Minutes of Meeting Held on March 8, 2012

Present: Dean Jianping Zhu, Professors Medina-Rivera, Zhou, Monaghan, Zhao, Ray, Bubenik, Foster, Pettey, Spicer, Delgado, Marino, Mensforth, Bagaka’s

Absent/Excused: Professors Shelton, Dixit, Harper, Talu, Shukla

Guests: Professors Pamela Rutar, Crystal Weyman

Dean Zhu called the meeting to order at 2:00 p.m.

1. Approve Agenda – The Agenda was approved as presented

2. Approve minutes from February 7, 2012 meeting - The minutes were approved as written.

3. New Business

   Online Curriculum Approval Process
   i. Dr. Zhu informed Council of a current discussion with key University personnel concerning an online curriculum approval process. During our current approval process a number of people/committees are involved. It is possible to lose track of the latest version of the original proposal as it moves through the channels. When the approvals are completed, it is not always clear how and when updates are completed.
   ii. An electronic process would be centralized with controlled access and limited abilities to change or revise.
   iii. Dr. Zhu asked for Council’s suggestions and opinions of this possible change in process. The proposal is at the “gathering information” stage. Graduate Council is, in general, supportive of this effort.

4. Continuing Business

   Graduate Faculty Guidelines Subcommittee update
   i. The Subcommittee presented a draft of the graduate faculty guidelines for Council’s discussion.
   ii. Previous emails clarified the question of only programs with doctoral degree programs being able to apply for the Doctoral level status. That assumption was corrected. All faculty can apply for the doctoral level status; it is not dependent on what level of degrees is offered within programs.
   iii. Grammatical clarification was suggested for the Minimum Qualifications in the Doctoral level. Dr. Marino was asked to make notations of language changes.
iv. Dr. Ray brought up several concerns in the guidelines as to how they will affect the Law School faculty. It was suggested that the Law School may need a different set of criteria to apply only to their faculty. Dr Ray will present the draft guidelines to the Law faculty and ask for their feedback.

v. Continued discussion included changing ‘post baccalaureate degree’ to ‘graduate degree,’ and clarifying that only CSU tenure-track graduate faculty will be included in the voting/governance process.

vi. The next step will be for Dean Zhu to present this draft to all Deans and ask them to share with their faculty for input.

5. Graduate Council Representation & Standing Committees – Available reports

a. Faculty Senate
   ❖ There has been a loss of 900 parking spaces (600 not returning) due to the new construction areas
   ❖ The Provost gave a presentation in favor of some version of the Budget Task Force’s recommendation concerning the Comprehensive Program Prioritization Review Process.

b. University Admissions & Standards
   ❖ The principal business of the Committee was three graduate student grade disputes and assuring that due process was followed.
   ❖ All disputes were well-documented, proper steps followed.

c. College of Graduate Studies’ Admissions & Standards – No report

d. University Curriculum Committee
   ❖ At the last meeting the Committee acted on several graduate proposals. The M.A. in Creative Writing and the M.A. in Sociology proposals recently acted on by Council were approved.
   ❖ Rosemary Sutton’s presentation on proposed deadlines for curriculum modifications in the new catalog system was returned for revisions.

e. Graduate Faculty Review Committee – No report

f. Petitions Committee – No report

g. Grade Dispute Committee – No report

h. Program Review Committee – No report

i. University Research Council Committee
   ❖ The University Research Council endorsed Graduate Council’s work on revising the graduate faculty status guidelines.
   ❖ The review process for the internal funding programs was discussed.
   ❖ Next year the state has mandated that the money given for the FRD (Faculty Research Development) will be prioritized to those with demonstrated external funding prospects.

8. Next Meeting: The next Graduate Council meeting is scheduled for April 16, 2012 (Monday) at 1:00 p.m. in Parker-Hannifin Hall, Conference Room #200. This is a date and time change due to a schedule conflict for Dr. Zhu.

9. Adjournment: A motion was made to adjourn the meeting; adjourned at 3:40 p.m.