

CLEVELAND STATE UNIVERSITY  
COMMUNITY LEARNING CENTER FOR CHILDREN & YOUTH

## **IMPORTANT PARENT REMINDERS**

1. For your child's **SAFETY**...personally **WALK YOUR CHILD** to the tutoring waiting area and greet your child's tutor. Pick up your child's name tag, color coded for each area WAITING AREA on the first floor. **Do not drop off your child at the street level on Euclid or Chester! \*\*DO NOT WAIT IN YOUR CAR ON EUCLID AVENUE.**
2. **ONLY TWO ABSENCES** per semester are allowed. CSU students are graded on their performance with your children, so please **BE ON TIME. CALL 687-4768 or 687-4621** if you have an emergency or your child is sick.
3. A designated **ADULT MUST REMAIN IN THE WAITING AREA** or on the property near the Education Building. OLDER CHILDREN must have a written permission slip to leave the Community Learning Center without a parent or designated adult. Children with written permission to leave without an adult **MUST CHECK OUT AT THE FRONT DESK.** The staff of the CLC will write down the time that they leave.
4. Please give your child a **SNACK BEFORE TUTORING.** Food is not allowed during tutoring. Also, please take your child to the **RESTROOM BEFORE TUTORING BEGINS.** The closest vending machines are located in Fenn Tower, just west of the Education Building.
5. PLEASE do not use the faculty lounge areas. **These areas are off-limits to all students and visitors.**
6. **Please complete and immediately return the pink EMERGENCY FORM provided during the parent orientation on the 1<sup>st</sup> day.**
7. Please watch your children around the art structures so they do not get hurt or break the art.
8. The CLC keeps a variety of games and books available for waiting children and siblings to use. We also have Leap Frog Leap Pads available if you will leave your state identification at the front desk when you borrow this item.

***Thank you for your commitment to  
your children,  
the CSU college students and  
the Community Learning Center!***