

## EECS Teaching Assistant Request and Evaluation Form

(Revised on August 9, 2016)

\* If you recommend supporting a particular student with no specific course(s) in mind, please fill in the bottom part only. If you need a TA for your course(s) with no particular student in mind, please fill in the top part only. You can also recommend your RA student to provide him or her the teaching experience. If you're a student and applying for a TA position, please indicate course(s) you can assist.

Course number: \_\_\_\_\_ Title: \_\_\_\_\_  
Term: \_\_\_\_\_ Class schedule: \_\_\_\_\_  
Instructor: \_\_\_\_\_ Course coordinator (if different): \_\_\_\_\_

TA's responsibilities in this course ( \_\_\_\_\_ hours per week):  
 Classroom or Laboratory instruction       Lab set up, Material preparation  
 Grade assignments & recording       Meet with students during office hours  
 Correspond with students on Blackboard or email  
 Other responsibilities (e.g. Research, \_\_\_\_\_ hours per week): \_\_\_\_\_  
\_\_\_\_\_

Student name: \_\_\_\_\_ CSU ID: \_\_\_\_\_ Program: \_\_\_\_\_  
Number of credits completed: \_\_\_\_\_ GPA: \_\_\_\_\_ Expected graduation term: \_\_\_\_\_  
Email: \_\_\_\_\_ Phone: \_\_\_\_\_ Office (N/A if none): \_\_\_\_\_

Previous TA employment  
Course number: \_\_\_\_\_ Title: \_\_\_\_\_  
Term: \_\_\_\_\_ Major responsibility: \_\_\_\_\_  
Instructor: \_\_\_\_\_ Course coordinator (if different): \_\_\_\_\_  
Evaluation: \_\_\_\_\_

Recommended contract (Hourly, TG, or GA; see the table in the back): \_\_\_\_\_  
Recommendation statement (including research achievements): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Recommended by: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\* Master Graduate Assistants (GA) must be enrolled in 9 credit hours every semester even if it is their final semester. Doctoral GA are granted a one-time waiver, typically for their last semester of study. Master & Doctoral students with a Tuition Grant (TG) can be enrolled in 1-16 credits during any semester.

\* CSU requires that all non-native English speakers who are offered a TA must take and pass a test of spoken English before they can be hired. Please see: <https://www.csuohio.edu/graduate-studies/current-students/speak-test-information>.

DEPARTMENTAL USE: Contract: _____ Duty: _____ Decision Date: _____ By: _____ Contract submitted on: _____ By: _____
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## Current Graduate Students

### MINIMUM STIPEND AND TUITION LEVELS

Fall 2016/Spring 2017 Information

GRADUATE ASSISTANTSHIPS MINIMUM STIPEND AND TUITION LEVELS FALL/SPRING ACADEMIC YEAR 2016-2017						
	Masters			Doctoral		
<b>Service hours required per week</b>	<b>10</b>	<b>15</b>	<b>20</b>	<b>10</b>	<b>15</b>	<b>20</b>
<b>Minimum stipend level per academic term</b>	\$1,740	\$2,610	\$3,480	\$2,950	\$4,425	\$5,900

#### Summer 2017 Information

The 2017 Summer Semester runs from May 20 – August 11 for a total of 12 weeks. The semester is divided into a 12-week, 10-week, 8-week, and two 6-week sessions. Graduate Assistants must be enrolled in a minimum of 8 credits over the course of the summer. Tuition Grant recipients may enroll between 1-16 credits.

Minimum stipend levels for Graduate Assistantships are prorated for summer as follows:

MINIMUM STIPEND LEVELS FOR GRADUATE ASSISTANTS SUMMER 2017						
	Masters			Doctoral		
<b>Weekly Service Hours</b>	<b>10</b>	<b>15</b>	<b>20</b>	<b>10</b>	<b>15</b>	<b>20</b>
<b>Summer 12-week</b>	\$1,392	\$2,088	\$2,784	\$2,360	\$3,540	\$4,720
<b>Summer 10-week</b>	\$1,166	\$1,749	\$2,332	\$1,977	\$2,965	\$3,953
<b>Summer 8-week</b>	\$922	\$1,383	\$1,844	\$1,564	\$2,345	\$3,127
<b>Summer 6 week</b>	\$696	\$1,044	\$1,392	\$1,180	\$1,770	\$2,360

Continuing doctoral students may hold an assistantship for summer without being registered for courses and may work up to 40 hours per week if they were enrolled in Spring 2017 *and* will take at least 8 credits in the fall.

**Tuition Grant Chart - Fall 2016, Spring 2017, Summer 2017**

Graduate Tuition Grant Services Agreement  
College of Graduate Studies

Total Award: Total cost of tuition - per credit hour cost times # of hours  
 Taxable Wage: Dollars earned working service hours  
 Scholarship: Difference between Total Award and Taxable Wage

Credit Hours Per Semester	Required Work Hours per Week	Resident (Graduate & Doctoral)			Non-Resident Graduate			Non-Resident Doctoral		
		Scholarship	Taxable Wage	Total Award	Scholarship	Taxable Wage	Total Award	Scholarship	Taxable Wage	Total Award
13-16	10	\$ 5,708.20	\$ 1,200.00	\$ <b>6,908.20</b>	\$ 11,785.70	\$ 1,200.00	\$ <b>12,985.70</b>	\$ 8,139.20	\$ 1,200.00	\$ <b>9,339.20</b>
12	10	\$ 5,176.80	\$ 1,200.00	\$ <b>6,376.80</b>	\$ 10,786.80	\$ 1,200.00	\$ <b>11,986.80</b>	\$ 7,420.80	\$ 1,200.00	\$ <b>8,620.80</b>
11	10	\$ 4,645.40	\$ 1,200.00	\$ <b>5,845.40</b>	\$ 9,787.90	\$ 1,200.00	\$ <b>10,987.90</b>	\$ 6,702.40	\$ 1,200.00	\$ <b>7,902.40</b>
10	10	\$ 4,114.00	\$ 1,200.00	\$ <b>5,314.00</b>	\$ 8,789.00	\$ 1,200.00	\$ <b>9,989.00</b>	\$ 5,984.00	\$ 1,200.00	\$ <b>7,184.00</b>
9	10	\$ 3,582.60	\$ 1,200.00	\$ <b>4,782.60</b>	\$ 7,790.10	\$ 1,200.00	\$ <b>8,990.10</b>	\$ 5,265.60	\$ 1,200.00	\$ <b>6,465.60</b>
8	10	\$ 3,051.20	\$ 1,200.00	\$ <b>4,251.20</b>	\$ 6,791.20	\$ 1,200.00	\$ <b>7,991.20</b>	\$ 4,547.20	\$ 1,200.00	\$ <b>5,747.20</b>
7	10	\$ 2,519.80	\$ 1,200.00	\$ <b>3,719.80</b>	\$ 5,792.30	\$ 1,200.00	\$ <b>6,992.30</b>	\$ 3,828.80	\$ 1,200.00	\$ <b>5,028.80</b>
6	9	\$ 2,108.40	\$ 1,080.00	\$ <b>3,188.40</b>	\$ 4,913.40	\$ 1,080.00	\$ <b>5,993.40</b>	\$ 3,230.40	\$ 1,080.00	\$ <b>4,310.40</b>
5	7.5	\$ 1,757.00	\$ 900.00	\$ <b>2,657.00</b>	\$ 4,094.50	\$ 900.00	\$ <b>4,994.50</b>	\$ 2,692.00	\$ 900.00	\$ <b>3,592.00</b>
4	6	\$ 1,405.60	\$ 720.00	\$ <b>2,125.60</b>	\$ 3,275.60	\$ 720.00	\$ <b>3,995.60</b>	\$ 2,153.60	\$ 720.00	\$ <b>2,873.60</b>
3	4.5	\$ 1,054.20	\$ 540.00	\$ <b>1,594.20</b>	\$ 2,456.70	\$ 540.00	\$ <b>2,996.70</b>	\$ 1,615.20	\$ 540.00	\$ <b>2,155.20</b>
2	3	\$ 702.80	\$ 360.00	\$ <b>1,062.80</b>	\$ 1,637.80	\$ 360.00	\$ <b>1,997.80</b>	\$ 1,076.80	\$ 360.00	\$ <b>1,436.80</b>
1	1.5	\$ 351.40	\$ 180.00	\$ <b>531.40</b>	\$ 818.90	\$ 180.00	\$ <b>998.90</b>	\$ 538.40	\$ 180.00	\$ <b>718.40</b>

Credit Hours Per Semester	Required Work Hours per	Law College Tuition		
		Scholarship	Taxable Wage	Total Award
13-16	10	\$ 11,243.60	\$ 1,200.00	\$ <b>12,443.60</b>
12	10	\$ 10,286.40	\$ 1,200.00	\$ <b>11,486.40</b>
11	10	\$ 9,329.20	\$ 1,200.00	\$ <b>10,529.20</b>
10	10	\$ 8,372.00	\$ 1,200.00	\$ <b>9,572.00</b>
9	10	\$ 7,414.80	\$ 1,200.00	\$ <b>8,614.80</b>
8	10	\$ 6,457.60	\$ 1,200.00	\$ <b>7,657.60</b>
7	10	\$ 5,500.40	\$ 1,200.00	\$ <b>6,700.40</b>
6	9	\$ 4,663.20	\$ 1,080.00	\$ <b>5,743.20</b>
5	7.5	\$ 3,886.00	\$ 900.00	\$ <b>4,786.00</b>
4	6	\$ 3,108.80	\$ 720.00	\$ <b>3,828.80</b>
3	4.5	\$ 2,331.60	\$ 540.00	\$ <b>2,871.60</b>
2	3	\$ 1,554.40	\$ 360.00	\$ <b>1,914.40</b>
1	1.5	\$ 777.20	\$ 180.00	\$ <b>957.20</b>

For more information regarding how the taxable wage portion is disbursed, please contact the College of Graduate Studies at 687-5012.

Law Tuition chart is for Ohio resident students only. Refer to Treasury Services for non-resident Law College fees.

This chart is subject to change whenever the university has a tuition fee change.