



GRADUATE COUNCIL

Minutes of Meeting Held December 14, 2016

<i>Present:</i>	Interim Dean Schultheiss, Interim Associate Dean Plecnik, Professors Deng, Arndt, Hansman, Sparks, Duffy, Falk, Adluri, Kosteas, Francis, Kostandy, McLennan, Zingale, Thornton, Registrar Neal
<i>Absent/Excused:</i>	Professors Lustig, Goodman, Shukla, Xu, Kaufman (sabbatical),
<i>Guests:</i>	Professors Bryan Pesta, Graham Stead, Brian Yusko, Lih-Ching Wang, Diane Corrigan, James Marino, Allyson Robichaud

Dean Schultheiss called the meeting to order at 10:03 a.m.

1. **Approve Agenda** – The meeting Agenda was **approved**.
2. **Approve minutes from November 17, 2016 meeting** - The minutes were **approved** as written with one abstention.
3. **New Business**
 - ❖ Curriculog proposals
 - i. Physics, Medical Physics Graduate Certificate—this Certificate was mistakenly previously approved with an undergraduate course as required. This proposal is to remove BIO 266/267 *from* a required course *to* a pre-requisite. This will change the total number of credits *from* 18 *to* 14.
 - A Council member had a concern if a student would be admitted without having the pre-req course, since the BIO 266/267 is not listed as a pre-req for any of the required Certificate courses.
 - It was felt that this would most likely be handled at the advising stage with the small number of students taking this Certificate program. Dr. Schultheiss also said she could provide feedback to this program director to make sure the students were prepared.
 - **A motion was made to approve the proposal, which passed unanimously.**
 - ii. Labor Relations & Human Resources (MLRHR) – Professor Pesta explained that the program would like to make more electives available to students. This proposal would like to add additional courses to the electives list and eliminate the 600-level course rule, which currently states that two of the electives need to be at the 600-level.
 - A Council member asked about the MGT 602 Labor Economics course. He has taught this course in the past; it is the same as the ECN course. Why not have the MLRHR students take the ECN 475/675 course to help with staffing issues?

- An additional concern was raised about student credit hours going to a different department. Since MGT 602 is now an elective, the numbers wouldn't be significant.
 - The Registrar mentioned that in the Catalog MGT 602 is already listed as an elective. There were MLRHR revisions that came through late last year that are not reflected in the current Graduate Catalog.
 - The proposal also has several courses being deactivated. Any MGT graduate courses would be eligible to be electives. The Registrar felt the proposal needed to be tweaked to reflect this.
 - Other discussion included the confusion over what is currently in the catalog vs. what revisions the department actually wants.
 - **A motion was made to reject the proposal and include several comments, as discussed: a) a revised proposal reflect what is currently in the Graduate Catalog, including catalog copy in the proposal, b) deactivate MGT 602 and work with the Economics department to substitute ECN 675, c) add a statement that all MGT courses can be electives and d) add a statement that 600-level courses are no longer required to be two of the electives. The motion to reject the proposal was approved unanimously.**
- iii. Ph.D. in Urban Education – this proposal is for a new Specialization to the Ph.D. in Urban Education, the Teaching Chinese as a Foreign Language
- Professor Wang explained that we currently have a Master's in Education in Teaching Chinese as a Foreign Language and there has been interest in a Ph.D. program. China does not have many Ph.D. programs in preparing teachers to teach Chinese and this program provides a partnership with Chinese universities for such a degree.
 - Students would be recruited from 1) CSU's current Master's degree program, 2) those in China interested in the Ph.D., 3) any other interested student in the United States, and 4) anyone world-wide interested in a Ph.D. program to prepare teachers to teach Chinese, since offerings are online.
 - A Council member wondered why the program and the courses weren't more generally geared toward language learning or preparing teachers to teach *a foreign language* instead of the specification of teaching teachers to teach Chinese/Mandarin. It seems limited. There is a Memorandum of Understanding (MOU) with Chinese universities for shared resources and students in this degree.
 - Discussion topics included: who will teach the specialization courses, how dissertations will be staffed, do we have qualified dissertation committee members for those who might be interested in teaching at Chinese Tier 1 universities (since their publication criteria are very rigorous), is it appropriate to have faculty in China teaching the majority of the courses and having responsibility for a large part of the degree? It appears that the decision to implement this degree is based on a business decision to increase international

- enrollment, rather than an academic decision. A Council member with a previous failed experience cautioned that this will be a risk.
- The Registrar asked about the Memorandum of Understanding (MOU) and if there was an Articulation Agreement that has proceeded through the University steps. It was explained that the MOU is written and approved by the Chinese universities but has not completed CSU's process. It would have been helpful to include the MOU in the proposal.
 - Offering Chinese in school districts is an increased interest and therefore, there is a growing need for teachers who can teach Chinese. Our current Master's program fills some of this need but for an advanced degree the current Ph.D. proposal will add to this.
 - There was a strong concern for who the faculty mentors, dissertation committee members and instructors will be and about their qualifications. Since this is a specialization, not a *new* degree, CV's are not included. Dr. Wang mentioned there are six CSU faculty available and interested.
 - A Council member feels strongly that these are the types of agreements we should be making to increase international enrollment and be competitive with surrounding universities that are making similar agreements. It could be a proposal to be followed, studied, to learn what is working and what isn't.
 - **A motion was made to approve the proposal as is, and some discussion continued.** There are still several concerns. Dr. Schultheiss said that because of the concerns, the time constraints, and the lack of additional information in the proposal, she could call the vote or suggest tabling. **A motion was made to table the vote for this proposal, which passed unanimously.**
- iv. The M.A. in English program's two concentrations (literature, creative writing) are moving toward a 3-credit model for their courses. Professor Marino explained the revisions to include reconfiguring the core, adding seminars, revising exit requirements, and adding a non-thesis option. This will also help students complete the degree in a timelier manner.
- A question was asked about impact on faculty credit load.
 - These revisions will more closely align the program with neighboring university programs.
 - **A motion was made to approve the proposal, which passed unanimously.**
- v. The M.A. in Global Interactions core has been revised. The core course, COM 670, has been reduced *from 4 to 3* credits so that now the core is five courses for 18 credits.
- **A motion was made to approve the proposal, which passed unanimously.**
- vi. The M.A. in Philosophy has been proposed for deactivation. After program review it was concluded that there are very few full time faculty available and low enrollment of graduate students. Deactivation was

recommended. It is hoped that this will allow the department to put more focus on the undergraduate program.

- A Council member expressed his concern with this trend.
 - Professor Robichaud explained that this is a result of the Program Prioritization initiative. The department has been combined with Religious Studies and is now the Department of Philosophy and Comparative Religions.
 - A Council member asked what the procedure is to revise a program once it has been deactivated. Dr. Schultheiss explained a program can be reactivated within a five year period. After five years an entirely new proposal would need to be submitted to the state, showing what changes were available to make the program viable again. Keeping it on the books would be administratively problematic—students would continue to apply, etc.
 - **A motion was made to approve the proposal. The proposal passed with three ‘no’ votes.**
- vii. All courses currently in Curriculog or recently moved on have been listed on a chart for Council’s review.
- It was recommended that the six courses associated with the Urban Ph.D. new specialization (EDB 813, EDB 814, EDB 815, EDB 816, EDC 811, ETE 812) not be moved on since they are an integral part of the main proposal. **A motion was made to table these six courses until the program proposal has been resolved.**
 - There were no concerns with the other courses listed on the chart.
 - Four additional courses were added to Curriculog after the Council deadline. Dr. Schultheiss explained that these could sit until January or she could explain the changes so that Council could act on these four courses, as well. The four (HPR 696, HPR 699, MGT 531, MGT 696) propose minor revisions—removing a prerequisite, making inactive, allowing students to repeat. **A motion was made to approve these four additional courses, which passed unanimously.**
- viii. Council was polled on continuing with Wednesday morning and Thursday afternoon meeting times for the Spring.
- ix. A CLASS representative will be on sabbatical for spring. The CLASS representatives decided that they are fine with the remaining two representatives.

4. Graduate Council Representation & Standing Committees – Available reports

- a. Faculty Senate
 - There is a state initiative on duplication of program offerings being discussed.
- b. University Admissions & Standards – no report
- c. University Curriculum Committee – no report
- d. Graduate Faculty Review Committee
 - A reminder to those Council members who’s status will expire Spring 2017
- e. Petitions Committee – no report
- f. Grade Dispute Committee

- There are two grade disputes pending.
 - A reminder to have students following the process and be denied by the department before coming to the Graduate College.
 - g. Program Review Committee – no report
 - h. University Research Council – no report
 - i. Graduate Student Awards Committee
 - All award recipients have been notified, as well as College Deans and Associate Deans. All colleges but one were represented by the winners.
 - The CSU 3MT competition will be held early in the Spring semester.
 - j. Path to 2020 Committee – no report
- 5. Next Meeting:** The next meeting **TBD** in January 2017.
- 6. Adjournment:** The meeting adjourned at 12:05 p.m.