Cleveland State University
Department of Environmental Health & Safety
CSU Employee
Hot Work Permit

CSU Employees intending to perform "hot work" (defined as any welding, flame cutting, grinding, or other heat, fire, or spark-producing activity) outside of a work shop, are to facilitate conditions outlined below and fill out this form completely. Bring the completed form to a designated CSU official (Plant Services Building). A permit shall be issued based on verification of conditions below applicable to proposed work.

NOTE: Permit is to be posted at job site and shall expire twenty-four (24) hours following the start time indicated, unless indicated otherwise.

Date of Work: _____ Start Time: _____
Responsible Person: _____
Work to be performed: _____
Building:_____ Room Number/Area:_____
If CSU employee, indicate Department: _____

A check indicates the item(s) have been addressed by the employee:

*Equipment to be used has been inspected and is in good operating condition □

*Workers have proper personal protective equipment to safely perform work □

*All flammable and combustible materials within thirty-five (35) feet of operation have been relocated; any remaining have been protected using flame-proof curtains □

*Floors have been swept clean and, if necessary, wetted □

*Portable fire extinguishers are available and workers are trained in their use □

*Sprinklers are operational and will not be taken out of service during work □

*Smoke alarms are operational and will not be taken out of service during work □

*Fire alarms will not be taken out of service during work □

Should fire alarm or suppression systems require inactivation, fire watch has been arranged with CSU Fire Safety (requires signature of University Fire Inspector) □

_____ _____
University Fire Inspector Date

I affirm that the above precautions have been taken _____
CSU Employee

Approved _____ _____ _____
CSU Designated Official Date Department