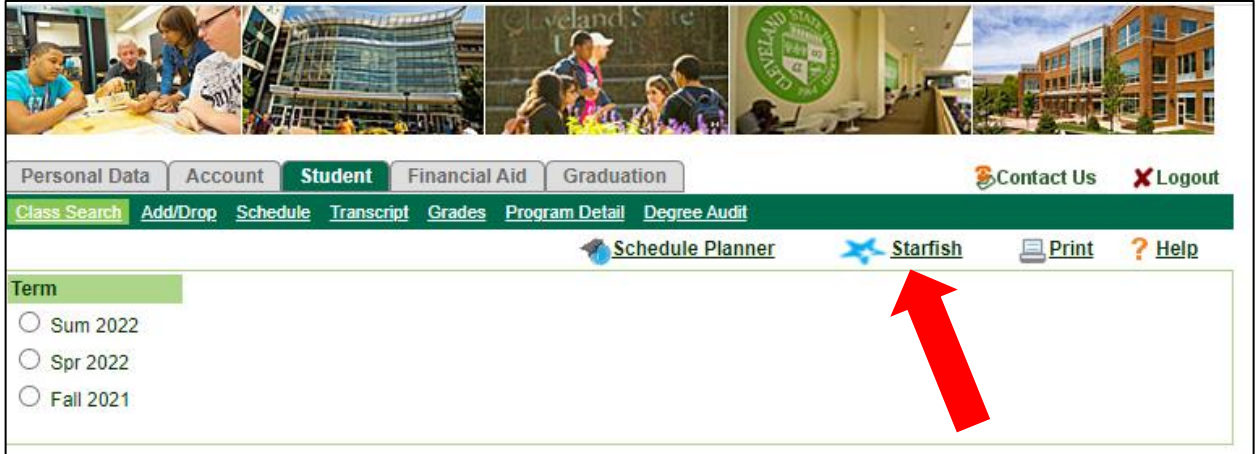

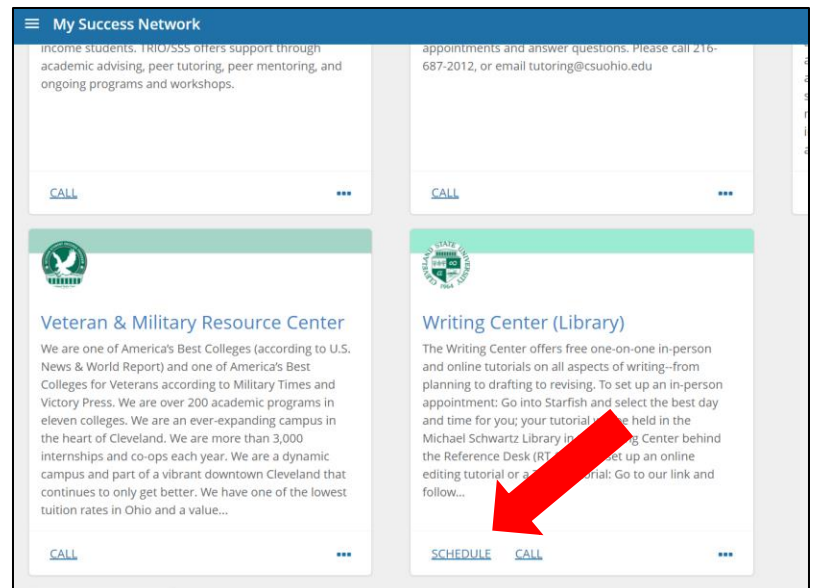
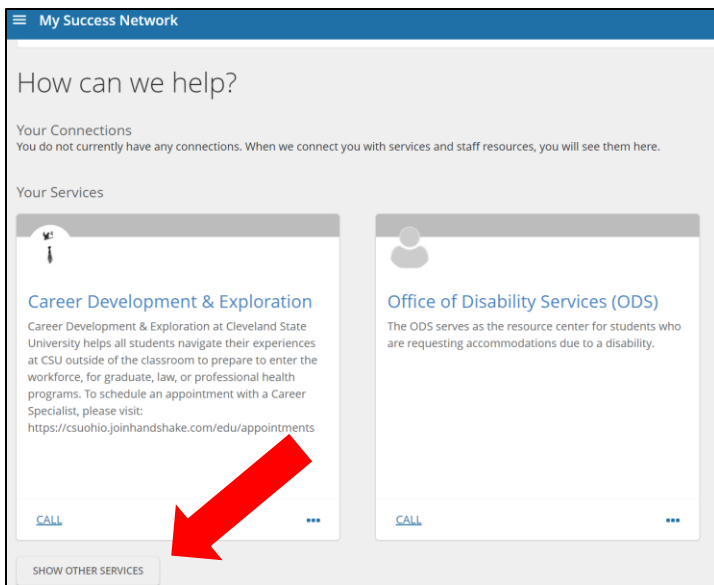


How to Sign Up for the Writing Center in Starfish

1. Log into Starfish via your CampusNet Account> Select 'Starfish' in your Student tab.



2. Select the options button  at the top-left corner of your screen, then select 'My Success Network'. Scroll-down to the bottom of the screen and select 'Show Other Services'. Select 'Writing Center'. Click on 'Schedule' to find an appointment.



3. Select the reason for your appointment from the following options. Click 'Continue'.


Screenshot of the 'Schedule Appointment' page for the Writing Center (Library). The page asks 'What do you need help with?' and provides three radio button options: 'Academic Writing Tutorial', 'ENG 100', and 'ENG 105 & 106'. A red arrow points to the 'CONTINUE' button at the bottom right.

4. You will be directed to the Writing Center's calendar. There may be a variety of appointment times and locations available. Select the day/time that works best for you. Then, click 'Continue'.

Screenshot of the 'Schedule Appointment' page showing a calendar for February 2022 and a list of available appointment times for Wednesday, 2/2/22. The calendar shows the 2nd of February is selected. The list of times includes 9:30 am - 10:00 am, 10:00 am - 10:30 am, 10:30 am - 11:00 am, and 11:00 am - 11:30 am. A red arrow points to the 'CONTINUE' button at the bottom right.

5. There may be multiple appointment locations (e.g., Zoom, Writing Center), you will need to select your preferred location. Click the drop-down arrow under 'Location'. In the text box on the right, you can add more information about why you are scheduling the appointment. Then, click 'Confirm'.

Schedule Appointment Search for Students


 Writing Center (Library)

Does this look correct?

Date and Time
Wed 2/2
10:30 am - 11:00 am

Reason for Visit
ENG 100 [Change](#)

If you want, tell us a little bit about what's going on so we can help


Team Member
 Katherine Heming
Writing Center Tutor


Location *
Choose a location ● This field is required

[BACK](#) **CONFIRM**

6. That's it! You will receive a confirmation email with the time and location. The final page allows you to make a change to the appointment and view upcoming ones, if needed.

Schedule Appointment

 I look forward to seeing you!

 Writing Center (Library)


Date and Time
Wed 2/2
12:00 pm - 12:30 pm

Reason for Visit
ENG 105 & 106

[Make a change to this appointment](#)

[Return to the main Services page](#)

[View all upcoming appointments](#)

Team Member
 Dylan Morris
Writing Center Tutor

Location
Writing Center RT 124D

Student Note
This is for a test Starfish tutorial. I do not need this session scheduled. I will try to cancel it after I confirm the appointment.

***Call the Writing Center at 216-687-6981 for further assistance.**