

**Minutes of Meeting Held
January 19, 2007**

Present: Dean Tumeo, Professors Bailey, Bathala, Beebe, Bowen, Goodman, Gatica, Oprea, Chang, Rudd, Simon, Hansman, Smith, Spector.

Guests: Susan Bazyk, Elizabeth Welfel, Chansu Yu

Absent/Excused: Professors Forte, Jeffres, Mallett, Sola, Thornton, Tukel

Dean Tumeo opened the meeting at 1:00 p.m.

Announcements and Communications:

Dean Tumeo introduced the new Director of Graduate Admissions, Dr. Giannina Pianalto and invited Council members to meet with her after the Council meeting.

Dean Tumeo announced that as of January 29th he will be stepping down as the Dean of the College of Graduate studies. Dr. Leo Jeffres has been named as the Interim Dean. Dr. Tumeo stated that he enjoyed working with Council members and felt that they had accomplished a lot.

Committee Reports:

Faculty Senate Representative

Dr. Hansman reported that the Faculty Senate discussed the Faculty web page changes. Dean Tumeo stated that it is a very impressive system and recommended that Council members get their information submitted as soon as possible.

University Admissions & Standards Representative

No report.

University Curriculum Committee Representative

No report.

Graduate Faculty Review Committee

Dr. Bailey reported that invitations to Graduate Faculty with expired Graduate Faculty Status will be going out within the next three weeks. He had been hoping that the CLASS Graduate Faculty guidelines would be presented at the meeting. Dr. Hurwitz reported to Dr. Bailey that they were hopeful to have them ready for the February Graduate Council meeting. A Council member asked what would happen if they do not submit guidelines. Dean Tumeo stated that they could be approved for the one-year interim appointment through this semester. The CLASS guidelines are similar to the College of Science but the faculty determined that there was not enough definition and too much discretion. They wanted to flesh it out and make it clearer.

Old Business:

Approval of Minutes of Graduate Council Meetings: October 11, 2006; November 6, 2006; December 8, 2006:

Minutes were approved with one addition on attendance for October 11, 2006.

Replacement Council Member for Arts & Humanities:

Dean Sadlek will be contacted to make the recommendation of three faculty members to complete the unexpired term of Dr. Leedy who passed away in December.

New Business:*Graduate Faculty Status Criteria for the College of Science:*

Dean Tumeo stated that the College of Science Graduate Faculty Status Criteria are similar to other documents that have come forward. Under 4D, “teaching and clinical supervision” is slightly different from other criteria where Council members have taken out the teaching question. The question was asked if the practitioner would be able to chair a thesis or dissertation committee. Dean Tumeo responded that the issue is that you see the practitioner track in two areas. One is in the performance areas like music or the art fields where the publication requirement didn’t match and an accomplished faculty member could lead a thesis in these fields. The other place is in the professions in which you don’t have thesis degrees. They are the practitioner degrees such as Health Sciences, OT, PT., etc. The individuals guide the students through the practice of the profession. If there is a thesis component the programs add on an extra requirement to chair. A Council member stated that to be consistent Council already removed options of teaching or supervision experience in other guidelines. Dean Tumeo stated that this change was made in the College of Business and College of Engineering guidelines. A Council member stated that this was also changed in the College of Education guidelines. The Council has followed the general rule that you need an external check. Teaching clinical in higher education is not necessarily outside unless it is outside this university. Questions were raised and discussion ensued on practitioners having research and journal publication experience. A council member stated the concern that they be consistent in terms of teaching. If we have asked other colleges to remove the teaching piece we should be consistent. Dean Tumeo responded that the “Two years of successful experience in teaching and clinical supervision for students in higher education” has consistently been struck. The rationale Council has discussed for this is that it becomes a circular logic, they teach here so they should be graduate faculty. All of the other criteria have outside review.

A Council member asked about “Partnership development”. What does it mean, what does it involve, and what is the measurement? The response was development of partnership programs with other universities and business. Council requested that this be fleshed out. Dean Tumeo asked the College to indicate what some of the indicia of a partnership development that the college would see as appropriate. A Council member mentioned that they should also indicate this for research and evaluation. Dean Tumeo stated that this is not a question of substance but how you implement. Also questioned was the publications and other creative works requirement. Publication is in another category. Is this something else that publication does not bring to mind. This should be fleshed out for the committee so they know what is meant by this. A Council member stated that the last three items listed under “D” need additional guidance for the committee. A Council member questioned “Presentations for professional organizations, agencies, etc. The response was that this would be for non-peer reviewed presentations. Discussion ensued on the “Good professional reputation evidence by professional awards, testimonials, letters of reference, etc.” Dean Tumeo stated that this has been accepted in other guidelines. The metric can be different across the colleges but the council has been relatively consistent in requiring that there be some outside check in what is going to be accepted. What is to be counted has varied from college to college because what works for engineers does not necessarily work for a physical therapist or a nurse. A Council member expressed the concern that there is such a wide range of criteria available. Dean Tumeo agreed and suggested that Council takes a look at the results in a few years to see if it is working. This is part of the ongoing quality monitoring that this Council is responsible for. Discussion continued on the expertise as a practitioner. Several Council members felt this should be eliminated. Arguments for the necessity of the criteria were made by other Council members. Dean Tumeo stated that the point of this track is that you want to bring in people who are out in the real world practicing their profession, which in many professions does not include publication.

A Council member questioned the testimonials and letters of reference as evidence of good professional reputation. The argument for this was that the same language was approved in the College of Education and the College of Urban Affairs guidelines. A motion was made to approve the College of Science Graduate faculty Status Criteria with the striking of “Two years of successful experience in teaching and clinical-supervision for students in higher education” and the submission of clarification and detailed examples of the last four items under 4D.

A Council member stated that you are better off having established set criteria. This way there is at least some consistency across the colleges that use clinical or practitioner faculty. Dr. Bailey stated that the Graduate Faculty Review Committee will be meeting within the next month and would need the revised approved guidelines. Dean Tumeo asked Dr. Bazyk to forward the revised copy to him within the next two weeks. The motion was seconded to approve the guidelines as amended and with the clarification. The motion passed with one negative vote.

Dean Tumeo stated that all of the College of Science Graduate Faculty who applied for the interim one-year appointment will be reviewed under the new guidelines for the five-year appointment.

New Admissions Procedures for Counseling Psychology:

Dr. Welfel reported that they are about to admit their second group of students into the Counseling Psychology program. They are in the process of getting nationally accredited by the American Psychological Association. There are a couple of admissions standards that need to be changed to be more in line with the American Psychological Association standards. The time-line has to be moved up to January 15th instead of early February, another step in the review process has been added and the undergraduate GPA requirement has been changed from a 3.25 to a 3.5. There was an inconsistency in wording related to GRE scores which was changed to an acceptable GRE score and that scores greater than a thousand on the GRE are preferred. A motion was made to accept the admission changes to the Counseling Psychology program. The motion was seconded and unanimously approved. Dean Tumeo asked Dr. Welfel to forward this to him electronically and he would forward this recommendation to the University Curriculum Committee for review.

Changes to the Electrical Engineering Program:

Dean Tumeo stated that these are relatively minor changes. Dr. Yu reported that the new Admission information clarifies the requirements including the GRE for International students and the Preparatory Program requirements so the students can clearly understand what is expected of them to complete before taking graduate courses. In addition, the Program Option section has been clarified. The only addition is under the all students section. Letter C was added and asks the student to select one of four specializations and take at least four courses from their chosen specialization. A Council member asked if there were many students who choose the Thesis option. The response was that those students interested in going into a doctoral program and those who are funded and working with faculty on research projects do. A motion was made to approve the additions and changes to the Electrical Engineering program. The motion was seconded and unanimously approved. Dean Tumeo asked Dr. Yu to forward the proposal to him electronically and he would forward the changes to the University Curriculum Committee for review.

The meeting was adjourned at 3:06.

(Minutes were approved by Graduate Council on February 16, 2007)