

Special Needs Identification Form

Cleveland State University recognizes and supports the standards set forth in Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA) which are designed to eliminate discrimination against qualified individuals with disabilities. Cleveland State is committed to making reasonable accommodations for qualified students with disabilities as required by law.

Students engaging in internships, fieldwork, student teaching, or other off-campus learning experiences (hereafter referred to as “study abroad”) may choose to disclose or not disclose a disability to their study abroad program. Students are free to discuss their options and the possible consequences and benefits of disclosure vs. non-disclosure with the Office of Disabilities Services as they make that decision.

Students participating in study abroad who will be requesting accommodations must make that request through the Office of Disability Services. Requests for study abroad accommodations **must** be made at least six weeks in advance of the study abroad experience. Any delay in making requests for accommodations may delay the start of the experience or necessitate postponement until a future semester.

Students should NEVER disclose a disability to a study abroad program without first discussing their needs with both the ODS and the Center for International Services and Programs (CISP). The ODS will work with the manager of study abroad in CISP to inform the study abroad program and discuss appropriate accommodations. This will begin an interactive process that will include the student, the manager of study abroad, the ODS, and the study abroad program representative. Accommodations will be individualized to the student’s needs as they relate to the requirements of the academic program.

CSU, in conjunction with the study abroad program, is required to make reasonable accommodations for participating students with disabilities. Neither CSU, nor the facility, is required to make changes or adjustments that would fundamentally alter either the nature of, or the essential requirements of, the program or any related courses.

The information that you provide regarding any special needs will be shared only with those individuals involved in the coordination and facilitation of services and accommodations required to make the study abroad program accessible to you.

Name: _____

Address: _____

Phone: _____

Email: _____

Please describe your disability in terms of the limitations it might place on your ability to participate in a program of study abroad:

Please list the accommodations you wish to request in order to participate in study abroad. Be as specific as possible.

Note: Your request for accommodation **MUST** be supported by current and adequate documentation. All completed forms and documentation should be returned to the Office of Disabilities Services.

Please feel free to contact ODS if you need more information, or to set up an appointment. The Office of Disability Services is located on the first floor of Main Classroom. The phone number is (216)687-2015. The coordinator is Kate Yurick
r.c.yurick@csuohio.edu