



## GRADUATE COUNCIL

### Minutes of Meeting Held September 11, 2018

*Present:* Dean Sridhar, Associate Dean Schultheiss, Professors Deng, Hansman, Pourdavood, Kothapalli, Sun, Tayyara, Matcham, Ekelman, Quinn, Shukla, Hatch, Kumar, Library Representative Diane Kolosionek, Student Representative Rene Kizys

*Absent/Excused:* Professors Arndt, Richter, Falk, Krebs, Registrar Kevin Neal

*Guests:* Professor Yongjian Fu (Engineering)

Dr. Sridhar called the meeting to order at 1:05 p.m.

1. **Approve Agenda** – The Agenda was **approved** with one change. The Environmental Studies MA is removed from the Agenda. This proposal is not ready to move on.
2. **Approve minutes** – April 30, 2018
  - ❖ **A motion was made, seconded and the minutes were approved as written.**
3. **Welcome**
  - ❖ Dr. Sridhar welcomed all to the Graduate Council, had everyone introduce themselves, and thanked all for serving as representatives of their college.
  - ❖ The student representative was introduced. Dr. Sridhar explained that the student rep was added to the By-Laws vote last spring and was approved. However the By-Laws change needs to continue on through the University process to the Board of Trustees since it is in the Greenbook. The student is welcome to attend the meetings but once the process is completed and final, she will have a vote.
4. **New Business**
  - ❖ Graduate Council membership – finalize
    - i. A Fall semester replacement was needed for Sucharita Adluri's CLASS position. Dr. Rongjun Sun will join Council for Fall 2018.
    - ii. Abed El-Rahman Tayyara volunteered to be the Admissions & Standards Graduate Council representative.
    - iii. With no volunteers for University Curriculum Committee, this issue will be re-visited.
    - iv. Dr. Ping Deng volunteered to be the Graduate Council rep on Research Council.
  - ❖ Curriculog proposals
    - i. Computer & Information Sciences – revisions
      - The program is making changes to the preparatory program, which is currently for non-CS students. Changes to the order of coursework and the number of courses will make the preparatory program easier to complete for students.
      - A Council member pointed out that there are also changes to the exit requirements, which does impact the regular program.
      - **A motion was made to approve the revisions to the Computer & Information Sciences proposal, with the addition of adding comments in Curriculog to point out the exit requirement changes. The motion was seconded and passed unanimously.**

- ii. Nursing, MSN – revisions
  - Several revisions are proposed including increasing total credits in each track, deleting the Population Health: Nursing Executive specialization, adding and deleting courses.
  - **A motion was made to approve the revisions to the Nursing proposal, which was seconded and passed unanimously.**
- iii. List of courses in Curriculog
  - Dr. Sridhar explained that the process has been for any coursework appearing in Curriculog was first reviewed in the Graduate College. A list is then generated with the information for each course and presented to Council members for final approval. He asked if Council members wanted to continue this process or review each course themselves, individually before approving the courses. Members agreed to keep the current system
  - The list of courses was reviewed in the Graduate College with no issues.
  - **A motion was made to approve the courses presented in Curriculog, which was seconded and passed unanimously.**

**5. Graduate Council Representation & Standing Committees – Available reports**

- a. Faculty Senate
- b. University Admissions & Standards – new representative appointed (Abed Tayyara)
- c. University Curriculum Committee
- d. Graduate Faculty Review Committee
  - The committee will be meeting soon to finalize the summer applications.
- e. Petitions Committee – 35 petitions were approved from May to September
- f. Grade Dispute Committee – no report
- g. Program Review Committee
  - There are five programs under review this year. Committee members will be called upon soon.
- h. University Research Council – new representative appointed (Ping Deng)
- i. Graduate Student Awards Committee
  - The announcement of the awards has been sent to program directors and graduate students. All are encouraged to nominate their students.

**6. Discussion** – some time was spent on a general discussion of recruitment issues.

**7. Next Meeting:** Wednesday, October 10<sup>th</sup> @ 10:00 a.m. in PH 104

**8. Adjournment:** The meeting adjourned at 2:05 p.m.