Minutes of Meeting Held on October 9, 2012

Present: Dean Zhu, Professors Zhou, Wang, Monaghan, Talu, Sridhar, Medina-Rivera, Pettey, Ziolek, Regoeczi, Rutar, Bubenik, Resnick, Spicer, Sridhar, Bagaka’s, Thornton

Absent/Excused: Professors Boboc, Ray, Shukla, Chieh-Chen Bowen, Schultheiss

Guests: Professors Ralph Mawdsley

Dean Zhu called the meeting to order at 2:00 p.m.

1. Approve Agenda – Dr. Resnick commented that the Agenda did not reflect his inability to serve as the Graduate College representative on the University Admissions and Standards Committee due to a previous commitment on Faculty Senate. An email vote was previously conducted, Wendy Regoeczi volunteered and was appointed. The Agenda was subsequently approved.

2. Approve minutes from September 13, 2012 meeting - The minutes were approved as written.

3. New Business
   - Graduate Council elections
     - Graduate Faculty Review Committee
       - One member, Christine Brown-Mahoney, has left the university
       - A replacement needs to be picked for a two-year term
       - Following nominations of Haigang Zhou and Eugenio Villaseca, Dr. Zhou was elected by paper ballot
     - A Graduate Council representative to the University Assessment Committee (Office of Academic Planning) is needed for a one year term.
       - Following a question of the meeting schedule, Pamela Rutar volunteered and was appointed
   - The College of Education and Human Services submitted a proposal to make changes in 2 classes as follows:
     - Reduce credits from 4 to 3 for ADM 613 School Law and ADM 674 Special Education Law
     - Courses will be cross-listed with the Law School
     - A concern was raised that the written assessments were removed in reducing the credits. The final exam will be the only remaining assessment, which is consistent with the Law School classes.
iv. These are required classes for Education students. Council encouraged additional feedback for these students.

v. A motion was made to approve the changes to ADM 613 and ADM 674 which passed with one opposition.

The College of Education and Human Services proposed a Program Development Plan (PDP) for a Master’s of Education in Medical and Health Professions.

i. This program will be for the education of health professionals in partnership with the Cleveland Clinic

ii. Only one other program similar to this is in Ohio, only 10 total throughout the nation.

iii. This program will originally be marketed through the Clinic and later expanded to other facilities, other areas in the Northeast Ohio region.

iv. This is a two-year, 30 credit program starting a new cohort every other year.

v. Council questioned if other programs were consulted or involved (School of Nursing, College of Sciences & Health Professions) in this program.

vi. Dr. Bagaka’s mentioned that UCC’s practice is to make sure that new programs have conversations with similar/related programs before presenting them.

vii. Dr. Talus stated that RACGS will be critical of a benefit to the Cleveland Clinic, preferring that the program benefit Ohio. He also mentioned additional resources and statistics that RACGS has requested in the past to clarify the student population, resources, etc. He suggested getting input from a program that has previously submitted a proposal to RACGS.

viii. Dr. Spicer suggested a summary of required courses would be helpful. He also asked about admissions requirements. Currently, the standard Graduate College admission requirements would be used along with a personal statement from the student as well as a statement from the student’s work supervisor. The program will admit students working in the health care profession but not necessarily needing to have the expertise of a doctor or nurse.

ix. Dr. Sridhar mentioned that the course numbers are 700-level. If the intent is for students to be master’s level students, the course numbers should be numbered at the 500 or 600 level.

x. Because of the number of issues raised, a motion was made to table the proposal until further revisions are made. The motion passed unanimously.

4. Continuing Business

   Graduate College By-Laws Revisions

   i. Dr. Zhu showed the areas in the Graduate Faculty By-Laws that would reflect the revisions to the graduate faculty guidelines.

   ii. A suggestion was made to make an addition to Level I concerning the direction of Doctoral level dissertations AND Master’s level theses and projects. Level I is able to do both. The wording from Level II will be added to Level I.

   iii. Council agreed to change the wording of “special” status graduate faculty to “provisional” in order to avoid confusion with the use of “special” in other areas.
iv. Members discussed the word “powers” versus “responsibilities” or a different word, but decided to keep “powers.”

v. Additional grammatical edits will need to be made throughout the document.

vi. Once Graduate Council approves the revisions of the By-Laws, a graduate faculty vote will be the next step to approval.

5. Graduate Council Representation & Standing Committees – Available reports
   a. Faculty Senate – No report
   b. University Admissions & Standards – No report
   c. College of Graduate Studies’ Admissions & Standards – No report
   d. University Curriculum Committee – All graduate proposals were approved
   e. Graduate Faculty Review Committee – No report
   f. Petitions Committee
      ➢ In April the Committee processed 29 petitions; in May-7 were processed; in June-29, in July-29, September/October-55 petitions were processed
   g. Grade Dispute Committee – No report
   h. Program Review Committee – No report
   i. University Research Council
      ➢ There is a new Graduate Faculty Travel Award program
      ➢ The Office of Research is providing funding up to 1/3 of travel for one travel instance; applications are on the Office of Research web site
      ➢ Graduate Faculty can apply up to twice a year; receive the award once per fiscal year
      ➢ Reviews will be 5 times per year: September, November, February, April, and July

6. Items for future discussion – Dr. Zhu reminded members to look into 700-level courses within their Colleges/Units to see if there are many courses with Master’s students in them. This affects the state subsidy.

7. Announcements – There will be a Graduate Program Directors meeting on Oct. 11 @ 2:00 p.m.

8. Next Meeting: The next meeting will be Tuesday, November 6 @ 2:00 p.m. in PH 200.

9. Adjournment: The meeting adjourned at 3:00 p.m.