Frequently Asked Questions

Do I have to pay the \$150 security deposit again when I sign my contract?

-NO. The deposit that you have already paid rolls over to the 2014-2015 academic year.



When do I receive my move in information?

-You will receive move in information in July.



What if I cannot make room selection?

-If you are unable to make it to room selection, you may designate someone to be your proxy. He/she must bring your completed proxy form to the appropriate room selection time. Proxy forms are available in the Residence Life Office in Euclid Commons or online. If you miss this date, you will not be able to choose your room on a later date.



If I have a proxy choose my room for me, when do I sign my housing contract?

-Please come to the Department of Residence Life office during business hours to sign your housing contract. You must sign it by April 11th to receive the renewal rates.



If I do not have a roommate, will I be able to choose a room?

-YES, however you will choose your room at the end of the group to which you are assigned. This method allows us to keep the rooms consolidated.



Can I save a space in my room for an incoming CSU student?

-YES. When you choose a room, please tell the person at station 3 that you have an incoming CSU student that would like to live with you. Give them the student's name. We will do our best to place that student in your room.



What if I want to stay on campus this summer?

–Heritage Hall residents current contracts run through July 15, 2014. Everyone else will need to fill out a separate application for summer on our website. Summer Housing will be available in Euclid Commons in buildings 4a and 4b. If you intend to live here this summer, you may want to think about choosing a room in either of these buildings to make your transition smoother.



-You may stay in your same room if it is available at the time of your selection.

Can 3 people sign up for a quad in FT? We do not have a 4th person.



Room Selection is March 26 or March 27, Fenn Tower 3rd Floor

Cleveland State University's Resident Newsletter SPECIAL EDITION: ROOM SELECTION

Upcoming Events

March 17 I'm Lucky to Have You FT 7th floor lounge 8:00 PM

March 19 Build Up Your Resume Fenn Tower Lobby 7:00 PM

March 21 Old Hollywood Ball Fenn Tower Ballroom 8:30 PM

March 26 & 27 Room Selection Fenn Tower 3rd Floor 5:30 PM

> April 4-6 Lil' Sibs Weekend Register online or scan the OR code below

April 11-12 Relay for Life Campus-wide Event

LIL SIBS WEEKEND

BE A HERO AND REGISTER YOUR SIB TODAY!



Little Sibs Weekend is a weekend in which any Cleveland State residential student can invite any child, neice, nephew, brother, sister, cousin or friend of the family to the campus to experience the excitement of life as a Viking! Fun activities and events will be held through the weekend.

REGISTER ONLINE BY VISITING CSUOHIO.EDU/RESLIFE

Registration is \$10 and can be paid at check-in on April 19th.

DEPARTMENT OF RESIDENCE LIFE **Euclid Commons Room 198** 216.687.5196

All summer housing will be in Euclid Commons private bedrooms. Students must be taking a minimum of 6 credit hours total for the summer. The price is \$125 per week. Students who live on campus for the summer must have Health Insurance. All meal plans for the summer are voluntary. If you would like to sign up for a summer plan, visit www.csuohio.edu/services/dining.

Process and Timeline:



SUMMER HOUSING FOR STUDENTS

Are you taking classes at Cleveland State University in the summer and interested in continuing to live on-campus?

- 1. Complete the housing application. On the application, please put the dates you would like to live on campus. The application fee is waived for current residents.
- 2. Beginning in March, you will be emailed a housing packet once your application is received.
- 3. Return the housing packet to Residence Life.
- 4. You will be emailed in May to let you know more regarding how/ when to move in, your room number and roommates.

DON'T SEND CASH

Please do not send cash, cash vouchers or gift cards through the mail. Cash, cash vouchers and most gift cards are not protected if lost or stolen. However, a better alternative is sending checks, where the person must present an ID to cash the check and if lost or stolen you can cancel it. The same applies for receiving cash. It is often times a safer alternative to recieve a check or money order.



What do I need before Room selection?

- Complete the housing application by Friday, March 7th
- Make sure you know your group letter. Groups will be posted Friday, March 14th.
- Make sure you know your lottery number. Lottery numbers will be posted Friday, March 21st
- Make sure you bring Viking ID card to Room Selection
- Make sure to bring your intended roommate to room selection or have them fill out a proxy form

5 Stations of Room Selection

Room selection will have several stations set up in different areas of the 3rd floor of Fenn Tower. It is important that you follow these stations in proper order.

- 1.Check In
- 2.Look at floor plans and identify top 5 room choices
- 3.Listen for lottery number and confirm room availability
- 4. Complete Meal Plan Contract and **Resident Profile Sheet**
- 5.Complete Housing Contract

Basic Room Selection Information

•You may NOT remain in your current room unless you attend room selection and select that room for next year.

•All residents who are selecting bedrooms/suites with a roommate will choose first. *With the exception of Heritage Hall Residents.

•Roommate pairs should attend room selection together and select their room when the best number is called.

• Proxy: If a resident is unable to attend room selection they must send a person in their place to select for them. The proxy must have a CSU ID and the signed proxy form (available at the Department of Residence Life and on our website) to show at room selection.



Cleveland State Unit

Fenn Tower 3rd Floor Map Labeled with Stations 1-5



March 26

Group A

- 5:30 PM CHECK IN
- 5:45 PM BEGIN CALLING

Group B

- 5:45 PM CHECK IN
- 6:00 PM BEGIN CALLING

Group C

- 6:00 PM CHECK IN
- 6:45 PM BEGIN CALLING

March 27

Group D Part 1 (1-2 sem on campus)

- 5:30 PM CHECK IN
- 6:30 PM BEGIN CALLING

Group D Part 2

- 6:30 PM CHECK IN
- 7:30 PM BEGIN CALLING