



2121 Euclid Ave. MC 412  
 Cleveland, OH 44115  
 Phone: (216) 687-3910  
 Fax: (216) 687-3965  
 www.csuohio.edu/csuea

**CSU in Costa Rica: Spanish Language and Culture: June 29- July, 30, 2016**

**Instructions** Complete all sections of form. Pay program deposit and turn in receipt and completed application to the Education Abroad section of the Center for International Services and Programs (CISP). The application may be faxed, scanned and emailed, mailed, or dropped off. Prior to acceptance GPA, Judicial Affairs and Treasury Services record of the applicant will be reviewed by the CISP and faculty. Students will be notified by email of their acceptance after the application period closes. **Application deadline: February 12, 2016.**

**I. Personal Information**

_____ Name of Student			_____ Email Address	
_____ Telephone No.			_____ Student ID Number	
_____ Current Address			_____ Major/Degree	_____ Year/Class
_____ City	_____ State	_____ Zip Code	_____ GPA	

**II. Passport Information**

You must already have a passport, have applied for a passport, or be in the process of applying for the passport to be approved for this program. Which is the status of your passport? (circle one)

1. I have a passport and given the necessary information below.
2. I have applied for a passport, and I applied on this date \_\_\_\_\_.

_____ Name as exactly appears on passport		_____ Country that issued passport	
_____ Birthdate		_____ Expiration date	

**III. Release of Information and Program Billing Agreement**

I hereby give the Office of Judicial Affairs at Cleveland State University, located in the Department of Student Life, permission to discuss any disciplinary records or provide any information regarding any disciplinary proceedings against me, and/or the outcome of Student Conduct Hearings, with the Center for International Services and Programs. I understand that the information discussed will be for the purposes of the Education Abroad Program. By signing this form, I also understand that I have waived my right to information that is considered confidential under the Family Education Rights and Privacy Act (FERPA). This permission is valid from the time I submit this signed document to the Center for International Services and Programs through a period of one semester or until my program abroad ends.

I have made a \$250 program deposit towards the cost of my participation in the CSU in Costa Rica program to the Cashier's Office in MC 115 and have attached my receipt to this application. I understand that the remainder of the program cost will be billed to me after I receive my acceptance email. If I am not accepted on this program, I understand that my CSU financial account will be credited the deposit amount otherwise, this deposit is non-refundable.

_____ Signature		_____ Date	
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## ***Application (cont.)***

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### **IV. Program Deposit**

#### **Instructions to Student**

Please take these instructions to the Cashier's Office (MC 115) along with your payment for the CSU in Costa Rica Spanish Language deposit in the amount of \$250. No program applications will be accepted without proof of deposit. Staple receipt from Cashier's Office to this completed application.

#### **Instructions to Cashier**

Deposit \$250 into Education Abroad Departmental Account for the CSU in Costa Rica Spanish Language education abroad program, **0090-0010-2805-40-CSR0001**. Provide student with receipt that shows their name, CSU ID number, amount deposited and Education Abroad account number used. Do not apply deposit to student's individual account. If you have any questions about this transaction, please contact the education abroad staff of the Center for International Services and Programs 216-687-3910.

**0090-0010-2805-40-CSR0001**

**Please note any comments or concerns that you wish the education abroad staff to be made aware of regarding your participation:**

Completed applications can be mailed, faxed, scanned and emailed, or walked in to the Education Abroad section of the Center for International Services and Programs.

**Campus Location** MC 412

**Email** [educationabroad@csuohio.edu](mailto:educationabroad@csuohio.edu)

**Phone** 216-687-3910

**Fax** 216-687-3965