



Center for International Services and Programs
 2121 Euclid Ave. MC 412
 Cleveland, OH 44115
 Phone: (216) 687-3910
 Fax: (216) 687-3965
www.csuohio.edu/csuea

Application: CSU in Barcelona: International Company and Industry Tour, May 14-22, 2016
Due November 13

Instructions: Complete all sections of form this form. Make application deposit at Cashier’s Office and turn in receipt and completed application form to the Center for International Services and Programs. The application may be faxed, scanned and emailed, mailed, or dropped off. Prior to acceptance, the GPA, Judicial Affairs and Treasury Services record of the applicant will be reviewed by the Center for International Services and Programs (CISP) and faculty director. Students will receive an email from the CISP to verify the email address listed below is active. Students will be notified by email of their acceptance. **Application Deadline: Nov 13.**

I. Personal Information

Name of Student		Email Address	
Telephone No. (cell)	(home or work)	Student ID Number	
Current Address		Major/Degree	Year/Class
City	State	Zip Code	GPA

II. Passport Information

You must have a valid passport to enter Spain. Contact the Center for International Services and Programs for assistance in applying for a passport.

Name as exactly appears on passport	Country that issued passport
Birthdate	Expiration date

III. Release of Information, Program Billing and Classroom Attendance Agreement

I hereby give the Office of Judicial Affairs at Cleveland State University, located in the Department of Student Life, permission to discuss any disciplinary records or provide any information regarding any disciplinary proceedings against me, and/or the outcome of Student Conduct Hearings, with the Center for International Services and Programs. I understand that the information discussed will be for the purposes of the Education Abroad Program. By signing this form, I also understand that I have waived my right to information that is considered confidential under the Family Education Rights and Privacy Act (FERPA). This permission is valid from the time I submit this signed document to the Center for International Services and Programs through a period of one semester or until my program abroad ends.

I have made the program deposit toward the cost of my participation in the CSU in Barcelona program to the Cashier’s Office and have attached my receipt to this application. I understand that the remainder of the program cost will be billed to me after I receive my acceptance email. If I am not accepted on this program, I understand that my CSU financial account will be credited the deposit amount.

I understand that my attendance at the three pre-departure meetings (held on Fridays, March 25 from 5:30-9pm, April 15 from 6-9pm and April 29 from 6-9p) are a required component to the course.

Signature	Date
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Application (cont.)

IV. Program Deposit

Instructions to Student

Please take these instructions to the Cashier's Office (MC 115) along with your payment for the CSU in Barcelona deposit in the amount of \$250. No program applications will be accepted without proof of deposit. Staple receipt from Cashier's Office to this completed application. At the time of this printing, the Cashier's Office was open Monday-Thursday 8:00am-6:00pm; Friday 9:00am-5:00pm. Please check their website for the most up to date hours of operation. At the Cashier's Office, you may pay by cash or check only or a credit card (non-Visa) for a %3 surcharge. If accepted on the program, the deposit becomes non-refundable. Non-admissible students will have their deposit refunded.

Instructions to Cashier

Deposit \$250 into Education Abroad Departmental Account for the CSU in Barcelona abroad program:

0090-0010-2805-40-NET0002

Provide student with receipt that shows their name, CSU ID number, amount deposited and Education Abroad account number used. Do not apply deposit to student's individual account. If you have any questions about this transaction, please contact the education abroad staff of the Center for International Services and Programs 216-687-3910.

Additional comments or concerns that you wish the education abroad staff to be made aware of regarding your participation: