

## FALL 2017

### International Resident Early Arrival Request and Agreement

#### Conditions of Early Arrival

- To be considered for an international resident early arrival, you must be an international student attending International Student Orientation on August 16, 2017.
- There will be a nightly rate charge of \$20.00 per night through the night of August 24, 2017 assessed to your account for early arrivals which needs to be paid prior to your move in.
  - Bedding linens can be rented for a onetime cost of \$17, if requested below. **WE WILL NEED THIS REQUEST NO LATER THAN JULY 24, 2017 TO PLACE THE ORDER.**
- International residents attending International Student Orientation on August 16, 2017 will be allowed to check in no earlier than Monday, August 14, 2017 from 2:00 PM until 6:00 PM.
- Any student checking into the residence halls either on move in day, or anytime earlier, must have their housing and meal plan costs paid in full by August 24, 2017 and no later than August 28, 2017 (International residents only).
- **The International Resident Early Arrival Request and Agreement deadline is 5:00 PM Wednesday, August 9, 2017. Applications received after this date MAY be considered; however such applications will be assessed an additional \$25.00 processing fee.**
- All applications will be approved within two business days of submission. You will receive an email from the business office manager of residence life confirming or denying your request.
- Residence Hall policies and procedures outlined on your academic year contract and in the Resident Handbook 2017-2018 will be in effect. Violations of policies will result in judicial action.

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**DUE by 5:00 PM WEDNESDAY, August 9, 2017 to [j.wytzka@csuohio.edu](mailto:j.wytzka@csuohio.edu) / fax: 216-687-5156**

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Name: \_\_\_\_\_ CSU ID #: \_\_\_\_\_

Building: **Euclid Commons** or **Fenn Tower** (circle one) Room #: \_\_\_\_\_

Email: \_\_\_\_\_ Requested bedding rental: **Yes** or **No**

Anticipated date of arrival: \_\_\_\_\_

Your signature below signifies agreement with the conditions listed above if your request is approved:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### Office use only

Request:  Approved  Denied By: \_\_\_\_\_ Date: \_\_\_\_\_

Reason for Denial: \_\_\_\_\_ # of Nights: \_\_\_\_\_

Total cost: \$ \_\_\_\_\_