



## GRADUATE COUNCIL

### Minutes of Meeting Held November 19, 2015

*Present:* Interim Dean Schultheiss, Professors Jayanti, Deng, Sparks, Hansman, Sridhar, Duffy, Plecnik, Marino, Adluri, Delgado, Kondratov, Goodman, Kevin Neal

*Absent/Excused:* Professors Regoeczi, Kaufman, Zingale, Xu, Thornton

*Guests:* Professors Dan Simon, Lisa Gaynier, Heidi Meier, Tim DeGroot

Dean Schultheiss called the meeting to order at 11:05 a.m.

1. **Approve Agenda** – Dr. Schultheiss made one addition to the Agenda. She’s asked Drs. Jayanti and Delgado to speak about the Noel-Levitz (outside consultant) report concerning the Pathway to 2020 initiative. The Agenda was **approved** with the addition.
2. **Approve minutes from October 19, 2015 meeting** - The minutes were **approved** as written.
3. **New Business**
  - ❖ Changing Doctor of Engineering (D.Eng) degree to a Ph.D. in Engineering
    - i. Dr. Simon explained the difference between a Doctor of Engineering degree and a Ph.D. in Engineering. Basically, the D.Eng is more practice-based, industry or application-oriented. A Ph.D. is research-oriented. Historically, the degree was initiated as ‘different’ from the Ph.D. degree at neighboring Case Western Reserve University. However, now the D.Eng is a disadvantage in recruiting efforts and for students’ job searches. The D.Eng is not as well-known as the Ph.D. Since this is a change from a professional degree to a research degree it will need to eventually be sent to the Ohio Department of Higher Education.
    - ii. The initial PDP had gone through the University process and to the Regent’s Advisory Council on Graduate Study about one year ago but when the Final proposal was prepared it was administratively halted.
    - iii. Comments included:
      - Re-thinking the use of the phrase “theoretical research” since “theory” might confuse those reviewing the proposal and to make clear that this is becoming a research degree.
      - Minor curricular changes requiring two publication submissions to a peer-reviewed journal, one of which has been accepted.
      - Kevin raising issues in the current proposal that are different from what is currently in the Catalog. However the PDP does not provide for that level of detail so admissions’ issues, etc. will be handled in the Full Proposal.
      - To add wording to the recruitment statement to reflect coordinated efforts for CSU graduates **as well as** outside CSU students.
      - Adding an explanation of how current students will be “taught out.”

- **A motion was made to approve the proposal with the following amendments:**
  - a. Changing the reference to a ‘theory’ degree to a ‘research’ degree
  - b. Adding a reference of coordinated marketing and recruitment efforts outside of CSU students
  - c. How current students will be ‘taught out’ if they don’t transfer to the new Ph.D. degree
  - d. **The motion was approved unanimously.**
- ❖ M.A. in Psychology – Diversity Management specialization revisions and new course
  - i. PSY 692 has been created as a new course for the students in the Diversity Management specialization to differentiate it from PSY 690 and 691. Students in PSY 690/691 pay an additional fee which does not apply to the Diversity Management students. Diversity Management students will take PSY 692 twice.
  - ii. PSY 692 is a practicum course and students work with clients. Council asked for clarification on several issues—how course material is different for each semester, how assessment for grading is done, why 4 credits when many courses have been changed to 3, clarifying the course description.
  - iii. Professor Gaynier agreed to make revisions since it was felt that many of these issues could also be questioned at the UCC level.
  - iv. Council agreed to send the proposal back to the department and ask for the following revisions:
    - Corrections of numerical typos on Curricular Change form
    - Clarification of student assessment & evaluation
    - Clarification in the course description and on the syllabus that the course is taken twice, in the Fall and Spring semesters
    - Revision in the course description of the phrase ‘psychological assessment’
    - Clarification of how the course is 4 (instead of 3) credits, also include the number of hours students are required to work in the field
    - **A motion was made to reject the proposal, have the listed revisions made, and re-submit. The motion was approved unanimously.**
- ❖ Suspension of the M.A. in Mathematics
  - i. The department is requesting suspension of the M.A. program due to declining enrollment
  - ii. **A motion was made to approve the proposal, which passed unanimously.**
- ❖ Catalog wording addition for number of credits to degree
  - i. As clarification, the Graduate College is proposing to add wording in the Catalog to list the minimum number of credits to a Master’s degree, a Doctoral degree, and a Doctoral degree from a Bachelor’s degree.
  - ii. The language proposed is directly from the Chancellor’s Council on Graduate Studies Guidelines and Procedures for Review and Approval of Graduate Degree Programs and will be as follows:
    - Master’s degrees require a minimum of 30 semester credit hours for graduation. Doctoral degrees generally require the successful completion of at least 90 semester credit hours of work beyond the bachelor’s degree or at least 60 semester credit hours beyond the master’s degree.
  - iii. Discussion included a question concerning number of dissertation credits. This is at the discretion of each program.

iv. **A motion was made to approve the proposal to add the language to the Graduate Catalog, which passed unanimously.**

- ❖ Dr. Schultheiss asked Kevin Neal if it would be helpful to add the course numbering guidelines into the Catalog. A memo was distributed previously from Dr. LaGrange with the criteria for course numbering from the State Board of Regents. Kevin said there wasn't a problem with it being in the Catalog but there are a number of courses that do not adhere to the criteria. A Council member felt it shouldn't be in the Catalog unless Council was willing to look at all graduate courses and take on the challenge of having them comply with the guidelines. As Graduate Council, however, Dr. Schultheiss reminded everyone that these guidelines should be considered as new courses come for approval. It was also mentioned that perhaps the criteria could be on the Graduate College web site, as a reference.

#### 4. Continuing Business

- ❖ Master of Accountancy program revisions to Audit track and Tax track
  - i. The re-submitted proposal contains a side-by-side comparison of the old program and the requested revisions. Kevin said that material from the original proposal was no longer a part of this document. Graduate Council could act on the current proposal but *procedurally* reject it in OCAS so that another complete document could be uploaded with the previous and side-by-side information *together*.
  - ii. A Council member recommended that a few sentences be added to explain the change of an additional course to the core that was previously in the pre-reqs.
    - A motion was made to approve the proposal *conditionally* with language that shows why ACT 600 is now in the core (Level III) for the Audit and Tax tracks, which previously was either substituted by ACT 521 in the pre-reqs (Audit), or was a listed pre-req (Tax).
    - **The motion was approved unanimously.**
    - The proposal will be 'rejected' procedurally in OCAS and comments will say it is approved *conditionally* with
      - a. the addition of the language requested
      - b. resubmitting the proposal as one PDP document with the new statement, the pages from the new side-by-side document, and the original document with the Curricular Change Form and the previous information which includes the Program Review report.
- ❖ Management Department – MLRHR program revisions and new courses
  - i. After minimal discussion, a motion was made to approve the proposal. **The motion was approved unanimously.**
  - ii. Procedurally the proposal will be 'rejected' in OCAS and a request will be made for one PDF document with all material together.
- ❖ College of Law Graduate Faculty Guidelines
  - i. Graduate Faculty Guidelines for the Law School have been submitted. Professor Plecnik gave a brief overview of the Guidelines. Discussion topics and questions included: clarifying the highest recognized law degree for the U.S. and internationally, clarifying that one can sit for the Bar exam without a J.D., expressing some concern with the phrase "other doctorates in relevant disciplines," and clarifying criteria for the creative activity listing.
  - ii. Council requested the addition of the number of "equivalent externally-recognized publications....or creative activity" (4 for Level I, 2 for Level II) to the Guidelines for further understanding.
  - iii. **A motion was made to approve the Law Guidelines with the numerical addition. The motion was approved unanimously.**

- ❖ Dr. Delgado gave an update on the Path to 2020 initiative progress. The outside consultant report has been received, which the Committee will review more closely.
  - i. One suggestion was to work more closely with Program Directors and Marketing
  - ii. An issue surfaced—occasionally a student will apply to a *program* (Nursing) but not realize they need to apply to the Graduate College. Dr. Schultheiss will follow-up with this discussion.

#### 5. Graduate Council Representation & Standing Committees – Available reports

- a. Faculty Senate – no report
- b. University Admissions & Standards – no report
- c. University Curriculum Committee
  - The OCAS system will be replaced with an online system, Curriculog. Expected implementation is projected to be March 2016.
  - Procedures for program closings/alterations are being reviewed by UCC and Faculty Senate.
- d. Graduate Faculty Review Committee – no report
- e. Petitions Committee
  - 44 petitions were reviewed in August/September, 8 in October/November
- f. Grade Dispute Committee
  - One has been resolved administratively, one is still pending, and possibly one to be submitted
- g. Program Review Committee – no report
- h. University Research Council
  - The Faculty Scholarship Initiative is being increased 50% to \$7,500
    - Also, some of the amount can be used for summer salaries
  - The renamed Graduate Faculty Research Support Fund can include costs of publishing as well as travel
  - A full time student will be defined as eight credits for the Dissertation Award
- i. The Graduate Student Awards Committee will be meeting soon to finalize the winners and is currently in the process of reviewing applications. The Committee is on track to announce the winners the first week of December.

#### 6. Announcements

- ❖ The School of Nursing has had its first Master's student finish a thesis.

7. **Next Meeting:** The next meeting will be Monday, **December 7 @ 2:00 p.m. in PH 103, first floor.**

8. **Adjournment:** The meeting adjourned at 1:05 p.m.