THE JACK, JOSEPH & MORTON MANDEL HONORS COLLEGE

APPLICATION

The Jack, Joseph & Morton Mandel Honors College

The Jack, Joseph & Morton Mandel Honors College at Cleveland State University offers a challenging program designed to meet the needs of academically talented students interested in attending an urban university. Students enjoy the benefits of being in a large, diverse, comprehensive university located in a dynamic urban center, while at the same time receiving the personalized attention, small class sizes, and opportunities for undergraduate research and creativity typical of smaller schools. Students graduating with Honors from CSU typically move on to graduate study and professional careers.

The Honors Scholarship
In addition to the academic challenges associated with the program, all Honors students receive scholarship support from The Jack, Joseph & Morton Mandel Honors College (visit www.csuohio.edu/honors for more information about scholarships). Students must maintain a GPA of 3.5 to remain eligible for the scholarship. Students admitted as freshmen receive a scholarship good for four years; students admitted at the upper-level receive a scholarship good for two years.

APPLICATION CRITERIA
Admission into The Jack, Joseph & Morton Mandel Honors College is selective. To be considered for admission, applicants must meet the following criteria:

Incoming First-Year Students
Students must meet at least ONE of the following criteria:

• 30 ACT Composite score, OR
• Equivalent SAT score, OR
• Rank in the top 10% of their high school class

Current College Sophomores
(Normally, upper-division applicants enter the program as juniors. Applicants should be in a position to complete their college degree in approximately two academic years).

Students must meet ALL of the following criteria:

• A cumulative GPA of 3.5 or above in all college-level coursework
• A rigorous curriculum overall and in the major
• Commitment to completing honors work in the major
• Completion of 60 earned semester hours by the end of the semester in which the student is applying
• Completion of most general education requirements by the end of the semester in which the student is applying.

HOW TO APPLY
All students wishing to apply to The Jack, Joseph & Morton Mandel Honors College must also apply for regular admission to CSU. The CSU application can be completed and submitted online at www.csuohio.edu/admissions.

Deadlines:
Please note: The deadlines below refer to students wishing to enter The Jack, Joseph & Morton Mandel Honors College for the following Fall semester. Students may not begin the program (either as freshmen or upper-division students) in the Spring or Summer semesters.

Current college sophomore applicants must submit applications no later than February 28.

The Application Process:
All applicants to The Jack, Joseph & Morton Mandel Honors College must complete the paper application contained in this booklet. The application is also available on The Jack, Joseph & Morton Mandel Honors College web page (www.csuohio.edu/honors). The application may be mailed, faxed, or hand-delivered to The Jack, Joseph & Morton Mandel Honors College office.

Incoming First-Year Applicants:
Applicants must submit the completed Honors application and submit a written autobiographical essay (see below for more information). A minimum of two letters of reference are expected. One letter should be from a recent teacher. A maximum of three letters of reference may be submitted from people familiar with your academic work. If you have completed College Credit Plus (CCP) coursework, official CCP transcripts must also be submitted to CSU Admissions, using the normal process for transcript submission. NOTE: Applicants completing their high school degree who have AP or CCP credit should apply as first-year applicants.

Current College Sophomore Applicants:
 Applicants must complete the written application and submit a written autobiographical essay (see below for more information). Applicants must also submit three letters of reference from faculty familiar with their academic work.

The Autobiographical Essay:
All applicants are required to submit a typed autobiographical essay of no more than 1,000 words. The essay should be submitted at the same time as the application form. Applicants should include their name at the top of their essay. An application that does not include an autobiographical essay will be considered incomplete.

ESSAY PROMPTS: Please choose ONE.

• Describe a transformative experience you’ve had (e.g. travel to a foreign country, a volunteer opportunity, a research or job shadowing opportunity, etc) and how it has shaped your academic plans.

• Describe someone you know who has inspired you and how that inspiration has shaped your academic plans.

Letters of Reference:
Letters of reference are required for all applicants. Applicants are encouraged to seek letters from reviewers able to comment on the student’s ability to complete honors-level work in their major.

Letters of reference should be submitted using the attached form. The letters may be submitted together with the application or sent separately to The Jack, Joseph & Morton Mandel Honors College office.

PLEASE NOTE: All letters of reference should be sent DIRECTLY to The Jack, Joseph & Morton Mandel Honors College office, not the CSU Admissions office.

CHECK LIST FOR THE JACK, JOSEPH & MORTON MANDEL HONORS COLLEGE APPLICATION

• I have read and understood the FAQ tab of The Jack, Joseph & Morton Mandel Honors College website at www.csuohio.edu/honors.

• I have submitted an application to Cleveland State University.

• If applicable, I have requested official CCP transcripts and AP test scores to be sent to the CSU Admissions Office.

Please check your application to make sure that you have included the following items:

• Completed The Jack, Joseph & Morton Mandel Honors College Application form.

• Submitted autobiographical essay of no more than 1,000 words.

• Current college sophomore applicants: Three letters of reference.

• First-year Applicants: Two letters of reference.

SUBMITTING YOUR APPLICATION

1. Submit Honors Application, Essay and Reference Letters to:

The Jack, Joseph & Morton Mandel Honors College
Cleveland State University
2121 Euclid Avenue MC 106
Cleveland, OH 44115-2214
FAX: 216.687.5552

Any questions, please call: 216.687.5559
E-mail: honors.program@csuohio.edu

2. Cleveland State University Application

Submit the Cleveland State University Application, all official transcripts, standardized test scores and application fee to the address indicated on the Cleveland State Application form.
NOTE: Letters of reference are required for all applicants.

INSTRUCTIONS FOR APPLICANT

1. Please make copies of this form.

2. Ask each of your academic references to complete this form and return it with their letter of recommendation to you in a sealed letterhead envelope.

3. Return completed letters of reference along with your completed application to The Jack, Joseph & Morton Mandel Honors College at the address listed below.

INSTRUCTIONS FOR ACADEMIC REFERENCE

The above student has applied to The Jack, Joseph & Morton Mandel Honors College. Students will have the opportunity to do additional honors work under faculty supervision in established courses, enroll in graduate courses, participate in a faculty member’s research project or laboratory, become involved in independent research projects, participate in a service learning project, and/or an internship/job, or engage in a co-op experience. The specific program opportunities depend on the student’s major.

Please comment on the applicant’s ability, creativity, task commitment, scholastic achievements and potential for success. Please also state in what capacity you have known the applicant and for how long.

Type your recommendation on institutional letterhead and attach it to this form. Be sure to sign your letter of recommendation. Place both documents in a sealed letterhead envelope and return them to the applicant as soon as possible.

Your letter of recommendation will become part of the applicant’s file, intended for use by the Honors Admission Committee in making its determination for admittance into The Jack, Joseph & Morton Mandel Honors College.

Reference Signature

Printed Name

Organization

Position  Date
Please type or print

Name (as it appears on official documents)

First          Middle         Last         Birth Date

Address

Street          City          State          Zip

Home Telephone Number (                      ) Other Telephone Number (                      )

☐ Work  ☐ Cell

E-mail Address

FIRST-YEAR APPLICANTS ONLY

High School          City          State

Graduation Year          Rank in Class

Guidance Counselor Telephone Number (                      )

List AP courses with test score(s) or test date. (NOTE: List only those AP courses in which you will be taking an AP test or in which you have taken an AP test.)

AP subject(s) and score(s)

Did you take courses for college credit while enrolled in high school?  ☐ Yes  ☐ No

Name(s) of college/university where courses were taken

CURRENT COLLEGE SOPHOMORE APPLICANTS ONLY

Are you a continuing CSU student?  ☐ Yes  ☐ No

Are you a transfer student?  ☐ Yes  ☐ No

For Transfer Students: Name of former college/university

ALL APPLICANTS

Attach the required essay of no more than 1,000 words to your application. The essay must be a response to one of the prompts in the application materials. Applications without an essay will not be considered.

Area of academic interest (major)  Note: Upper-division applicants must specify a major  Grade Point Average (GPA)

ACT Composite Score  Test Date:  SAT Scores:  Critical Reading  Math  Writing  Test Date:

Other Test (i.e., SAT II, TOEFL, etc.) Please indicate subject, score, and date taken

Please complete activity sheet on reverse side.
# ACTIVITIES

Please list your extracurricular and community activities, paid and unpaid jobs and honors/awards. You may attach a separate sheet.

## Extracurricular and Community Activities

<table>
<thead>
<tr>
<th>Activity/Organization</th>
<th>Dates</th>
<th>Hours/Month</th>
<th>Description of activity, including offices held</th>
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## Paid and Unpaid Jobs

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<tr>
<th>Position/Company</th>
<th>Dates</th>
<th>Hours/Month</th>
<th>Job Responsibilities</th>
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## Honors/Awards

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<th>Name of Honor/Award</th>
<th>Date Received</th>
<th>Reason for Honor/Award</th>
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Were you a National Merit  
- Commended Student  
- Semifinalist  
- Finalist  
- None

Were you an  
- AP Scholar  
- AP Scholar with Honor  
- AP Scholar with Distinction  
- National AP Scholar  
- None

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Applicants entering as **first-year students** must apply by January 15.

Applicants applying as **current college sophomores** must apply by February 28.

To be accepted into The Jack, Joseph & Morton Mandel Honors College, you must also apply and be admitted to Cleveland State University.

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I certify that the information provided by me for The Jack, Joseph & Morton Mandel Honors College Application is true, correct and complete.

Signature: ___________________________  Date: ____________

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Please return this application to:

Cleveland State University, The Jack, Joseph & Morton Mandel Honors College
2121 Euclid Avenue MC 106 • Cleveland, OH 44115-2214

FAX: 216.687.5552 • PHONE: 216.687.5559

E-mail: honors.program@csuohio.edu

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CSU is an AA/EO institution.