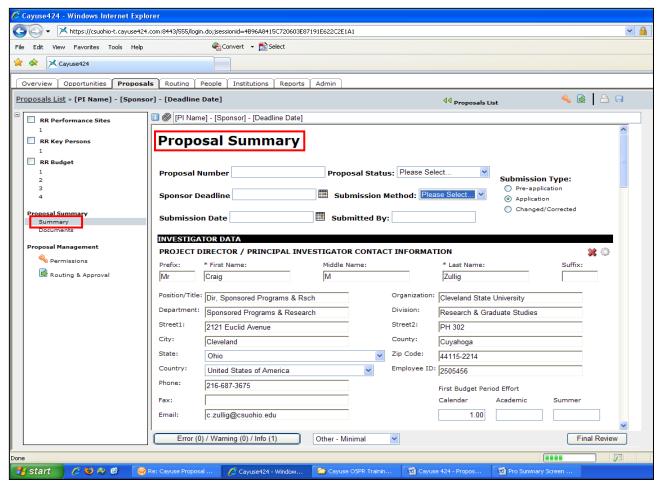
## Cayuse 424

## Guide to Completing the "Proposal Summary" in Cayuse 424

## Sponsored Programs and Research Services Cleveland State University



Completed by:	Principal	OSPR or	Other Cayuse		
	Investigator	System	Form	Leave Blank	Notes
Header					
Proposal Number		Х			
Proposal Status		Х			
Sponsor Deadline	Χ				
Submission Date		Х			
Submitted By		Х			
Submission Type	Х				
Investigator Data					
Name/Title/Address/ID #	Х				
First Budget Period Effort			X		
Status of PI		Х			
Signed IP Waiver				Χ	
Signed COI Disclosure	(See Notes)	Х			PI to provide document.
Agency Certification Document	,			Χ	
Cost Sharing Authorization	(See Notes)	Х			PI to provide document; See Budget Data Section.
Sponsor Data					
Agency	(See Notes)			Χ	PI use if Sponsor not in Cayuse.
Proposal Type	,			Χ	
Sponsor Mechanism		Х			
Sponsor	X				
Code		Χ			
Name		Χ			
Subdivision 1				X	
Subdivision 2				X	
Project Data					
Title of Project	Х				May flow from other form.
Is this a Subcontract?	Х				

Completed by:	Principal	OSPR or	Other Cayuse		
	Investigator	System	Form	Leave Blank	Notes
If yes, who is Prime?	X				
Type of Proposal	Χ				May flow from other form.
Kind of Application	Χ				May flow from other form.
Type of Project	X				
Project Administration				X	
Compliance Data					
Animal Subjects	Χ				
Human Subjects	Χ				
Hazardous Materials	Х				The attachment is not required.
Budget Data					
Performance Dates	Χ				May flow from other form.
Cost Sharing Information	Х				If Yes, Additional Authorization required. Load under "Documents" section.
Indirect Cost	Χ				May flow from other form.
Direct Cost	Χ				May flow from other form.
Total Cost	Х				May flow from other form.
Award Data				X	
Export Control					
Question 1	X				If Yes to any of these, Additional
Question 2	Х				Documentation required. Load
Question 3	Х				under "Documents" section.

**Questions? Please contact the Office of Sponsored Programs and Research:** 

http://www.csuohio.edu/research/staff.html

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