



**CLEVELAND STATE UNIVERSITY
ANNUAL SECURITY AND FIRE SAFETY
REPORT**

POLICIES FOR A SAFER CAMPUS

October 1, 2016

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I. INTRODUCTION

Cleveland State University complies with the Federal Drug-Free Schools and Communities Act; the Drug-Free Workplace Act; the Jeanne Clery Disclosures of Campus Security Policy and Campus Crime Statistics Act; the Student Right-to-Know and Campus Security Act, and the Family Educational Rights and Privacy Act. Cleveland State University is committed to the principle of equal opportunity in employment and education.

The University prohibits discrimination/harassment toward individuals of the University community on the basis of race, sex (including pregnancy), religion, color, age, national origin, veteran and/or military status, genetic information, disability, sexual orientation, gender identity and/or expression, marital status or parental status. The University will conduct its programs, services and activities in accordance with applicable federal (including Title IX of the Educational Amendments of 1972), state and local laws, regulations and orders and in conformance with University policies. The University will not tolerate discrimination/harassment of its faculty, staff or students by persons conducting business with or visiting the University, even though such persons are not directly affiliated with the University. Sexual Violence and/or sexual misconduct are considered as sex-based offenses, which can be criminally investigated and/or investigated by the Office for Institutional Equity. Any questions about this policy may be referred to the Office for Institutional Equity, 2121 Euclid Ave., AC 236, 216-687-2223. The U.S. Department of Education's Office for Civil Rights (OCR) is the office of the federal government charged with enforcement of Title IX. Information regarding OCR can be found at www.ed.gov/about/offices/list/ocr/index.html.

Cleveland State University is an affirmative action, equal access, equal opportunity University committed to non-discrimination. All individuals, including minorities, women, individuals with disabilities, and protected veterans are encouraged to apply for open positions at the University.

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) is a federal law that requires colleges and universities to disclose certain timely and annual information about campus crime and security policies. Cleveland State University is committed to keeping the campus and the campus community safe and secure for students, faculty, and staff. An important part of that effort is educating the campus community and other interested persons, about safety awareness and University policies and resources related to safety. Safety is a shared responsibility. Every community member can contribute to safety and security on campus by reporting crime and suspicious activities in a timely manner. Cleveland State University hopes that this information will be helpful in fostering a safe University environment.

Crime statistics for the Annual Security Report are collected and compiled by the Cleveland State University Police Department. Local law enforcement agencies also provide crime statistics from the surrounding community. Policy information contained within the report is collected from campus departments who have authority and jurisdiction over the policies. Once completed, the Annual Security Report is published and automatically made available to the campus community. The report is posted on-line on the Cleveland State University Police website <http://www.csuohio.edu/police/annual-security-report-crime-log>.

To notify students/faculty/staff about the publication and availability of the Annual Security Report, an email is sent out. The email informs faculty/staff/students that the Annual Security Report is available and includes a link directly to the report. Information about the report is also available at the Department of Human Resources for perspective employees and the Admissions Office for perspective students. Hard copies of the report are available upon request at the CSU Police Department.

The Annual Security Report is prepared and disseminated by the CSU Police Department.

II. CRIME AND EMERGENCY REPORTING

All students, employees, and visitors are encouraged to promptly report criminal incidents, suspicious activity and any other public safety related emergencies and incidents to CSU Police Department at 216-687-2020. Any faculty/staff/student who is aware of a criminal offense or is made aware of a criminal offense should report the offense(s) to the CSU Police Department immediately. Information provided to CSU Police Department may be required to be disclosed under the Ohio Public Records Act, or in the course of an investigation.

Crimes in progress or other emergencies may be reported by pressing the 911 speed dial button or dialing 911 on any campus telephone, or by calling 216-687-2020. Emergency Blue Light Phones have been strategically placed throughout the exterior areas of the campus and in the parking facilities. Upon activation, you will be in immediate contact with a dispatcher in the CSU Police Department. Each time a Blue Light Phone is activated, an officer is sent to investigate. These phones can also be used to request a safety escort or to report a crime or medical emergency.

Reports of sexual violence (sexual assault, stalking, domestic violence, dating violence and relationship violence) may be reported to CSU Police Department or to the University's Title IX Coordinator, Mariah Butler Vogelgesang, Interim Director of the Office for Institutional Equity (OIE) at 216-687-2223 or m.vogelgesang@csuohio.edu. Information received by OIE will be treated with the greatest degree of confidentiality possible, but may be required to be disclosed in the course of an investigation, for the purposes of addressing conduct or practices that violate University policy, or when required to do so by law, including by the Ohio Public Records Act. Additional information about the University's response to discrimination, including sexual violence, can be found in Section XVII.

Anonymous reports of crimes may be made through the University's anonymous reporting system, EthicsPoint, either on-line or by telephone at 888-837-1824. CSU Police Department will attempt to investigate anonymous reports of crimes received through EthicsPoint, but its ability to do so may be limited.

III. CAMPUS SECURITY AUTHORITIES (CSA)

To further encourage the timely reporting of crimes on campus, the Clery Act identifies and defines Campus Security Authorities (CSA) as University faculty and staff members with "significant responsibility" for students and campus activities. They are campus officials who manage or otherwise oversee student and campus activities. Cleveland State University CSA's include CSU Police Department, Academic Advisors, Athletic Coaches, Advisors of Student Organizations, Activities Coordinators, Residential Life Staff, Student Center Officials, and Judicial Affairs Officials. Crimes reported to CSA's will be forwarded to the CSU Police Department. Licensed or certified counselors and/or individuals who are functioning within that scope at the time a crime is reported, are not considered CSAs and not required to report crimes.

IV. EMERGENCY NOTIFICATION

Cleveland State University has developed Emergency Procedure Guidelines for employees, students and visitors that contain extensive information for emergency preparedness. Emergency Notifications will be issued when it has been determined that there is a "significant emergency" or dangerous situation poses an immediate threat to the health or safety of students or employees occurring on campus. In the event of an emergency, the University will use one of two emergency notification mechanisms to communicate to the campus without delay. The VENS (Voice Emergency Notification System) has been installed in select campus buildings and can broadcast specific emergency messages to building occupants. Speakers affixed to the building exterior allow for notification to individuals who are in close proximity. VENS is the primary notification method. The secondary notification mechanism is CSU Alert system which is a mass notification system that permits participants to be notified by a number of available technologies including cell phone, text messaging, email, or traditional telephone lines. Campus constituents are to register with CSU ALERT by logging into CampusNet at <https://campusnet.csuohio.edu/index.jsp>.

Emergencies can range from major catastrophes to minor incidents. Depending on the nature of the emergency, buildings may need to be evacuated. **WHEN THE FIRE ALARM IS ACTIVATED, ALL PERSONNEL SHOULD IMMEDIATELY LEAVE THE BUILDING!**

V. EMERGENCY PLANS

Cleveland State University is committed to providing a safe and secure environment for its students, employees and surrounding campus community. The most efficient and effective way to realize these goals is for individuals to be prepared before an emergency actually arises. CSU's emergency preparedness programs are designed to maximize human safety, minimize danger, preserve property and restore normal operations of the University in the event of a major emergency incident.

The University has developed an overall Emergency Operations Plan (EOP) for the campus. This plan has been created in accordance with principles and strategies set for by the National Incident Management System (NIMS), promulgated by the Federal Emergency Management Agency (FEMA). Incorporated into the plan are specific written programs that address general evacuation procedures, critical incidents, hazardous and radioactive materials, pandemic planning and workplace violence.

Contents of the Emergency Operations Plan have been designed and are geared towards first responders and other emergency personnel.

VI. EMERGENCY RESPONSE AND EVACUATION POLICY

A. Purpose

To set forth the Cleveland State University policy with regard to emergency response and evacuation procedures as required by the Higher Education Act of 2008.

B. Policy Statement

1. If a member of the University's senior administrative staff, or such member's designee, is advised of a confirmed significant emergency or dangerous situation that presents an immediate threat to the health or safety of University students and/or staff in or on any property owned, maintained, or otherwise used by the University in support of, or related to, the University's educational mission or purpose, the senior administrative staff member, or member's designee, shall without delay, authorize the forwarding of an immediate advisory to the University community; however, such notification may be delayed, for only that period warranted, if there is a professional law enforcement determination that immediately issuing such a notice would put the University community at a greater risk.
2. The above advisory notification shall be forwarded using all or as many of the primary or secondary systems used or maintained by the University for disseminating communications as widely possible, or appropriate, given the circumstances: i.e., the CSU Voice Emergency Notification System, the CSU ALERT System, the University website, campus message boards, email systems, and video source feeds.
3. University emergency response and evacuation procedures shall be publicized on an annual basis in a manner designed to reach students and staff.
4. University emergency notification and evacuation procedures shall be tested at least once annually.

Each department should review and complete an Emergency Evacuation Plan for their work area. The form and the policy can be accessed at: <http://www.csuohio.edu/police/emergency-plans>.

VII. TIMELY WARNING

When a serious crime occurs on campus and the suspect has not been immediately apprehended, the CSU Police Department On-Call Captain will notify the Clery Warning Review Team and recommend whether a timely warning should be issued. A decision as to where to issue a timely warning will be made on a case-by-case basis by the On-Call Captain once he or she has had time to receive feedback from members of the Clery Warning Review Team. The On-Call Captain will consider the nature of the crime, the continuing danger to the campus community and any risk of comprising law enforcement efforts in making this decision.

Each timely warning will be issued as an e-mail alert with the subject line, "Campus Safety Alert." Each will contain the date/time of the crime, the location, the nature of the incident, and a description of the suspect(s) and their direction of travel. If an incident involves more than one serious crime, one timely warning will be issued that includes information about each of the crimes.

VIII. CARE TEAM

The University has established a Campus Assessment, Response and Evaluation (CARE) Team to identify, assess and respond to student, faculty and staff behavior that is of concern or that could threaten the health and safety of the campus community. The goal of the CARE Team is to work collaboratively to support the wellbeing and safety of students, faculty and staff and to promote a culture on campus that encourages reporting of concerns. The CARE Team operates according to the CARE Team Protocol. The CARE Team may be contacted by telephone at (216) 687-2048 or by email at magnusacts@csuohio.edu.

IX. DAILY CRIME LOG

The CSU Police Department issues a daily University Police bulletin that list all the activities reported to the police. These reports are sent to the Vice President of Student Affairs, Director of Student Conduct and Advocacy, Director of Residence Life and members of the President's Advisory Team. Copies of the bulletin are also maintained in the CSU Police Department and are available for view.

X. MISSING STUDENT NOTIFICATION POLICY

Students residing in campus housing will be informed annually that each student has the option to identify a person designated as a confidential contact to be notified by the CSU Police Department not later than twenty-four (24) hours after the time that student is determined to be missing by the University official designated to make that determination. A confidential contact is a person designated by the student in addition to the emergency contact listed with the University Registrar. Should the student not formally declare a separate missing person confidential contact, the emergency contact on the record will be notified.

For students under the age of 18 and not emancipated, CSU still allows a separate person to be designated for missing person notification. However, CSU, in keeping with the Higher Education Opportunity Act, will notify the custodial parent no later than twenty-four (24) hours after the time the student has been reported missing.

For purposes of this policy, a student shall be deemed to be missing when he or she is absent from campus residence for twenty-four (24) hours or more. All incidents of a missing student shall be reported to the CSU Police Department without delay.

XI. SAFETY AWARENESS

A. University Police

In the educational environment of which it is an integral part, the CSU Police Department's mission is to preserve the peace and protect life and property in a manner which is sensitive to the rights of the individual and the values of the University.

The CSU Police Department is a duly recognized law enforcement agency with full police authority and responsibility as set forth in Ohio Revised Code 2935.01 and 3345.04. It is located in the Campus Safety Building, 1840 Chester Avenue, and provides community access 365 days a year, twenty-four (24) hours a day. All criminal complaints and emergencies reported to the Department are immediately investigated and a police report is initiated. The 25 sworn police officers are commissioned by the State of Ohio with the same police powers as a municipal police officer within the jurisdiction of the University including the power of arrest. University Law Enforcement Officer Applicants undergo a rigorous physical and psychological testing procedure in addition to a thorough background investigation. Each officer meets or exceeds the training standards of the Ohio Peace Officers Training Council and receives annual in-service training in first aid, firearms, defensive tactics, legal updates, fire safety and other appropriate areas.

The CSU Police Department has mutual agreements with the Cleveland Metropolitan School District (CMSD), the City of Cleveland, and the Greater Cleveland Regional Transit Authority (GCRTA). The agreements that exist allows the CSU Police Department to exercise police powers and have concurrent jurisdiction of CMSD property that is owned/controlled by CSU, real property owned/under the control of GCRTA including shelters and stations, and all streets and alleys that transverse CSU property (owned, leased or contracted) and all adjoining streets and areas within 300 feet of CSU's property lines.

The Department is linked via a computer network to other local, state and national law enforcement agencies for the exchange of information that is vital to the operation of a police department. These computer networks include the Law Enforcement Automated Data System (LEADS), a statewide information storage and retrieval system, and The National Crime Information Center (NCIC) in Washington, D.C.

B. Community Response Programs

The CSU Police Department shares the responsibility for personal safety and the protection of personal and University property as part of the campus community. The Department works to prevent crime by utilizing procedures that ensure high visibility through vehicular and foot patrol, surveillance operations, and through community-based crime prevention and safety awareness programming. Crime prevention programming is the responsibility of the Community Police Response Unit of the CSU Police Department. In 1992, it was cited as the Outstanding Crime Prevention Unit in the State of Ohio by the Ohio Crime Prevention Association.

Cleveland State University has entered into certain agreements concerning the coordination of policing services with the City of Cleveland, Greater Cleveland Regional Transit Authority, and certain of the other state supported universities in Ohio. The agreements with the former two entities contain provisions concerning the investigative responsibilities of certain crimes. Members of the community are involved in the following crime prevention programs on campus.

C. Campus Watch

Campus Watch is the faculty/staff based crime prevention program. Founded in 1981, it is an innovative application of the highly successful block watch program specifically tailored to meet the needs of this urban University. Members of the campus community participate in Campus Watch through quarterly meetings, the publication of a bi-monthly newsletter which includes a listing of crimes reported during

that time period, an emergency phone network, and a list of comprehensive training sessions. The emergency phone network or campus telephone chain is initiated whenever a serious crime has occurred on campus and informs the campus community of the incident within an hour of its initiation. CSU's Campus Watch has been featured in national and international journals and magazines as a model of campus crime prevention programming. It was recognized by the Ohio Crime Prevention Association as the Outstanding Program of the Year in 1984.

D. The Safety Escort Service of the Cleveland State University Police Department

Safety Escorts are provided to or from any location on or near campus 24 hours a day, 7 days a week, 365 days a year.

Safety Escorts are provided by Police Officers, Security Officers and Student Campus Safety Officers (CSO's).

XII. CRIME PREVENTION PROGRAMS

A. Rape Aggression Defense (RAD)



Rape Aggression Defense (RAD) system is a program with realistic self-defense tactics and techniques for women. The RAD system is a comprehensive, internationally known women-only course taught by nationally-certified instructors. The course begins with **awareness, prevention, risk reduction** and **avoidance** while progressing to hands-on interaction. RAD is dedicated to teaching women defensive concepts and techniques against various types of assault by utilizing easy, effective and proven self-defense tactics. Our goal is to provide women with the knowledge to make an educated decision about resistance. We provide effective options by teaching women to take an active role in their own self-defense and psychological well-being. For more information, please visit www.rad-systems.com.



Contact information:

Cleveland State University Police
Lieutenant Beverly Pettrey
(216) 687-9323
b.pettrey@csuohio.edu

CSU RAD Class Schedule

Registration required. Contact the CSU Recreation Center. First Come, First Served. Must attend all three dates to complete program.

CSU Main Campus Downtown
CSU Recreation Center
2420 Chester Ave.
Cleveland OH 44114
(216) 802-3200

Cost: Free (\$9 per session without recreation center membership)

Rape/Sexual Assault Prevention

B. A.L.I.C.E (ALERT-LOCKDOWN-INFORM-COUNTER-EVACUATE) TRAINING

The main objective of the A.L.I.C.E Program is to provide the faculty and staff with options to increase their chance of survival during an “Active Shooter on Campus” emergency.

Where the traditional lockdown response is passive in nature (lock doors, turn out lights and wait for the help), the A.L.I.C.E program is considered a more aggressive response. It is designed to be an enhancement to the standard “lockdown” system used for emergency situations on a school campus.

Across the country, colleges, high schools and elementary schools are adopting this program and numerous campuses across the country are sending their police and security personnel to be trained in the A.L.I.C.E program. The events on school campuses over the past 10-15 years have shown us that the “lockdown” system is insufficient in protecting our youth and the concept of “it could never happen here” is a myth. The true first responders are the students and the staff that are first presented with the “active shooter” situation.

The tools and knowledge that are gained in this training are life skills that can be implemented.

Information about additional prevention and awareness programs can be found at Section XVII.

XIII. BUILDING SECURITY

All University buildings are posted with the open hours on the entrance doors. Generally, buildings are open from 7 a.m. to 11 p.m. Monday - Saturday and are closed Sunday. Specific areas, such as the Cleveland-Marshall College of Law, have extended hours as needs dictate. When buildings are locked, only authorized personnel are granted access.

XIV. RESIDENCE HALLS

The residence halls have controlled access through an electronic building security system which utilizes magnetically locked perimeter doors that are released automatically in the event of a fire. The main doors, which are monitored 24 hours a day by student personnel, are the only means of entrance and egress. Access to the Hall is restricted to student occupants, escorted guests, and authorized personnel.

XV. INFORMATION REGARDING SEX OFFENDERS

Information regarding sex offenders in the Cleveland State University area can be obtained from the CSU Police Department or the Cuyahoga County Sheriff's Department. Photographs can be viewed at the Cuyahoga County Sheriff's Department's website at <http://sheriff.cuyahogacounty.us/en-US/Sexual-Offender-Unit.aspx>.

XVI. TELEPHONE NUMBERS

Non-Emergency: 216-687-2020
Emergency Police/Fire/Medical: 911

XVII. DISCRIMINATION/HARASSMENT, INCLUDING SEXUAL VIOLENCE AND MISCONDUCT

Introduction

The university prohibits discrimination/harassment toward individuals of the university community on the basis of race, sex (including pregnancy), religion, color, age, national origin, veteran and/or military status, genetic information, disability, sexual orientation, gender identity and/or expression, marital status or parental status. The university will conduct its programs, services and activities in accordance with applicable federal (including Title IX of the Educational Amendments of 1972), state and local laws, regulations and orders and in conformance with university policies. The university will not tolerate discrimination/harassment of its faculty, staff or students by persons conducting business with or visiting the university, even though such persons are not directly affiliated with the university. Sexual Violence and/or sexual misconduct are considered as sex-based offenses, which can be criminally investigated and/or investigated by the Office for Institutional Equity.

Duty to Report

Any employee, student, campus visitor or person participating in a university activity, whether on or off-campus, who believes he or she has experienced or witnessed discrimination and/or harassment is encouraged to report the

incident(s) promptly. While all individuals are encouraged to report, certain individuals are required to do so in accordance with applicable laws and policies. Prompt reporting of complaints is vital to the University's ability to resolve the matter. Any executive or administrative officer, dean, chair/director; faculty or administrative supervisor; faculty member; coach; or human resources consultant who becomes aware of information that would lead a reasonable person to believe that discrimination and/or harassment has occurred will notify the Office for Institutional Equity, by ensuring that a Discrimination/Harassment Complaint Form or other appropriate documentation is filed within five (5) working days of becoming aware of the information.

In addition to the duty to report discrimination/ harassment to the Office for Institutional Equity as identified above, in some circumstances there is a duty to report allegations of criminal conduct to law enforcement authorities. Ohio law (Ohio Revised Code § 2921.22) requires every person who knows that a felony has been or is being committed, to report it to law enforcement authorities. It is a criminal offense to knowingly fail to make the report. If you suspect or have knowledge of criminal activity occurring on university property, call CSU Police at (216) 687-2020 (in an emergency, please dial 911 immediately). Incidents that occur off campus should be reported to local law enforcement.

In the event that circumstances involve potential criminal conduct, the University may be required to notify law enforcement and/or other authorities. Victims and witnesses to any criminal conduct are encouraged, but not required, to make a report to the CSU Police Department. If requested, the Office for Institutional Equity will assist victims in contacting the police. If a criminal investigation and/or a criminal proceeding are commenced, the University will continue to conduct its own investigation and will still take immediate and prompt steps that it deems necessary to protect the University community.

Furthermore, the University reserves the right to investigate circumstances that may involve discrimination/harassment in situations where no complaint, formal or informal, has been filed. In appropriate circumstances, sanctions in accordance with this policy will be implemented pursuant to university policies, procedures and applicable collective bargaining agreements.

Special Note to the University Community

If you are asked for assistance or support by the victim of a sex offense please attempt to have the individual follow the above procedures. In addition, please keep in mind that rape/sexual assault is a crime of power. The individual who has been victimized has had control of her/his physical person taken over by another person. In assisting the victim, care must be taken to allow her/him to make the decisions and choices. But, in allowing her/him to be in control, it is important to ensure that s/he is safe and receives any necessary medical attention. Above all, the identity of the victim should be held in strictest confidence.

Seeking Medical Care

You should seek medical attention as soon as possible after a sexual assault for the treatment of physical injuries (including internal injuries that you might be unaware of), prevention of sexually transmitted infections and evaluation of the risk of pregnancy.

Even if you are unsure about reporting your assault or pressing charges, you should have a sexual assault nurse examiner (SANE) perform a sexual assault evidence collection exam up to 120 hours after the assault. They can gather and preserve the evidence and store it for you in case you decide to pursue legal action. A sexual assault evidence collection exam, also called a SARS (Sexual Assault Resource Services) exam, can be obtained at a hospital emergency room.

Sexual Violence Response Protocol

Sexual Violence, is form a discrimination/harassment, and includes sexual assault, stalking, domestic violence, dating violence or relationship violence, as those terms are defined in the University's Discrimination/Harassment Policy. The purpose of the *Sexual Violence Response Protocol* (the "Protocol") is to ensure appropriate steps are taken to respond to reports of sexual violence, with a goal to:

- Ensure the immediate physical safety of the reported victim;
- Provide the reported victim information regarding his or her reporting options, including the options to report to law enforcement or file a complaint with the Office for Institutional Equity (OIE);
- Provide the reported victim information regarding available University and community resources;
- Ensure that information is appropriately gathered and shared among University personnel with a need to know; and
- Comply with the University's legal obligations to respond to and report incidents of sexual violence.

The Protocol does not address the issuance of emergency or timely warnings, or reporting of crimes of sexual violence under the Clery Act. The Police Department takes the lead in those matters in accordance with its procedures.

The Protocol assists in the implementation of the University's *Discrimination/Harassment Policy* and the *OIE Procedures for Investigating Complaints of Discrimination and Harassment* (the "Procedures").

For a more information about Title IX, including the Sexual Violence Protocol, see <https://www.csuohio.edu/titleix/titleix>.

How to File a Report:

Complaints can be filed by contacting the Office for Institutional Equity or by submitting a completed Discrimination/Harassment Complaint Form to the Office for Institutional Equity. The Office for Institutional Equity is located in the Parker Hannifin Administration Center (AC), Room 236; phone number 216-687-2223; facsimile 216-687-9274 (<http://www.csuohio.edu/institutional-equity/institutional-equity>). Persons who are victims or survivors of sexual offenses are encouraged to contact university police. Reporting an assault to university police may not require criminal prosecution; however, it does allow the university to assist and provide resources. The Cleveland State University Police department can be contacted at 216-687-2020.

There is no deadline for making a report of discrimination or harassment. However, if a report involves conduct that last occurred more than 180 calendar days before the report, the Office for Institutional Equity may determine that the report cannot reasonably be investigated. Notwithstanding the foregoing, a complaint relating to alleged discrimination and/or harassment occurring during a complainant's employment by the University must be filed within ten (10) working days following the end of the complainant's employment with the University.

Anonymous complaints will be accepted; however, the University's ability to obtain additional information may be compromised and the ability to investigate or resolve anonymous complaints may be limited. For more information about making an anonymous complaint, see the Office of University Compliance (<https://secure.ethicspoint.com/domain/media/en/gui/42255/index.html>)

Filing a complaint with the Office for Institutional Equity does not preclude an individual from filing a complaint with an external agency nor does it extend time limits with those agencies. Information regarding filing charges with an outside agency may be obtained from contacting the agency directly or from the Office for Institutional Equity.

Interim Measures:

If necessary, the Office for Institutional Equity will work with the appropriate department/unit to assist the complainant in making reasonable efforts to avoid contact with the respondent(s) by adjusting the workplace or academic arrangements and/or, in the case of a student, campus living arrangements. Such interim measures will be imposed in consultation with the administrator with direct supervisory responsibility over the party; i.e. if an interim measure is to be taken with respect to a student, the Vice President of Student Affairs will be consulted; if the interim measure is to be taken with respect to an employee, the Chief Human Resources Officer will be consulted; if an interim measure is to be taken with respect to a faculty member or academic administrator, the Provost's Office will be consulted; if an interim measure is to be taken with respect to a vendor, the Vice President for Business Affairs and Finance will be consulted. The Office for Institutional Equity will inform all parties of the interim measures to be taken.

OIE Procedures:

The complainant or respondent may have an advisor or support person present at any point in these Procedures to provide advice or support directly to the complainant or respondent. An advisor or support person may not however, stand in place of either the complainant or the respondent, or otherwise participate in the investigation process.

The purpose of the investigation is to evaluate the allegations of discrimination and/or harassment, formulate a response that addresses the facts as they are determined. Depending on the facts and circumstances of the case, an investigation may range along a continuum from a one-on-one conversation with the respondent leading to an agreement as to further interactions; to an inquiry with several witness interviews. During the investigation, the investigator may interview complainant(s), respondent(s), and pertinent witnesses who have knowledge of the events and may gather relevant information. Investigations should be concluded within a reasonable timeframe, ideally within thirty (30) calendar days from the date the complaint was filed.

No violation of University policy will be found unless a preponderance of the evidence supports the finding of a violation. It is possible that while no violation of University policy is found, there was inappropriate conduct for which remedial and/ or preventive action is necessary. An investigation may result in one of the following findings:

1. A determination that there is sufficient evidence of a violation of University policy.
2. A determination that there is insufficient or no evidence of a violation of University policy.
3. A determination that inappropriate conduct has occurred.
4. A determination that there is sufficient evidence to indicate that an allegation is false. A false allegation occurs when someone knowingly, or with reckless disregard for the truth, make a false report of discrimination and/or harassment or of retaliation, or gives false information during an investigation, proceeding or hearing. A person acts with reckless disregard for the truth when the person knows that the report or information given could have serious consequences, but makes no effort to determine whether it is true, or is indifferent to whether it is true. It is not a violation of policy to make a report in good faith about suspected discrimination and/or harassment or suspected retaliation that is based on a reasonable belief that the conduct has both occurred and is discrimination, harassment, and/or retaliation, even if, upon investigation, the report is not substantiated.

If the investigator finds that discrimination, harassment, false allegation, inappropriate conduct or other policy violation occurred, the report will contain the investigator's recommended action steps to remedy adverse effects of the violation, correct the behavior and prevent its recurrence. At the conclusion of the investigation, the investigator will inform complainant and respondent of the outcome and rationale and forward the investigation report to the appropriate department/unit or administrator. The department must take prompt remedial action consistent with the severity of the offense, if any, and all applicable University rules and regulations.

Corrective Action Implementation

When discrimination and/or harassment is found, steps will be taken to ensure that the behavior is stopped promptly, the effects, if any, are remedied and that reoccurrence is prevented, whenever possible. Appropriate corrective action may range from counseling, written reprimands, removal of University privileges, removal or suspension from programs, activities and organizations, restrictions on movement on campus, including prohibitions from certain facilities, suspensions, or other action up to and including termination or expulsion. Corrective action will be implemented in accordance with established University rules, procedures and collective bargaining agreements, if applicable. Other appropriate remedies may include providing an escort, ensuring that the complainant and respondent do not attend the same class or work together, relocation to a different residence hall or work area, providing counseling services, providing additional academic support services, arranging for the complainant to re-take a course/withdraw from a class without penalty, reviewing any disciplinary actions taken against the complainant to see if there is a casual connection between the harassment and the misconduct and adverse action, and training/education initiatives.

Corrective action for student-respondents will be implemented pursuant to the OIE Procedures and shall include consideration of the following factors: 1) Prior disciplinary history of respondent including other complaints of sexual misconduct; 2) Whether respondent intentionally incapacitated or attempted to intentionally incapacitate the victim through drugs or alcohol; 3) Whether the victim was incapacitated due to drugs or alcohol; 4) Whether violence, physical force, threats of physical force used, or a weapon used or displayed; 5) Other mitigating or aggravating factors of significance to a particular matter. A student-respondent who is responsible for engaging in non-consensual sexual intercourse, oral, anal, and/or vaginal penetration to any degree and with any body part or object will have a presumption for sanction of suspension (at a minimum) or expulsion from the University.

The Office for Institutional Equity will work with the appropriate department/unit to monitor corrective action to ensure compliance. The Office for Institutional Equity is responsible for ensuring that the necessary action steps are completed.

Corrective action may be imposed on any individual who has a duty to act in any situation of potential discrimination and/or harassment and who fails to respond in a manner consistent with the provisions of the applicable policies, and these Procedures.

Title IX Coordinator:

Mariah Butler Vogelgesang
Interim Director, Office for Institutional Equity
AC 236
216-687-2223
m.vogelgesang@csuohio.edu

The University is committed to preventing Title IX offenses by providing:

- Education and prevention groups that inform the community about the risks and myths that contribute to Title IX offenses;
- Ongoing trainings and awareness (i.e. online-training to first-year and new employees; personalized training to faculty, staff (executive and administrative officers, deans, chairs/directors, and coaches) and students; training to residential assistants, graduate students, and students workers)
- Assistance and support, including interim measures, pursuant to procedures to reported victims

- Providing a prompt, fair and impartial disciplinary proceedings (equal treatment for accuser (complainant) and the accused (respondent))

Some of the Sexual Violence Prevention programs taking place on campus specifically for students include a Peer Education for Sexual Violence Prevention training, Catalyst Bystander training, Train the Trainer for Catalyst Bystander, awareness events, messaging and information campaigns, community-wide special events, population specific events, and an on line module required for all incoming new students. Students can visit <http://www.csuohio.edu/studentwellness/peer-education> for information on upcoming programming and on-going prevention efforts. We also engage in a partnership with the Cleveland Rape Crisis Center and Recovery Resources for individual and campus programming efforts. New faculty and staff participate in an on line training module as part of their new employee orientation.

Title IX offenses, include rape and sexual assault, domestic violence, dating violence and stalking.

Sexual Violence Prevention Advisory Council to the Provost

The Council is a approximate 26-member working group from the entire University community. (i.e. faculty, staff and students). Critical stakeholders include, the Title IX Coordinator, a member of the General Counsel's office, representatives of public safety, residential life, athletic department, women's center, disability services, IT department, health and wellness, counseling services, and student groups. The Council serves in an advisory capacity to the Provost to provide a comprehensive, integrated and consistent approach to the issues and concerns of the CSU community on matters relating to Title IX issues, particularly issues of gender-based violence and sexual harassment, by:

- a. Reviewing policy and procedures issues relating to Title IX obligations;
- b. Reviewing and assisting the Provost as requested, in developing and preparing surveys and audits relating to Title IX obligations;
- c. Acting as a liaison between the University community (students, faculty and staff) and the Provost on matters related to Title IX obligations; and
- d. Recommending, educating and assisting with prevention and response programs and teams about rights, resources, and responsibilities as it relates to Title IX obligations.

The Council consists of four separate sub-committees – 1) Preparedness; 2) Prevention; 3) Response; and 4) Recovery.

Seeking Civil Protection

Persons who seek a civil protection order in Cuyahoga County, Ohio, should contact the Cuyahoga County Domestic Relations Court for a Domestic Violence Protection Order or the Cuyahoga County Common Pleas Court for a Stalking Order Protection. Where applicable, the rights of victims and the University's responsibilities regarding orders of protection, no contact orders, restraining orders, or similar lawful orders issued by a criminal, civil or tribal court will be considered and followed. Notice of such court orders should be provided to the Office for Institutional Equity as soon as possible in order for the University to evaluate interim measures and comply with court orders.

Confidentiality

To protect both the complainant and the respondent, complaints of discrimination and/or harassment will be treated with the greatest degree of confidentiality possible. Complainants and respondents are advised, however, that confidentiality can only be respected insofar as it does not interfere with the University's obligation to investigate allegations of misconduct that require it to take corrective action and comply with obligations under the Ohio Public Records law.

Retaliation

Retaliation against any person for reporting or complaining of discrimination and/or harassment, assisting or participating in the investigation of a complaint of discrimination and/or harassment, or enforcing University policies with respect to discrimination and/or harassment is strictly prohibited. Overt or covert acts of reprisal, interference, restraint, penalty, discrimination, intimidation or harassment against an individual or group for exercising rights or performing duties under these Procedures can subject the offender to sanctions independent of the merits of the allegation. Allegations of retaliation should be directed to the Office for Institutional Equity.

Definitions You Need to Know

The following definitions are part of the Cleveland State University *Discrimination/Harassment Policy*:

- (1) **“Consent/Consensual”** is clear communication given by words or actions that shows an active, knowing and voluntary agreement to engage in mutually agreed-upon sexual activity. Consent is given freely and voluntarily. Consent may not be inferred from passivity or when an individual is Incapacitated or otherwise prevented from giving Consent as a result of impairment due to a mental or physical condition or age. No Consent exists when there is a threat of force or physical or psychological violence. Although Consent may be given initially, it may be withdrawn at any point without regard to activity preceding the withdrawal of Consent. The voluntary nature of Consent will be subject to heightened scrutiny in circumstances in which a person engages in a sexual relationship with a person over whom he or she has any power or authority within the university.
- (2) **“Dating Violence”** means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined based on a consideration of the following factors: the length of the relationship; the type of relationship; the frequency of interaction between the persons involved in the relationship.
- (3) **“Domestic Violence”** knowingly or recklessly causing or attempting to cause physical harm to a family or household member. A family or household member is any of the following who is residing or has resided with the accused student: (1) a spouse or partner, or person living as a spouse or partner, or former partner or spouse; (2) a parent, foster parent, child of the accused student or another person related by blood to the accused student.
- (4) **“Harassment”** is conduct towards another person or identifiable group of persons that has the purpose or effect of:
 - (a) Creating an intimidating or hostile educational environment, work environment or environment for participation in a University activity;
 - (b) Unreasonably interfering with a person's educational environment, work environment or environment for participation in a University activity; or
 - (c) Unreasonably affecting a person's educational or work opportunities or participation in a University activity.
 - (d) Use of the term harassment includes all forms of harassment, including Stalking, Racial Harassment and Sexual Harassment.

- (5) **“Incapacitated/Incapacitation”** is a mental state in which an individual cannot make rational decisions because they lack the capacity to give knowing Consent (e.g., to understand the who, what, where, why and how of their sexual interaction). Such Incapacitation may be caused by alcohol or other drug use, sleep or unconsciousness, or physical or mental impairment.
- (6) **“Racial Harassment”** is conduct that demonstrates hostility towards another person (or identifiable group of persons) on the basis of race, color, national origin or ancestry and that has the purpose or effect of:
- (a) Creating an intimidating or hostile educational environment, work environment or environment for participation in a university activity;
 - (b) Unreasonably interfering with a person's educational environment, work environment or environment for participation in a university activity; or
 - (c) Unreasonably affecting a person's educational or work opportunities or participation in a university activity.
- (7) **“Relationship Violence”** is any physical, sexual and/or psychological harm against an individual by a current or former intimate partner. Intimate partners may include, but is not limited to, cohabitating, married, separated or divorced, and may be of the same or opposite sex.
- (8) **“Retaliation”** is any overt or covert act of reprisal, interference, restraint, penalty, discrimination, intimidation, or harassment, against any person or group for exercising rights under this policy.
- (9) **“Sexual Exploitation”** is taking non-consensual, unjust or abusive sexual advantage of another. Examples include, but are not limited to:
- (a) prostituting another student;
 - (b) non-consensual video or audio-taping of sexual activity;
 - (c) going beyond the boundaries of consent (such as knowingly allowing another to surreptitiously watch otherwise consensual sexual activity);
 - (d) engaging in non-consensual voyeurism; and
 - (e) knowingly transmitting or exposing another person to a sexually transmitted infection (STI) without the knowledge of the person.
- (10) **“Sexual Harassment”** is:
- (a) Any act of Sexual Violence.
 - (b) Any act of Sexual Exploitation.
 - (c) Any unwelcome sexual advance, request for sexual favors or other written, verbal or physical conduct of a sexual nature when:
 - (i) Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment, education or participation in a university activity;

(ii) Submission to, or rejection of, such conduct by an individual is used as the basis for, or a factor in, decisions affecting that individual's employment, education or participation in a university activity; or

(iii) Such conduct has the purpose or effect of unreasonably interfering with an individual's employment or academic performance or creating an intimidating, offensive or hostile environment for that individual's employment, education or participation in a university activity.

(11) **“Sexual Violence”** is any non-consensual sexual act, including but not limited to rape, sexual assault, sexual battery and sexual coercion. Sexual Violence also includes relationship violence. Examples of sexual violence include, but are not limited to:

(a) Non-Consensual sexual contact: touching, with any body part or object, another person’s intimate parts (e.g., genitalia, groin, breast, buttocks), whether clothed or unclothed.

(b) Non-Consensual sexual intercourse: oral, anal and/or vaginal penetration, to any degree and with any body part or object.

(c) Compelling a person to touch his or her own or another person’s intimate parts without Consent.

(12) **“Stalking”** is engaging in a course of conduct directed at another person that would cause a reasonable person to fear for his or her safety or the safety of others or suffer substantial emotional distress.

Resources, Counseling and Referral Services

Emergency: Call 911

Crime Reporting

CSU Police Department 216-687-2020, <https://www.csuohio.edu/police/police>

Cleveland Police Department 216-623-5000

Cleveland State Anonymous Reporting Hotline 888-837-1824

Campus Resources

CSU Office for Institutional Equity 216-687-2223

CSU Office of Student Affairs 216-687-2048

CSU Ombudsperson, 216-687-3993

CSU Residence Hall Director

CSU Center for International Services & Programs 216-687-3910

CSU Viking Vets - The Veteran Student Success Program 216-687-2048

Cleveland Rape Crisis Center (located on campus in SC, 3rd Floor) 216-619-6192*

CSU Marejoyce Green Women’s Center 216-687-4674

CSU Care manager (for students) (216)687-2048

Medical Assistance *denotes a confidential resource

CSU Health and Wellness Services 216-687-3649*

Cleveland Clinic Hospitals 888.223.CARE

University Hospitals 1-866-UH4-CARE; 1-866-844-2273

Metro Hospitals 800-554-5251

Counseling Services *denotes a confidential resource

CSU Counseling Center 216-687-2277*

CSU Employee Assistance Program (800) 227-6007*

CSU Health and Wellness Services 216-687-3649*

Cleveland Rape Crisis Center 216-619-6192*

Domestic Violence & Child Advocacy Center of Cleveland 216-229-2420 or 216-391-HELP for emergency assistance*

Other Resources

Legal Aid 216-687-1900

Witness/Victim Services Center 216-443-7345

Rape, Abuse & Incest National Network (RAINN) 1-800-656-HOPE; 1-800-656-4673

Centers for Disease Control and Prevention-Sexual Violence 800-232-4636

National Institute on Drug Abuse Hotline 1-800-662-HELP

Related Documents

Affirmative Action, Equal Access, Equal Opportunity and Non-Discrimination/Harassment Policy Statement

<http://www.csuohio.edu/sites/default/files/3344-2-02%20COR.pdf>

Discrimination/Harassment Policy

<http://www.csuohio.edu/sites/default/files/3344-2-03%20COR.pdf>

Office for Institutional Equity Procedures for Investigating

<https://www.csuohio.edu/sites/default/files/Complaint.Procedures.7.1.15.pdf>

The Code of Student Conduct

<http://www.csuohio.edu/general-counsel/student-code-conduct>

CSU Sexual Violence Response Guide

<http://www.csuohio.edu/titleix/titleix>

CSU Sexual Violence Response Protocol

<http://www.csuohio.edu/titleix/titleix>

Sexual Harassment FAQ's

<http://www.csuohio.edu/titleix/titleix>

XVIII. OHIO REVISED CODE SECTION 3345.22 and 3345.23 – 1219 HEARING

The Ohio Campus Disruption Act, ORC §§3345.21 through 3345.26, requires that the University hold a hearing when a student, faculty or staff member is arrested for certain crimes of violence that take place on campus or affect the University community or property. This hearing, often referred to as a “1219 hearing” is distinct from the student judicial process set forth in the Student Conduct Code, and from the faculty and staff disciplinary processes set forth in applicable collective bargaining agreements or policies. A student, faculty or staff member may be subject to those judicial or disciplinary processes in addition to a 1219 hearing. There are over thirty (30) crimes of violence that require a 1219 hearing, including, but not limited to: arson, assault, burglary, child abuse, domestic violence, discharging a firearm, extortion, human trafficking, inciting to violence, intimidation, kidnapping, manslaughter, menacing, murder, rape, riot, robbery, stalking, sexual battery and terrorism. A definitive list is set forth in ORC §2901-01(A)(9)(a). The Office of General Counsel has promulgated [procedures](#) for the conduct of 1219 hearings.

XIX. DRUG AND ALCOHOL POLICY

Cleveland State University is committed to a campus free of unlawful drug and alcohol use. The misuse of alcohol detracts from the mission of higher education and adversely affects the conduct, academic performance and health and safety of students. Alcohol on college campuses is a factor in 40 percent of all academic problems and 28 percent of all dropouts. The following is Cleveland State University’s Drug Prevention Program which is being distributed to all CSU students and employees.

The Department of Student Life has established an alcohol review committee to review all requests by student organizations to have alcohol at special events. It works with student groups to develop risk management plans for these special events. Staff, faculty and student organizations have been trained in Alcohol Prevention Programs. Additionally, students who have been cited in violation of the Student Conduct Code with regards to alcohol are educated about drug/alcohol use and receive education as part of the sanctioning process.

Prohibitions

The unlawful possession, use, distribution, manufacture or dispensation of or providing funding for illicit drugs, controlled substances and alcohol or drug related paraphernalia by students and employees on University property or as part of University activities is prohibited.

It is the policy of Cleveland State University to enforce all state laws governing underage drinking and illegal drug use. Students who violate the University's policies on alcohol and drug use are referred to the Office of Student Conduct. If the student is found in violation, disciplinary sanctions will be imposed.

Disciplinary Sanctions

Sanctions for violations of the above prohibitions will be imposed by the University in accordance with the appropriate University disciplinary procedures. Specifically, sanctions for employees may include one or more of the following: an oral or written reprimand from the employee’s immediate supervisor or department head, a reduction in pay for a definite period of time, suspension with or without pay for a definite or indefinite period of time, participation in and satisfactory completion of a drug or alcohol rehabilitation program, restitution or payment for damages to property, and/or termination from employment. In addition to these sanctions, the University in appropriate cases may refer individuals to the appropriate jurisdiction for criminal prosecution.

Sanctions for Students may include one or more of the following

Expulsion (permanent separation from the University), Suspension from the University for a definite period, Removal from the Residence Hall, Official Reprimand or Restitution, Disciplinary Probation, Temporary or Permanent Loss of Privileges, or Community Service. Counseling, with the added stipulation of completing a drug or alcohol rehabilitation program, can also be applied as a sanction for violations as well as other sanctions provided for in the Student Conduct Code. In addition to sanctioning, the University police may refer individuals to the appropriate jurisdiction for criminal prosecution.

Parental/Guardian Notification

The Director of Student Conduct will notify the parent(s)/guardian(s) of a student under the age of 21 who has been found in violation of an alcohol or drug provision of the Student Conduct Code. Parent(s)/guardian(s) will be notified by regular and certified mail at the student's permanent address on file in the Registrar's Office.

Treatment and Rehabilitation Programs

For Employees: The **IMPACT Employee Assistance Plan (EAP)** provides confidential counseling and guidance for drug, alcohol, emotional and work related issues for employees and their family members. The EAP provides up to five complimentary counseling sessions per incident each year. Call 1-800-227-6007 to arrange an appointment with an IMPACT EAP counselor. IMPACT may refer individuals to agencies, programs or other health professionals for further care. CSU's Employee Health Care Plans provide coverage for both inpatient and outpatient treatment of drug abuse, alcoholism and other mental health conditions.

For Students: For Students: The CSU Counseling Center provides referral services and some counseling to students with drug and/or alcohol problems. The Counseling Center is able to provide short-term, outpatient treatment when it is indicated and will refer students to appropriate outside agencies if a different level of care is needed. The Counseling Center is also available for consultation with friends, family members, and faculty/staff who are concerned about a student. Counseling and consultation services are free at the CSU Counseling Center for students and persons consulting about students. The Counseling Center's records and any contacts with the Counseling Center are confidential (except in some rare and unusual circumstances such as a life-threatening situation). Appointments at the Counseling Center can be arranged by calling 216-687-2277 or by stopping by the Center in the Union Building, 1836 Euclid Ave., Room 220.

CSU Health and Wellness Services located in the Center for Innovations in Medical Professions Building, 2112 Euclid Ave., Room 205, provides informational, evaluation, and referral services to students and employees which can be accessed by calling 216-687-3649.

Health Risks Associated with Alcohol

Source: U.S. Dept. of Education Publication: *What Works: Schools without Drugs* (1989 ed.). Alcohol consumption causes a number of marked changes in behavior. Even low doses significantly impair the judgment and coordination required to drive a car safely, increasing the likelihood that the driver will be involved in an accident. Low to moderate doses of alcohol also increase the incidence of a variety of aggressive acts, including spouse and child abuse. Moderate to high doses of alcohol cause marked impairments in higher mental functions, severely altering a person's ability to learn and remember information. Very high doses cause respiratory depression and death. If combined with other depressants of the central nervous system, much lower doses of alcohol will produce the effects just described.

Repeated use of alcohol can lead to dependence. Sudden cessation of alcohol intake is likely to produce withdrawal symptoms, including severe anxiety, tremors, hallucinations, and convulsions. Alcohol withdrawal can be life-threatening. Long-term consumption of large quantities of alcohol, particularly when combined with poor nutrition, can also lead to permanent damage to vital organs such as the brain and the liver.

Mothers who drink alcohol during pregnancy may give birth to infants with fetal alcohol syndrome. These infants have irreversible physical abnormalities and mental retardation. In addition, research indicates that children of alcoholic parents are at greater risk than other youngsters of becoming alcoholics.

XX. POLICIES ON MINORS

CSU has adopted policies related to non-enrolled minors on campus. The policies require that adults working with minors submit to a background check, they provide guidance for the supervision of minors, and they establish a code of conduct for adults working with children. The policies require that any employee with reasonable cause to believe that a child is being abused or neglected must report the suspected abuse or neglect. The full text of these policies may be found here: <http://www.csuohio.edu/compliance/minors-campus>. The University also offers on-line training in recognizing abuse and neglect to employees who work with children and who request training.

XXI. CRIME STATISTICS

Since 1978, the Cleveland State University Police Department has voluntarily provided the Federal Bureau of Investigation (FBI) with monthly statistical information for the Uniform Crime Reporting Program (UCR). The following crimes were reported.

The Jeanne Clery Act Reporting, 2013-2015

Crimes Reported	Year	Campus Residential Facility (CRF)	Total On-Campus (Includes CRF)	Non-Campus Building Property ¹	Public Property ²	Total	Hate Crimes ³
Criminal Homicide-Murder and Non-negligent Manslaughter	2015	0	0	0	0	0	0
	2014	0	0	0	0	0	0
	2013	0	0	0	0	0	0
Criminal Homicide-Negligent Manslaughter	2015	0	0	0	0	0	0
	2014	0	0	0	0	0	0
	2013	0	0	0	0	0	0
Rape	2015	1	1	0	5	6	0
	2014	1	0	0	7	8	0
	2013	0	0	0	0	0	0
Fondling	2015	0	1	1	3	5	0
	2014	1	3	2	0	3	0
	2013	0	0	0	20	20	0
Incest	2015	0	0	0	0	0	0
	2014	0	0	0	0	0	0
	2013	0	0	0	0	0	0
Statutory Rape	2015	0	0	0	0	0	0
	2014	0	0	0	0	0	0
	2013	0	0	0	1	1	0
Dating Violence	2015	0	0	1	0	1	0
	2014	0	0	0	0	0	0
Domestic Violence	2015	0	2	1	0	3	0
	2014	3	4	0	1	5	0
Stalking	2015	0	0	2	0	2	0
	2014	1	1	0	0	1	0
Robbery	2015	0	4	0	27	31	0
	2014	1	2	0	44	46	0
	2013	1	4	0	49	53	0
Aggravated Assault	2015	0	0	0	9	9	0
	2014	0	0	0	29	29	0
	2013	0	0	0	21	21	0
Burglary	2015	2	5	0	25	30	0
	2014	2	3	0	0	3	0
	2013	0	3	0	56	59	0
Motor Vehicle Theft	2015	0	3	0	26	29	0
	2014	0	7	0	35	42	0
	2013	0	9	0	48	57	0
Arson	2015	0	0	0	1	1	0
	2014	0	0	0	0	0	0
	2013	0	0	0	3	3	0

Arrests and Disciplinary Referrals, 2013-2015

Arrests/Disciplinary Referrals	Year	Campus Residential Facility (CRF)	Total On-Campus (Includes CRF)	Non-Campus Building or Property ¹	Public Property ²	Total
Liquor Law Violations/Arrests	2015	1	1	0	1	2
	2014	0	0	0	0	0
	2013	0	0	0	3	3
Liquor Law Violations - Referrals for Campus Disciplinary Action ³	2015	43	43	0	1	44
	2014	66	67	3	3	73
	2013	100	100	0	0	100
Drug Abuse Violations/Arrests	2015	1	3	2	25	30
	2014	1	2	0	7	9
	2013	0	0	0	3	3
Drug Abuse Violations - Referrals for Campus Disciplinary Action ⁴	2015	10	10	0	3	13
	2014	2	2	0	0	2
	2013	6	6	0	0	6
Weapons Possession Violations/Arrests	2015	0	0	0	0	0
	2014	0	0	0	0	0
	2013	0	0	0	8	8
Weapons Possession Violations- Referrals for Campus Disciplinary Action ⁴	2015	1	1	0	1	2
	2014	0	0	0	0	0
	2013	1	1	0	0	1

¹ For 2013, these statistics include property owned by Cleveland State University in the city of Shaker Heights and property leased in Westlake. For 2014, these statistics include property leased by CSU as its Westlake extended campus and from the Cuyahoga Community College, Lorain County Community College and private conferences facilities for the dates controlled by CSU. For 2015, these statistics include property leased by CSU as its Westlake extended Campus, Lorain Community College, and Lakeland Community College. Exact locations and dates are available from the Police Department. Statistics are gathered from outside law enforcement agencies and have not been independently verified by CSU.

² Public Property includes streets, sidewalks and other public property with or immediately adjacent to the campus of Cleveland State University. The statistics were obtained from the Cleveland Police Department (CPD) or from other law enforcement agencies including the CSUPD. Statistics gathered from outside law enforcement agencies have not been independently verified by CSU.

³ **Hate Crimes** - offenses that manifest evidence of prejudice, in that the victim was intentionally selected because of the victim's actual or perceived Race (RA), Religion (RE), Sexual Orientation (SO), Gender (G), Ethnicity (E), or Disability (D). Any of these categories, as well as offenses of Larceny/Theft, Simple Assault, Intimidation, and Destruction/Damage/Vandalism of Property, that manifest evidence of prejudice are declared if reported to local police agencies or to a campus security authority. Offenses meeting these criteria are coded in the appropriate row (Example: 1-RA in the Aggravated Assault row under the Hate Crime Column means one (1) case of Aggravated Assault which was a Hate Crime based on race in this calendar year. NR Statistics not reported from Cleveland Municipal Police Department.

2015: Three hate crimes reported: two reports of vandalism (1-RA, 1-SO) in non-resident campus property and one report in non-campus property (1-RA).

2014: No hate crimes reported

2013: No hate crimes reported

⁴ Persons not arrested for liquor law violations, drug law violations, or illegal weapons possession but who were referred for University disciplinary action.

This information is provided as part of Cleveland State University's commitment to a safe and informed campus community and is in compliance with the Federal Crime Awareness and Campus Security Act of 1990, renamed the Jeanne Clery Act in October 1998, and includes Student Right-to-Know and Campus Security Act.

XXII. FIRE SAFETY REPORT

**REPORT FIRE EMERGENCIES IMMEDIATELY – CALL 9-1-1!
WHEN THE FIRE ALARM IS ACTIVATED, ALL OCCUPANTS MUST IMMEDIATELY EXIT THE BUILDING!**

For non-emergency fire safety and prevention assistance, call Ext. 3842 to contact:

Patrick Westropp, Fire Inspector

Pat O'Malley, Fire Inspector

In the United States, college and university students living on campus in residence halls have been experiencing a growth in the number of fire-related emergencies. In just seconds, sparks or a small flame can become a large fire. Most fires in residence halls occur between the hours of 1:00 am and 7:00 am. Cooking represents a leading cause of residence hall fires second only to arson.

Three basic elements must be present for a fire to occur – an ignition source, fuel and air.

Potential Fuel Sources in Residence Halls

Upholstered furniture, mattresses and bedding

Drapes, curtains and combustible free hanging decorations

Combustible walls, ceilings and flooring

Books, notebooks, and other paper products

Trash and recycling materials

Clothing

Potential Ignition Sources in Residence Halls

Cooking equipment and appliances

Electric lamps, appliances and space heaters

Smoking materials

Candles and incense

Hover boards

Arson or other incendiary devices

Residence Hall Fire Safety Rules

Space Heaters are prohibited in residence halls.

Hover boards are prohibited in residence halls.

The use of tobacco products and smokeless tobacco-like devices is strictly prohibited.

Sanctions can be levied against students for “negligent cooking”, which includes but is not limited to possession of an appliance that is not permitted in residence halls, leaving an appliance unattended while in use or not using proper ventilation while cooking. Student sanctions range from assigned community service in fire safety related duties and disciplinary probation to restitution in the form of fines.

Do not overload electrical circuits. Plug in refrigerators, microwaves and other appliances directly into wall sockets – do not use with extension cords.

Power strips with a U/L rating are permitted.

Emergency exit doors shall not be blocked by furniture or obstructions of any kind.

Abuse, tampering or misuse of fire safety system components including fire alarms, pull stations, sprinklers, smoke detectors or fire extinguishers is strictly forbidden.

Students must evacuate during all fire alarms. Delayed evacuation can result in becoming trapped or in serious injury. Promptly report observed hazards to residence assistants.

Know location of fire alarm pull stations, primary and secondary emergency exits and evacuation meeting sites outside the building.

Never use elevators for a building evacuation during a fire emergency.
Do not attempt to re-enter the building unless the all-clear signal is given by the emergency response personnel (CSU Police Department, Cleveland Fire Department or Campus Safety).

Fire Safety Systems

The following fire safety systems are available in on-campus student housing:

Euclid Commons: The fire safety system includes fire alarm monitoring by CSU Police Department, a sprinkler system, smoke detection throughout the building, fire extinguishers and evacuation plans and placards. There were 4 emergency evacuation drills held in Euclid Commons in 2015.

Fenn Tower: The fire safety system includes fire alarm monitoring by CSU PD, a sprinkler system, smoke detection, fire extinguishers and evacuation plans and placards. There were 4 emergency evacuation drills held in Fenn Tower in 2015.

Fire Safety Education

A fire safety lecture is conducted annually during move-in weekend in August for all first year dorm residents.

Fire Statistics for On-campus Student Housing

There were no fires in on-campus student housing facilities in 2014 or 2015. Statistics for 2013 are as follows:

Facility	Number of Fires	Cause of Fire	Number of Injuries/Deaths	Value of Property Damage
Euclid Commons	0	NA	NA	NA
Fenn Tower	1	Cooking Fire	0	0
Heritage Hall	1	Cooking Fire	0	0