WHAT DO I NEED BEFORE ROOM SELECTION?

- Make sure you know your lottery number.
- Lottery numbers will be posted at the EC2, EC4, & FT desks on March 20.
- Make sure you bring your Viking ID card to Room Selection.

4 STATIONS OF ROOM SELECTION

Room selection will have several stations set up in different areas of the 3rd floor of Fenn Tower. It is important that you follow these stations in proper order.

1. Check-In
2. Look at floor plans and identify top 10 room choices
3. Listen for lottery number and confirm room availability
4. Complete Housing Contract

BASIC ROOM SELECTION INFORMATION

- You may NOT remain in your current room unless you attend room selection and select that room for next year.
- Residents who have at least one roommate will choose a specific room. Residents without at least one roommate will not choose a specific room, but will sign a contract for the floor plan of their choice.
- Roommate pairs should attend room selection together and select their room when the best number is called.
- **Proxy:** If a resident is unable to attend room selection they may send a person in their place to select for them. The proxy must have a CSU ID and the signed proxy form (available at the Department of Residence Life and on our website) to show at room selection.
- Make sure to bring your intended roommate to Room Selection or have them fill out a proxy form
ROOM SELECTION SCHEDULE

SATURDAY, MARCH 24, 2018

GROUP A
9:00 am » Check-In // 9:15 am » Begin Calling #s

GROUP B
9:00 am » Check-In // 9:15 am » Begin Calling #s

GROUP C
9:30 am » Check-In // 9:45 am » Begin Calling #s

GROUP D PART 1
(1-125)
11:00 am
Check-In
11:15 am
Begin Calling #s

GROUP D PART 2
(125+)
11:45 am
Check-In
12:00 pm
Begin Calling #s


1 Check In
2 Look at floor plans and finalize choices
3 Listen for lottery number and confirm availability
4 Complete housing contract

ROOM SELECTION MAP
FREQUENTLY ASKED QUESTIONS

Why should I participate in Room Selection?
If you are a current resident, participating in Room Selection will allow you to lock in the cohort’s rates and will eliminate any worries you have about securing housing over the summer. The longer you wait to sign a housing contract, the less likely it is that we will be able to offer you a space on campus.

Do I have to pay the security deposit again when I sign my contract?
No. The deposit that you have already paid rolls over to the 2017-2018 academic year.

When do I receive my move-in information?
You will receive move-in information in July.

What if I cannot make Room Selection?
If you are unable to make it to Room Selection, you may designate someone to be your proxy. This person is someone that you have authorized to choose your room on your behalf. He/she must bring your completed proxy form to the appropriate Room Selection time. Proxy forms are available in the Residence Life Office in Euclid Commons and on our website. If you miss this date, you will not be able to choose your room on a later date.

If I have a proxy choose my room for me, when do I sign my housing contract?
Please come to the Department of Residence Life office during business hours to sign your housing contract. If you sign your housing contract by April 8, you will lock in the renewal rates.

I want a shared bedroom, but do not have a roommate, will I be able to choose a room?
If you do not have a roommate, you will not be able to choose a specific room during Room Selection. However, you can sign a contract for a floor plan of your choice and we will include you in the pool of residents who need to be matched with a roommate later in the summer.

I don’t have a roommate. Should I attend Room Selection?
Yes! While you won’t be able to pick a specific room, you will still be able to sign a contract for the floor plan of your choice.

Can I save a space in my room for an incoming CSU student?
Yes, but that person must have already submitted a housing application and have requested you as a roommate. When you choose a room, please tell the person at station 3 that you have an incoming CSU student that would like to live with you. Give them the student’s name. We will do all we can to accommodate this request. NOTE: Room Selection is only for current residents. Incoming students do not come to Room Selection, even if they intend to live with a current resident.

What if I want to stay on campus this summer?
You will need to fill out a separate application for summer on our website. Summer Housing will be available in Euclid Commons. Please let the Res Life staff know that you will be living with us over the summer so that we can place you in a room that we will be holding specifically for summer residents.

Can I stay in my same room?
You may stay in your same room if it is available at the time of your selection.

Can 3 people sign up for a 4-person room? We do not have a 4th roommate.
Yes. However, if you do not identify a 4th roommate by July 1, we will assign a roommate to you as part of our roommate matching process. If we assign a roommate to you, it could be an incoming first-year student.

What if I miss Room Selection and didn’t name a proxy?
Come into the Residence Life office in Euclid Commons to sign a housing contract before April 6 to receive the renewal housing rates. Unless you have at least one roommate preference, you will not be able to choose a room after Room Selection. If you do not sign a housing contract by April 6, you can still sign a housing contract but at the new student housing rates.

If I participate in Room Selection, can I cancel my housing contract later?
Yes, but you may face cancellation penalties. If you cancel your contract within 48 hours of signing, you will not be charged a penalty. However, if you cancel your contract after 48 hours, you will be charged the cancellation penalty and you will forfeit your security deposit.

How will I know what rooms are available?
We will post floor plans on our website that show which rooms will be available during Room Selection. Not all rooms are made available for Room Selection. In addition, we will create a Google spreadsheet that we will update in real time so that you can see which rooms have been taken throughout the day. We will provide a link to the spreadsheet on our website on March 20, the same day that we will announce lottery numbers.

My preferred roommate has a really high lottery number. Can I go through Room Selection with them, or do I need to wait until my lottery number is called?
All roommates can go through Room Selection at the time scheduled for the best number in the group. For example, if one of your roommates is in the B group, but all the rest are in the C group, you will all want to come to Room Selection during the B group and sign up for your room at the same time.

When do I sign up for a meal plan?
You can sign up for a meal plan beginning March 25 at tinyurl.com/17mealplan. You will receive more information about signing up for a meal plan at Room Selection. Remember, all residential students must have a meal plan.