

## FALL 2018

### International Resident Early Arrival Request and Agreement

#### Conditions of Early Arrival

- To be considered for an international resident earlier arrival (April 14, 2018), you must be an international student attending International Student Orientation on August 15, 2018.
- There will be a nightly rate charge of \$20.00 per night through the night of Thursday, August 23, 2018 assessed to your account for early arrivals which needs to be paid prior to your move in.
- International residents attending International Student Orientation on August 15, 2018 will be allowed to check in no earlier than Tuesday, August 14, 2018 from 2:00 PM until 6:00 PM.
- Any student checking into the residence halls either on move in day, or anytime earlier, must have their housing and meal plan costs paid in full by August 27, 2018 (International residents only).
- **All other early arrivals not associated with the International Orientation may apply for early arrival to begin on Wednesday, August 22, 2018 and/or Thursday, August 23, 2018**
- **The International Resident Early Arrival Request and Agreement deadline is 5:00 PM Wednesday, August 8, 2018. Applications received after this date MAY be considered; however such applications will be assessed an additional \$25.00 processing fee.**
- All applications will be approved within two business days of submission. You will receive an email from the business office manager of residence life confirming or denying your request.
- Residence Hall policies and procedures outlined on your academic year contract and in the Resident Handbook 2018-2019 will be in effect. Violations of policies will result in judicial action.

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**DUE by 5:00 PM WEDNESDAY, August 8, 2018 to j.wytzka@csuohio.edu / fax: 216-687-5156**

Applications received after this date may be considered, however such applications will be assessed an additional \$25.00 processing fee.

Name: \_\_\_\_\_

CSU ID #: \_\_\_\_\_

Building: **Euclid Commons** or **Fenn Tower** (circle one)

Room #: \_\_\_\_\_

Email: \_\_\_\_\_

Date of arrival: \_\_\_\_\_

Your signature below signifies agreement with the conditions listed above if your request is approved:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### Office use only

Request:  Approved  Denied By: \_\_\_\_\_ Date: \_\_\_\_\_

Reason for Denial: \_\_\_\_\_ # of Nights: \_\_\_\_\_

Total cost: \$ \_\_\_\_\_