## Cleveland State University

## Satisfactory Academic Progress Academic Plan

Student's name:	CSU ID#	Date:
Major or Program:	Semester Requesting	g Aid:

**<u>Advisor</u>**: Please review the student's current and previous academic performance and complete one or both of the following sections as applicable.

Appealing for GPA:
<b>Advisor:</b> Please review the following checklist with the student. The student must initial each checklist item to indicate acceptance of the terms and that an academic plan has been created to meet GPA requirements.
<u>Undergraduate</u>
If my appeal is approved, I will be required to achieve a minimum semester GPA of at least 2.00.
If my appeal is approved, I will be placed on Financial Aid Probation for one semester. If, in the next semester, I am not meeting the minimum cumulative GPA level <b>but have met the 2.00 minimum semester GPA</b> , I may be approved for one additional semester. A SAP Appeal will be required each semester until I am meeting the minimum requirements as outlined in the SAP Policy.
<u>Graduate</u>
If my appeal is approved, I will be required to achieve a minimum semester GPA of at least 3.00.
If my appeal is approved, I will be placed on Financial Aid Probation for one semester. If, in the next semester, I am not meeting the minimum cumulative GPA level <b>but have met the 3.00 minimum semester GPA</b> , I may be approved for one additional semester. A SAP Appeal will be required each semester until I am meeting the minimum requirements as outlined in the SAP Policy.
Appealing for Pace (67% Credit Hour Completion):
<b>Advisor:</b> Please review the following checklist with the student. The student must initial each checklist item to indicate acceptance of the terms and that an academic plan has been created to meet Pace requirements. Pace is defined as the continuous progress towards a degree.
If my appeal is approved, I will be required to <b>complete at least 67% of all enrolled credits.</b> This requirement includes developmental classes such as MTH 87, ENG 99. Grades of I, F, X, U, W, or NC will not count as completed and will result in loss of financial aid eligibility.
If my appeal is approved, I will be placed on Financial Aid Probation for one semester. If, in the next semester, I am not meeting the minimum cumulative Pace requirement <b>but have completed at least 67% of semester</b> <b>enrollment</b> , I may be approved for one additional semester. A SAP Appeal will be required each semester un- til I am meeting the minimum requirements as outlined in the SAP Policy.

Advisor: Please sign below, confirming that you have met with the student. If you have comments regarding the student's appeal, please note them below or attach a letter.

Comments:

Student's Signature & Date	Advisor's Signature & Date	Advisor's Signature & Date	
Department of Program	Advisor's Printed Name	Phone #	

NOTE to Student: Please review this form to be certain you have completed all necessary sections. Retain a copy of this completed appeal and any additional documentation for your records.