



Center for International Services and Programs
2121 Euclid Ave. MC 412
Cleveland, OH 44115
Phone: (216) 687-3910
Fax: (216) 687-3965
www.csuohio.edu/csuea

CSU in Vietnam: Management International Field Experience, Spring Break March 12-20, 2016

Instructions: Complete all sections of form this form. Make application deposit at Cashier's Office and turn in receipt and completed application form to the Center for International Services and Programs. The application may be faxed, scanned and emailed, mailed, or dropped off. Prior to acceptance, the GPA, Judicial Affairs and Treasury Services record of the applicant will be reviewed by the Center for International Services and Programs (CISP) and faculty leader. Students will be notified by email of their acceptance. Not open to AMBA, GAMBA, EMBA or MAMBA students. **Application Deadline: Nov 13.**

I. Personal Information

Name of Student		Email Address (you regularly check)	
Telephone No. (cell)	(home or work)	CSU Student ID Number	
Current Address		Major/Degree	Year/Class
City	State	Zip Code	GPA

II. Passport Information

You must have a passport. If you do not currently have a valid US passport (not expiring within 6 months of travel) you must apply at your local post office, and attach a copy of your receipt to this application. Only applications with valid passports, or those in process will be considered. Contact the CISP for assistance in applying for a passport.

Name as exactly appears on passport	Country that issued passport
Birthdate	Expiration date

III. Release of Information, Program Billing and Classroom Attendance Agreement

I hereby give the Office of Judicial Affairs at Cleveland State University, located in the Department of Student Life, permission to discuss any disciplinary records or provide any information regarding any disciplinary proceedings against me, and/or the outcome of Student Conduct Hearings, with the Center for International Services and Programs. I understand that the information discussed will be for the purposes of the Education Abroad Program. By signing this form, I also understand that I have waived my right to information that is considered confidential under the Family Education Rights and Privacy Act (FERPA). This permission is valid from the time I submit this signed document to the Center for International Services and Programs through a period of one semester or until my program abroad ends.

I have made a \$250 program deposit towards the cost of my participation in the program to the Cashier's Office in MC 115 and have attached my receipt to this application. I understand that the remainder of the program cost will be billed to me after I receive my acceptance email (refer to program website for billing schedule). If I am not accepted on this program, I understand that my CSU financial account will be credited the deposit amount.

By signing this document, I understand that my attendance at the three pre-departure meetings on Fridays: January 15th, February, 12th, and March 4th from 5-8 PM are a required component to the course.

Signature	Date
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Application (cont.)

III. Program Deposit

Instructions to Student:

Please take these instructions to the Cashier's Office (MC 115) along with your payment for the CSU in Vietnam deposit in the amount of \$250. No program applications will be accepted without proof of deposit. Staple receipt from Cashier's Office to this completed application. **REMEMBER TO ATTACH RECEIPT TO THIS APPLICATION.** At the Cashier's Office, you may pay by cash or check only.

Instructions to Cashier:

Deposit \$250 into Education Abroad Departmental Account for the CSU in Vietnam education abroad program:

0090-0010-2805-40-GER0001

Provide student with receipt that shows their name, CSU ID number, amount deposited and Education Abroad account number used. Do not apply deposit to student's individual account. If you have any questions about this transaction, please contact the education abroad staff of the Center for International Services and Programs 216-687-3910.

Additional comments or concerns that you wish the education abroad staff to be made aware of regarding your participation:

Completed applications can be mailed, faxed, scanned and emailed, or walked in to the **Center for International Services and Programs** in Main Classroom 412 attention Julie Good.

Campus Location MC412

Email j.a.good88@csuohio.edu

Phone 216-523-7531

Fax 216-687-3965