USE ONLY

Permit Number: _____

Processed By: _____

Disabled Placard # _____ Exp. Date: ____/____/____

Processed Date: _____