

**OFFICE OF JUDICIAL AFFAIRS
ASSESSMENT SUMMARY
2005-2006**

The Office of Judicial Affairs seeks to foster a campus community that provides students with opportunity to reach their educational goals and that protects the health, safety, property, and human rights of faculty, staff, and students. The Office of Judicial Affairs serves the University by helping to maintain a safe and secure campus community through administration of the Student Conduct Code. To help carry out the mission of the University, the Office of Judicial Affairs enforces the appropriate rules, regulations and policies. When students are charged with violations of the Student Conduct Code, a hearing is held to find and determine whether or not a violation has occurred. Hearings are held before the University Judicial Board and the Student Conduct Officer. The purpose of the judicial process is educational and sanctions are imposed not just to punish the student but to teach as well. As the University Judicial Board hears the majority of the cases and is primarily composed of students, they must be knowledgeable about the University and the Student Conduct Code.

Goal 1, “Student Judicial Procedures will be Understood by the University Judicial Board” (UJB).

In 2004-05: 100 % of the students who returned the survey rated the process as fair and the research conducted shows no correlation between the violation and fairness. But during 2004-05, more students selected to have their case heard before the Judicial Affairs Officer, meaning that they acknowledged that they violated the code as charged. During the session with the Judicial Affairs Officer where the student accepts responsibility for the charges; they have an opportunity to discuss the possible sanctions with the JAO and agree to accept them. This seems to have had an impact on the 40% improvement rate over the 2003-04 year. Students will continue to be surveyed regarding the fairness of the judicial process and which hearing body they think is most fair.

Goal 2, “Students Involved With The Judicial Process Will Think It Is Fair”

The purpose of this goal is to obtain the student’s perspective on the judicial process and to determine if students involved in the judicial process think the process is fair. This is extremely important because one of the purposes of the hearing is for the student to have an opportunity to tell his or her side of what happened during the hearing. Students are mailed a survey after the hearing and asked to respond to a several questions about the hearing. Students are able to respond anonymously so that they can be candid. The data collected via survey shows that in 2005-06, 75% of the students who had hearings thought that the process was fair, This meets the outcome measure

Goal 3: “Students Found in Violation of CSU Drug and Alcohol Policy Will Complete Sanctions”

In order for students to learn from the judicial process, the completion of sanctions that have been imposed is very important. This goal is concerned with making sure students complete the sanctions imposed when they are found in violation of the drug and alcohol policy. All students who are found in violation of a drug or alcohol violation (after all appeals are exhausted) must attend a drug and/or alcohol education session and complete a project. Meeting this outcome has been a challenge because total enforcement would require a heavy handedness that may cause more harm than good (i.e. Do we want to suspend or expel a student who has not completed a paper on drug or alcohol use)?

However, as the outcome measure did not meet the 100% which means all of the students found in violation of an alcohol or drug violation, did not complete the sanction The Department of Student Life Assessment Review Committee recommended revising the outcome measurement to what can be realistically enforced. The goal was also changed per the CSU Assessment Review Committee because it was pointed out that the heading of the goal said “will understand” and later in the sentence stated “will complete” The intent is to have students complete the sanctions. Based on the number of alcohol and drug cases for 2005-06, (19 alcohol cases and 13 drug cases) a 75% completion rate would meet the goal of completing the sanctions. To increase the completion rate, the Office of Judicial Affairs has begun to place “holds” on the academic records of those students that have not or do not complete drug and alcohol sanctions.

The effectiveness of those students who complete sanctions for alcohol and drug violations is measured by the recidivism rate for drug and alcohol violations. While it is reported that this rate will be five percent (5%) or less, the recidivism rate is measured only on those students who complete the sanctions. In 2005-06, none of the 13 students who had an alcohol violation and completed the sanctions had a repeat alcohol violation and none of the seven students who had a drug violation and completed the sanctions had a repeat drug violation. The recidivism rate meets the desired outcome.

The Office of Judicial Affairs is committed to providing students with the highest quality services and ensuring that the juridical disciplinary process is fair, objective, and resolves conflict. These goals focus on the basic principles of the office, which are the health, safety, and human right of the campus community in addition to the moral and ethical development of students.

Valerie Hinton Hannah
Judicial Affairs Officer

Revised 5/19/06

Program Assessment Report

Program Assessment Report					
Department or Unit Name:	Student Life		Individual Completing Form:	Valerie Hinton Hannah	
Program Name:	Judicial Affairs		Date:	May 16, 2006	
Goal #3	Students Found in Violation of CSU Drug or Alcohol Policy Will Complete Sanctions				
Outcome Measures	Research Completed	Findings	Review	Actions	Improvements
#1. 100% of the students found in violation of the alcohol policy will complete sanctions.	Data on the sanctions completed by the students found in violation of the alcohol policy is collected on a semester basis.	2003-04: 60% 2004-05: 70% 2005-06: 70% (13/19)	Alcohol violations were reviewed by the Judicial Affairs Officer, the Dean of Student Life	2003-04: Goal is changed so that students comply with sanctions with Judicial Affairs Officer. 2004-05: Students still meet with Judicial Affairs Officer. 2005-06: "Holds" will be placed on student records, for those who do not complete sanctions.	
#2. 100% of the students found in violation of drug policy will complete sanctions.	Data on the sanctions completed by the students found in violation of the alcohol policy is collected on a semester basis.	2003-04: 50% 2004-05: 70% 2005-06: 50% (7/13)	Drug violations were reviewed by the Judicial Affairs Officer, the Dean of Student Life.	2003-04: Goal is changed so that students comply with sanctions with Judicial Affairs Officer. 2004-05: Students still meet with Judicial Affairs Officer. 2005-06: "Holds" will be placed on student records, for those who do not complete sanctions.	
#3. The recidivism rate for those completing sanctions for alcohol and drug violations will be 5% or less.	Data concerning drug and alcohol recidivism is collected at the end of each semester.	2004-05: 2/22 2005-06: 0/13 alcohol repeaters. 2005-06: 0/7 drug repeaters	Judicial Affairs Officer and the Dean of Student Life.	2004-05: Increased sanctions for repeaters. 2005-06: Reporting changed to reflect the number of repeaters for drug and alcohol violations of those students who completed the sanctions.	Recidivism rate is in keeping with desired outcome.

List of Program Goals	
Department or Unit Name:	DEPARTMENT OF STUDENT LIFE
Individual Completing Form:	Valerie Hinton Hannah
Date: May 16, 2006	Data for (2005-2006)
Program Name:	JUDICIAL AFFAIRS
Goal 1:	Student Judicial Policies and Procedures will be Understood by the University Judicial Board.
Goal 2:	Students Involved With The Campus Judicial Process Will Think it is Fair.
Goal 3:	Students Found in Violation of CSU Drug or Alcohol Policies will Complete Sanctions.

Program Assessment Report

Department or Unit Name: Student Life

Individual Completing Form: Valerie Hinton Hannah

Program Name: Judicial Affairs

Date: 16-May-06

Goal #1

Student Judicial Policies and Procedures Will Be Understood by the University Judicial Board.

Outcome Measures	Research Completed	Findings	Review	Actions	Improvements
#1 80% of the University Judicial Board (UJB) members who receive training will rate the training as understandable and effective.	All UJB members were surveyed at the end of Spring semester. This is completed on an annual basis.	2003-04: 80% of the UJB rated the training as understandable and effective. 2004-05: 90% of the UJB rated the training as understandable and effective. 2005-06: 100% of the UJB rated the training as understandable and effective.	Judicial Affairs Officer, DSL Assessment Team and the Dean of Student Life	2003-04: Survey is sent to UJB members. 2004-05: Training manual developed. 2005-06: Added midyear training review session; pre/post test added to training session as a direct measurement of training.	2003-04: Outcome measure met. 2004-05: Exceeded outcome measure by 10%. 2005-06: Exceeded outcome measure by 20%.
#2 100% of the UJB will attend	Data on UJB training attendance is tabulated at the end of the Spring term.	2003-04: 100% attendance. 2004-05: 100% attendance. 2005-06: 100% attendance	Judicial Affairs Officer, DSL Assessment Team and the Dean of Student Life	2003-04: No additional action warranted 2004-05: Same as above. 2005-2006: Same as above.	

Program Assessment Report

Department or Unit Name: Student Life

Individual Completing Form: Valerie Hinton Hannah

Program Name: Judicial Affairs

Date: 16-May-06

Goal # 2

Students who are involved with the campus judicial process will think it is fair

Outcome Measures	Research Completed	Findings	Review	Actions	Improvements
#1 75% of students who are involved in the Judicial Process will rate the process as fair	All students involved in the judicial process were surveyed at the end of each semester.	2003-04: 60% of the students who returned the survey rated the process as fair. 2004-05: 100% of the students who returned the survey rated the process as fair. 2005-06: 75% of the students who returned the survey, rated the process as fair	Dean of Student Life wanted to know the level of student satisfaction with the judicial process.	2004-05: Fairness rating increase is due to an increase number of students who had their case heard before the Judicial Affairs Officer. This provides students with an opportunity to participate in the sanctioning process. 2005-06: Students who did not respond to notice of charge and had their case referred to the UJB rather than the JAO rated the process as fair.	2004-05: Outcome measure met by 40%. 2005-06: Outcome measure met.

Program Assessment Report				
Department or Unit Name:	Student Life	Individual Completing Form:		Valerie Hinton Hannah
Program Name:	Judicial Affairs	Date:		May 16, 2006
Goal #3	Students Found in Violation of CSU Drug or Alcohol Policy Will Complete Sanctions			
Outcome Measures	Research Completed	Findings	Review	Actions
#1. 100% of the students found in violation of the alcohol policy will complete sanctions.	Data on the sanctions completed by the students found in violation of the alcohol policy is collected on a semester basis.	2003-04: 60% 2004-05: 70% 2005-06: 70%	Alcohol violations were reviewed by the Judicial Affairs Officer, the Dean of Student Life	2003-04: Goal is changed so that students comply with sanctions with Judicial Affairs Officer. 2004-05: Students still meet with Judicial Affairs Officer. 2005-06: "Holds" will placed on student records, for those who do not complete sanctions.
#2. 100% of the students found in violation of drug policy will complete sanctions.	Data on the sanctions completed by the students found in violation of the alcohol policy is collected on a semester basis.	2003-04: 50% 2004-05: 70% 2005-06: 50%	Drug violations were reviewed by the Judicial Affairs Officer, the Dean of Student Life.	2003-04: Goal is changed so that students comply with sanctions with Judicial Affairs Officer. 2004-05: Students still meet with Judicial Affairs Officer. 2005-06: "Holds" will placed on student records, for those who do not complete sanctions.
#3. The recidivism rate for both alcohol and drug violations will be 5% or less.	Data concerning drug and alcohol recidivism is collected at the end of each semester.	2004-05: 2/22 2005-06: 0/19 alcohol repeaters. 2005-06: 2/13 drug repeaters	Judicial Affairs Officer and the Dean of Student Life.	2004-05: Increased sanctions for repeaters. 2005-06: Reporting changed to reflect the number of repeaters for drug and alcohol violations instead of the percentage.

Improvements

Recidivism rate is in keeping with desired outcome.