



WASHKEWICZ COLLEGE OF ENGINEERING Academic Success Contract

This form must be turned in with your Petition from Suspension/Separation

Name	ID	Date
Phone	E-mail	
Credit hours earned	CUM GPA	Recent term GPA
Major	Advisor	

Academic Standing Rules for Undergraduate Students

All undergraduate students must maintain a minimum cumulative grade point average (GPA) of 2.0 to remain in good standing.

Students will be given academic probation if their cumulative g.p.a is below 2.0 and/or have not completed 67% or more of enrolled classes in a given term. Probation may be carried on for **one** more additional term. Once a student returns to good academic standing, students are removed from probationary status.

While on probation, students may be restricted to no more than 13 enrolled hours until good academic standing is achieved.

Part 1 - Reflection

Many factors can affect academic performance. Please reflect on your grades and courses during the previous semester(s) and check any of the following items which you believe may have contributed to your poor performance.

- Employment. How many hours a week did you work? _____
- Missed classes. How many? _____
- Illness. How many class meetings did you miss due to illness? _____
- Didn't keep up with assigned readings.
- Failed exams/quizzes. How many? _____
- Didn't study for exams/quizzes. Why? _____
- Too many other commitments.
- Couldn't understand professor.
- Personal problems.
- Didn't manage time well/ran out of time to study or complete assignments.
- Family problems.
- Other—please explain: _____

Part 2 - Taking Action

Now think about what steps you can take to address the factors you identified in Part 1. What could help you do better in the current and future semesters? Check all that apply.

- Use a planner to record and keep track of assignments.
- Give up some outside activities.
- Reduce work hours.
- Obtain all required textbooks.
- Visit my professor during his/her office hours to discuss problems I have in the class.
- Join a study group (or form one).
- See my advisor (faculty or academic).
- Make an appointment with a counselor to discuss personal problems. (Counseling Center: 216-687-2277)
- See a tutor.
- Visit the writing center and the on-line resources to improve my written work.
- Reduce my usual course load.
- Attend all class lectures, lab, and discussion sections.
- Other: _____

Part 3 - Resources and Goals

Goal setting is an important step in success. Work with your academic advisor to list some realistic obtainable goals for you return to CSU.

- 1) Next advising appointment: _____
- 2) GPA goal for _____ semester is _____.
- 3) Repeat course option will be used for:
 - a. Which semester? _____
 - b. Possible courses: _____
- 4) Other resources/goals:

Part 4 - Advising Contract

Student: I acknowledge that I may be separated from the University if my cumulative grade point average does not increase to 2.0 or better. I have discussed the content of this contract with my academic advisor. Parts 2 and 3 will be put into action immediately.

Student Signature

Date

Academic Advisor Signature

Date